Minutes – Full Council

Minutes of the Ordinary Parish Council Meeting, 17 August 2026 held at the Parish Council Offices, Chyanhale, Ponsmere Valley, TR6 0DB at 7pm

Cllrs Bowers (Chair), Arthur, Butler, Cook, Hunter, Pentecost, Poulton, Stephens, Trenfield

Also in attendance: Amanda Coleman, Cllr Louise Blackman, Cllr Richard Barker
3 members of the public

1. **To note councillors present**
Noted. **200/26/FC**

2. **To receive apologies for absence and reasons**
It was **resolved** to approve the apologies of Cllrs Byfield, Gaisford and Miners. No apologies from Cllr Lawrence, Trevethan or Yeo so not accepted.
Proposed: Cllr Cook **Seconded: Cllr Hunter** **unan** **201/26/FC**

3. **To receive any Declarations of Interest and Dispensations Granted**
None. **202/26/FC**

4. **Public Question Time**
A member of the public commented that it was difficult to hear the council's discussions. The layout of the chairs and desks will be reviewed to determine whether any adjustments could be made to improve audibility. **203/26/FC**

5. **To receive and approve the Minutes of the previous meeting: 20 July 2026**
It was **resolved** to approve the Minutes held on 20 July 2026
Proposed: Cllr Stephens **Seconded: Cllr Pentecost 7-0(2abs)** **204/26/FC**

6. **To receive any reports from Cornwall Councillors**
Cllr Blackman here to answer any questions following circulation of her report. Cllr Stephens asked for an update on the South West Water works outside of Co-op. Noted that there is now a water leak. Cllr Blackman said exploratory works underway so may be connected to those works. Cllr Arthur reported that there has been a water leak for at last 10 days at Callestick. Raised due to current hose pipe ban in place. Aware of complaints with parking on yellow lines up Cliff Road and continuing Beach Road parking issues. She has put in an appeal for no parking signs up Cliff Road. She will be taking GEL Penhallow application to strategic planning committee. Mensar going to Committee on 21 September.

Cllr Barker – Advised that St Allen meetings currently coincide with this meeting, but he is seeking to arrange attendance later at St Allen in order to attend. In any event, will send a report ahead of Council meetings. Gave an update on various planning applications including Penhale Camp. He advised that he is considering the next steps, noting the potential impact on Cubert. He will contact the developer to better understand the direction of the proposals and how any impact on the community can be mitigated, including ensuring the area does not become a building site.

Signature: Alan Bowers..... Date: 21-9-26

Cllr Barker referred to the Goonhavern Village Hall being included in his priority statement renewal, explaining that the intention is for the statement to be included in the Local Plan to help protect green spaces. He noted that there are limited tools available because of the NPPF, and that strong relationships with planners are therefore important. The statement will be updated, and the Village Hall may benefit from future developments. A copy will be provided to the Parish Council.

He also outlined other planning matters, including continued pressure on Jane Kirkham regarding the need for the right homes, for the right people, in the right place. He referred to the A3075 back entrance, where barriers are being considered to protect children, and confirmed this remains an open case.

Byway 86, near Goonhavern Village Hall, was also discussed; the long-term aim is to convert the current track into a tarmacked road, as it receives limited attention in its present condition. Cllr Barker provided a Community Chest update, referred to the need to protect villages, and discussed development plans near Zelah. South West Water was also discussed, with Cllr Cook outlining ongoing issues with storm overflows at Goonhavern, which are frequently overflowing. Cllr Barker also noted speeding concerns on Scotland Road and the road into Goonhavern, which remain on his watch list. **205/26/FC**

7. **To receive any reports from Outside Bodies**
None. **206/26/FC**

8. **Correspondence**
   (a) Letter from member of the public regarding parking issues around Beach Road and Tywarnhale Square

Cllr Bowers spoke to this item and noted that Tywarnhale car park is intended primarily for local shopping. The possibility of designating one disabled parking space was discussed, alongside the ongoing parking issues at Beach Road and the planned double yellow dash lines for Spring 2027. The Clerk will speak to the Perranporth Gardens Charities about the potential for additional disabled parking spaces. Noted that any mitigation in targeted areas may displace the issue elsewhere. Signage concerns around Tywarnhale car park was discussed, and the Clerk will discuss this with the Grounds Team. **207/26/FC**

9. **To receive the Clerk's Report**
Clerk has now undertaken induction with three new councillors. Clerk has been successful in securing £10,100 for the Enhanced Local Management Plan PROW Grant. Currently liaising with TMS to carry out the works. Clerk is currently dealing with a number of property matters including Gear Sands, the Festival Licence, the Watering Hole (compound), Comms Lodge, Bolenna, the Viewing Platform works and rent reviews of Tennis Club and Rugby Club. The deadline for Property Management tenders is tomorrow, and the Clerk will be liaising with panel members to arrange shortlisting ahead of the September F&O meeting. It continues to be a very busy time dealing with various issues from members of the public (in person as well as email and via the website) as well as managing Beach Wardens and Street Marshals. **208/26/FC**

10. **To note income and expenditure report to 31 July 2026**
Noted. **209/26/FC**

11. **To approve the July payment schedule**
It was **resolved** to approve the July payment schedule.
Proposed: Cllr Stephens **Seconded: Cllr Poulton** **unan** **210/26/FC**

12. **To resolve on Invoice No 8100704746, Cornwall Council for CCTV and ATV requests 2025-26 in the sum of £8,372.92 plus VAT**

Signature: Alan Bowers Date: 21-9-26

It was **resolved** to pay Invoice No 8100704746, Cornwall Council for CCTV and ATV requests 2025-26 in the sum of £8,372.92 plus VAT.
Proposed: Cllr Bowers **Seconded: Cllr Butler** **unan 211/26/FC**

13. **To resolve on Invoice No 8238, PFA Research for the streetlight consultation in the sum of £2,948 plus VAT**
It was **resolved** to pay Invoice No 8238, PFA Research for the streetlight consultation in the sum of £2,948 plus VAT.
Proposed: Cllr Cook **Seconded: Cllr Trenfield 8-0(1abs)** **212/26/FC**

14. **To resolve on Invoice No INV-0159, Simon Grant Builders, Droskyn Toilet repairs to manhole cover and flooring at a cost of £4,500 plus VAT**
It was **resolved** to pay Invoice No INV-0159, Simon Grant Builders, Droskyn Toilet repairs to manhole cover and flooring at a cost of £4,500 plus VAT
Proposed: Cllr Hunter **Seconded: Cllr Pentecost** **unan 213/26/FC**

15. **To resolve on Invoice No INV-0944, Alpha Protect for street marshals and beach wardens w/c 27 July in the sum of £2,712 plus VAT**
It was **resolved** to pay Invoice No INV-0944, Alpha Protect for street marshals and beach wardens w/c 27 July in the sum of £2,712 plus VAT
Proposed: Cllr Stephens **Seconded: Cllr Hunter** **unan 214/26/FC**

16. **To resolve to approve the Enerveo Maintenance Contract Side Letter drafted by Stephens Scown to Enerveo**
It was **resolved** to approve the Enerveo Maintenance Contract Side Letter drafted by Stephens Scown to Enerveo. Clerk to sign.
Proposed: Cllr Bowers **Seconded: Cllr Poulton** **unan 215/26/FC**

17. **To resolve to instruct Exco Fire & Security Ltd (quotation I/21077/GS) for a new alarm system at the Library at a cost of £954 plus VAT, together with a monitoring service at a cost of £328 plus VAT**
It was **resolved** to instruct Exco Fire & Security Ltd (quotation I/21077/GS) for a new alarm system at the Library at a cost of £954 plus VAT, together with a monitoring service at a cost of £328 plus VAT.
Proposed: Cllr Hunter **Seconded: Cllr Butler** **unan 216/26/FC**

18. **To resolve to nominate a council representative to the Tennis Club**
It was **resolved** to nominate Cllr Poulton as council representative to the Tennis Club following Jo Pentecost's resignation.
Proposed: Cllr Pentecost **Seconded: Cllr Hunter** **unan 217/26/FC**

19. **To note the draft Public Spaces & Services Committee minutes dated 10 August 2026 and resolve on the following recommendation**:
(a) To **adopt** the Filming and Photography Policy and Procedure and 5% increase on filming charges.
It was **resolved** to adopt the revised Filming and Photography Policy and Procedure and 5% increase on filming charges.
Proposed: Cllr Arthur **Seconded: Cllr Butler** **unan 218/26/FC**

20. **To note the PFA Research Street Light Consultation Report**
Noted. The Working Group will be reviewing and making recommendations for Public Spaces & Services on 10 September. Costs will be approved during budget discussions. **219/26/FC**

21. **To note the Finance & Operations Committee minutes dated 3 August 2026 and resolve on the following recommendations**:

Signature: Alan Bowers Date: 21-9-26

(a) To **resolve** to instruct Cornwall Planning Group to commission the necessary reports, surveys and investigatory works from third-party specialists in relation to Cligga Development, at an estimated total cost of £26,000, to be funded from the Cligga Development Earmarked Reserve.

It was **resolved** to instruct Cornwall Planning Group to commission the necessary reports, surveys and investigatory works from third-party specialists (as recommended) in relation to Cligga Development, at an estimated total cost of up to £26,000, to be funded from the Cligga Development Earmarked Reserve. The topographical survey is to be undertaken by TruGrid and the tree letter by JK Tree Consultancy.

Proposed: Cllr Hunter **Seconded: Cllr Stephens** **unan** **220/26/FC**

(b) To **resolve** to adopt the following policy and procedure:

- Freedom of Information and Environmental Information Policy and Procedure
- Social Media Policy
- Officer/Councillor Protocol

It was **resolved** to adopt the above policy and procedure en bloc.

Proposed: Cllr Bowers **Seconded: Cllr Hunter** **unan** **221/26/FC**

22. **To consider and resolve on a quotation from Quay Windows to replace 4 windows at Unit 7 at a cost of £1,425 plus VAT (including fitting)**
23. It was **resolved** to instruct Quay Windows to replace 4 windows at Unit 7 at a cost of £1,425 plus VAT (including fitting)

Proposed: Cllr Cook **Seconded: Cllr Hunter** **1unan** **222/26/FC**

24. **To ratify the relinquishment of the right to appoint a Representative Trustee to the Trustee Board of the Perranporth Gardens Charities**

It was **resolved** to **ratify** the relinquishment of the right to appoint a Representative Trustee to the Trustee Board of the Perranporth Gardens Charities

Proposed: Cllr Hunter **Seconded: Cllr Trenfield** **unan** **223/26/FC**

25. **Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: commercially sensitive procurement information**

Proposed: Cllr Hunter **Seconded: Cllr Arthur** **unan** **224/26/FC**

26. **To discuss the quotation from Cormac for repair of the lower pathway, Perranporth Beach and resolve on further actions and associated costs**

It was **resolved** to discuss setting an EMR in October budget discussions. No immediate health and safety concerns but Grounds Team will monitor.

Proposed: Cllr Bowers **Seconded: Cllr Hunter** **unan** **225/26/FC**

27. **To note the date of next Full Council Meeting: Monday 21 September 2026**

There being no further business, the Chair closed the meeting at 8.15pm

Signature: Alan Bowers..... Date: 21-9-26