Notice of Meeting

Staffing Committee

To Members of the Staffing Committee: Cllrs Pentecost, Bowers, Cook, Hunter, Miners
You are hereby summoned to attend the next meeting of the Staffing Committee, **4pm, 26 October 2026** via Teams Meeting.

Amanda Coleman
Parish Clerk
21 October 2026

Agenda

1. To **note** Councillors present
2. To **receive** apologies and accept the reasons for any non-attendance.
3. To **receive** any declarations of interest on items on the agenda and note any dispensations granted.
4. To **receive** and **approve** the minutes of the Committee meeting held on Monday 19 October 2026.

5. **Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing**

6. To **receive** a closing statement from the Clerk regarding the recent disciplinary matters.
7. To **discuss** Library management arrangements and **resolve** on further actions and associated costs.
8. To **discuss** whether additional staffing cover is required in the Library to cover absence and **resolve** on any further actions and associated costs.
9. To **note** upcoming jury service of Library Assistant.

10. To **note** the date of the next meeting: 9 November 2026