

Terms of reference

Group

PLANNING SUB COMMITTEE

Date first completed

???? ??????? 2014

Date(s) updated / reviewed (annually)

Purpose / role of the group

(broad purpose / role, aims / responsibilities)

This group was established by Perranzabuloe Parish Council to ...

Deal with planning applications and correspondence.

To discuss matters relevant to the group, forward planning for the group, and report back to full Council for ratification. No delegated powers.

The Chair is responsible for the reporting back to full council.

Members

This group is made up of Parish Councillors.

Councillors S Arthur, B Byfield, M Callan, D Lawrence, J Smeadon, F White, L Higgins

Members of the public/parishioners cannot be temporarily/permanently seconded onto this sub committee.

(*delete where appropriate)

Meetings

Frequency: As required (currently every two weeks)

Venue: Parish Council offices

Agenda: to be compiled by Chair and distributed to attendees a minimum of 3 working day prior to meeting

Chair: Cllr Linda Higgins

Secretary: Parish Clerk

Definition of terms