



Minutes – Public Spaces & Services Committee

Minutes of the meeting held at 7pm on Monday 14 April 2025 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

In attendance: Cllrs Lawrence, Bowers, Byfield, Gaisford, Higgins, Pentecost, Rogers
Amanda Lash (Parish Clerk).
3 members of the public

1. To note councillors present

Noted. Cllr Bowers will be late. No apologies received from Cllrs Byfield, Wyn Jones. **062/25/PS**

2. To receive apologies and accept reasons for absence

Apologies received from Cllr Hunter.

It was **resolved** to accept apologies and reasons for absence.

Proposed: Cllr Higgins **Seconded: Cllr Pentecost** **unan** **063/25/PS**

3. Declarations of interest and dispensations granted

None. **064/25/PS**

4. Minutes of the Last Meeting

Members approved the minutes of the last Public Spaces & Services Committee meeting 10 March 2025 as a true and accurate record.

Proposed: Cllr Rogers **Seconded: Cllr Higgins** **unan** **065/25/PS**

5. Public Participation (15 minutes allowed)

Member of the public spoke about streetlight CD020 **066/25/PS**

6. Clerk's Report

Chimney stack repairs due to start Wednesday. Boulders in place by the gap in the fence by the area to the Texaco Garage. Duchy of Cornwall have agreed to a 99-year lease. Awaiting Heads of Terms. Graffiti at skatepark reported to police. Grounds team will remove. Tiered terraces at the skatepark have been completed. Benches will be installed when the weather clears up. Picnic benches due in about a week. South West Water visited site regarding drainage last week. Awaiting quotation. Concrete pad will then be put in situ. Beach warden advert has been published today on the website, social media and South West Council Jobs. Goonhavern toilet lock sorted. System is a code that is switched off during the day, and reinstated at night. Londis have been given the code and instructions. Clerk to write to thank them for their continued support.

Cllr Byfield arrived at 7.09pm

7. To note the Maintenance and Grounds Manager task list.

Noted. **067/25/PS**

8. To note the March inspection reports for Goonhavern and Bolenna Park and resolve on any further actions or associated costs.

Noted. No further actions or associated costs. **068/25/PS**

Signed:

Date: 9/6/2025

9. To resolve on a request from Peg's Surf School to request a temporary permit for occasional permission to drive towards edge and to allow a trailer on the beach

Standing orders suspended by Chair for Peg to speak to item

Peg explained requests in more detail. Heavy equipment only one or two times a year outside peak time. Will remove vehicle and pick up again at end of session. Trailer first thing on morning and removing end of day. Cllr Byfield spoke to this item. PPC needs to be careful with vehicles and infrastructure on the beach. Reasons for this anti-terrorism and police advice. Other surf school already had access to beach before permits allocated. Also open flatbed trailer not enclosed like the one suggested which has high sides.

Standing orders reinstated by Chair

Cllr Bowers arrived at 7.15pm

It was **resolved** to allow Peg's Surf School a temporary permit for occasional permission to drive towards waters edge when providing adaptive lessons to carry heavier equipment. It was **resolved not** to allow a trailer onto the beach due to health and safety and setting a precedent

Proposed: Cllr Byfield

Seconded: Cllr Gaisford

4-3 carried 069/25/PS

10. To note the discharge of Condition No 3 in respect of Decision Notice PA24/00492 – Chimney Stack repairs

Noted. Paperwork received.

071/25/PS

11. To discuss amendments to the Street Trading Policy, review the draft application form and FAQs prepared by the Clerk and recommend to the new Council in May

Discussed areas where service providers could operate. Agreed area by the triangle and down towards Alcatraz. Grounds Team to hatch the areas.

It was **resolved** to **recommend to Council** Street Trading Policy, application form and FAQs (with amendments as discussed). Fee structure:

The Street Trading Policy, application form and FAQs, together with introductory rate of £600 for 25/26 with the understanding that the fee for 26/27 will be £1,000.

Proposed: Cllr Byfield

Seconded: Cllr Bowers

unan

072/25/PS

12. To resolve on amending the Street Light Policy (paragraph 3d to account for lights being set to GMT all year round (Summer lights off 12am and on 7am, Winter 11pm and 6am)

It was **resolved** to keep the lights on GMT and amend the Street Light Policy to reflect that in the Summer, the lights will go off slightly later at 12am and on at 7am. Shades to be put on all lights.

Proposed: Cllr Pentecost

Seconded: Cllr Byfield

unan

073/25/PS

13. To discuss Memorial Policy and recommend to new Council in May

It was **resolved** to **recommend to Council** the Memorial Policy and application forms for the memorial plaques and benches.

Proposed: Cllr Byfield

Seconded: Cllr Rogers

unan

074/25/PS

14. To resolve on the following quotations for the s106 project (additional facilities for the skatepark

(a) Highways – Accessible toilet, ramp and delivery at a cost of £4245

(b) RJ Trevail – Concrete pad for the accessible toilet at a cost of £1216

(c) Futurform – 3 backless benches (£195 each) and 2 picnic benches (£425 each) and shipping £55 – total cost £1490 plus VAT

It was **resolved** to approve the quotations and expenditure for an accessible toilet from Highways £4245, the construction of a concrete pad by RJ Treval at a cost of £1216 and benches and picnic benches at a cost of £1490 plus VAT.

Proposed: Cllr Rogers **Seconded:** Cllr Bowers **unan** **075/25/PS**

15. To resolve on a quotation from National Grid in the sum of £1,490.55 for a new electric connection to the accessible toilet for the skatepark

It was **resolved** to approve the quotation from National Grid in the sum of £1490.55 for a new electric connection to the accessible toilet for the skatepark.

Proposed: Cllr Bowers **Seconded:** Cllr Higgins **unan** **076/25/PS**

16. To note the SSSI Geology Survey 24/25 for Cligga Head.

Noted. **077/25/PS**

17. To discuss streetlights 31CD (Bolenna Lane) and 140CD (path to beach, Sand Bay Flats) and resolve on whether to repair and put a timer.

(a) It was **resolved** to approve the repair streetlight 140CD, with warm light LED, timers set to GMT and shade (mitigate light pollution on the beach).

Proposed: Cllr Byfield **Seconded:** Cllr Bowers **6-1** **78/25/PS**

(b) It was **resolved** not to repair streetlight 031CD. Noted that light has not been working for 2 years with no incidents. Acknowledged that there has been reports of drug dealing and path is dark.

Proposed: Cllr Bowers **Seconded:** Higgins **3-3 (1abs)** **79/25/PS**
Casting vote Cllr Lawrence 4-3 not carried **80/25/PS**

18. To resolve on 21 June as official Skatepark Opening event and delegate responsibility for organising the event to the Clerk and Perran Skate Collective.

It was **resolved** to have the official Skatepark Opening event on 28 June (2pm to 7pm). Cllrs Byfield and Gaisford unable to make 21st. Delegate responsibility for organising the event to the Clerk and Perran Skate Collective. Thanks given to Jamie and Perran Skate Collective. Clerk to check if revised date suitable with those involved.

Proposed: Cllr Gaisford **Seconded:** Cllr Pentecost **unan** **081/25/PS**

19. To resolve on a student application: University of East London Production, the Bucca, to film on the beach, mornings between 23 and 28 April, and resolve on any fees or associated actions.

It was **resolved** to delegate to Clerk and Assistant Clerk. Request copy of student card/university email address, risk assessment and insurance.

Proposed: Cllr Byfield **Seconded:** Cllr Pentecost **unan** **082/25/PS**

20. To resolve on a quotation from Initial/Rentokil (current contractor) to add sanitary bins and nappy unit at Droskyn Toilets.

It was **resolved** to add 3 sanitary bins and a nappy bin/changing unit to the Initial Contract. Delegate to Chair and Clerk to organise. Purchase a "baby change" sign for the accessible toilet.

Proposed: Cllr Lawrence **Seconded:** Cllr Byfield **unan** **083/25/PS**

21. Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

No public to exclude **084/25/PS**

22. **To resolve on a contractor from the 3 quotes provided, to repair the fence by the Texaco garage.**

It was **resolved** to contract Cornish Landscaping Services to replace the entire fence by the Texaco Garage at a cost of £6190 plus VAT. Clerk to instruct.

Proposed: Cllr Bowers

Seconded: Cllr Rogers

unan 085/25/PS

23. **To resolve on a contractor from the 2 quotes provided to repair 5 x streetlights in the Parish**

It was **resolved** to contract Perran Power at a cost of £3,134.

Proposed: Cllr Bowers

Seconded: Cllr Lawrence

unan 086/25/PS

24. **To discuss the tenders for the contract to clean the public conveniences, and recommend to Council delegating the decision to the Clerk and 2 councillors (due to the pre-election period)**

Discussed. It was **resolved** to delegate the decision to the Clerk and Cllrs Bowers and Lawrence (due to the pre-election period).

Proposed: Cllr Bowers

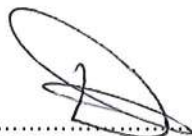
Seconded: Cllr Rogers

unan 087/25/PS

25. To **note** the date of the next meeting: Monday 10 June 2025

088/25/PS

There being no further business, the Chair closed the meeting at 8.38pm

Signed: 

Date: 9/6/2025