Notice of Meeting

Staffing Committee

To Members of the Staffing Committee: Cllrs Pentecost, Cook, Hunter, Miners, Poulton
You are hereby summoned to attend the next meeting of the Staffing Committee, **5.30pm, Monday 9 November 2026** at the Parish Council Offices, Chyanhale, Perranporth, TR6 0DB.

Amanda Coleman
Parish Clerk
4 November 2026

Agenda

1. To **note** the resignation of Cllr Bowers from the Staffing Committee
2. To **resolve** on co-opting Cllr Jo Poulton onto the Staffing Committee to replace Cllr Bowers.
3. To **receive** apologies and accept the reasons for any non-attendance.
4. To **receive** any declarations of interest on items on the agenda and note any dispensations granted.
5. To **receive** and **approve** the minutes of the Committee meeting held on Monday 26 October 2026.
6. To **resolve to recommend to Council** the reviewed Dress Code and Appearance Policy (no changes).
7. To **receive** an update from the Clerk regarding out of hours cover provision from St Agnes Parish Council and **resolve** on any further actions and associated costs.
8. To **discuss** the office refurbishment 27 November to 4 December and **resolve** on any further actions and associated costs.

9. **Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing**

10. To **discuss** and **resolve** on Chrissie Hutchings' hours and responsibilities in relation to her temporary management points and associated costs.
11. To **discuss** hours for Georgina Miner and **resolve** on the new fixed term contract which starts 1 December and associated costs.
12. To **receive** an update from the Clerk regarding banding exercise with South West Councils and **resolve** on any further actions and associated costs.
13. To **receive** an update from the Clerk regarding the Library Manager recruitment and **resolve** on interview questions and the interview panel.

14. To **note** the date of the next meeting: 30 December 2026