

Minutes from Perranzabuloe Parish Council Meeting held on Monday 27th March 2017 at 7.00pm at Chyanhale, Ponsmere Valley, Perranporth

Present:

Councillors:	Ms F White	K Yeo	S Arthur
	P Bartell	B Byfield	M Callan
	A Clark	Ms K Colam	M Crewes
	N Davies	Mrs L Higgins	V Hill
	Mrs D Lawrence	J Smeaden	

Clerk: Mrs C Oates

1 member of public

The Chairman welcomed everyone to the meeting and as there was no public participation or Declarations of Interest the meeting then commenced.

7831. Apologies

Apologies were received from Councillor Nancarrow and Cornwall Councillor Mrs Vale.

7832. Minutes from the Previous Meetings (circulated)

It was unanimously **resolved** that the Minutes from the previous meeting were a true record; subject to the following amendment:-

Re: Min No: 7817: PA15/07114 Penhale Camp, Camp Road, Holywell Bay. Full permission for the demolition and clearance of the existing MoD buildings at the former camp, and redevelopment of the site to include: 132 dwellings (Use Class C3); change of use to convert the existing farmhouse into two dwellings (Use Class C3) 4 x 75 sqm of commercial buildings (Use Class B1); with associated landscaping, access, open space, parking and infrastructure; outline permission for up to 1500 square metres of commercial building (Use Classes B1, C1, A3, D1, D2).

“It was **resolved** to defer any decision or comments regarding the application until previously assured arrangement of site meeting between the developers and both Parish Council’s had been completed and concerns addressed”

Amendment to read:-

“It was **resolved** to defer any decision or comments regarding the application until previously assured arrangement of *the* site meeting *agreed by Cornwall Council Strategic Planning Committee* with both Parish Councils had been completed and concerns addressed”

7833. Matters Arising

There were no matters arising.

7834. Planning Committee Decisions

The Chairman ran through the Planning Committee decisions, as minuted earlier in the evening, minute number:- 7828.

7835. Accounts for Payment

It was **resolved** to approve the previously circulated accounts for payment totalling £15,609.52 this does not include Mr Dowling's invoices for the Lease of Unit 7 and the Watering Hole Lease; the Clerk is to circulate the agreement made with the Council and Mr Dowling to all Councillors for discussion at the next meeting.

7836. Correspondence (circulated)

14/03/17 **2070** Mr Maynard, YHA, requesting 'phone and pay' app at Droskyn Car Park

Refer to meeting 27/03/17: Councillor Clark explained that the previous company the Council had looked at using called 'whoosh' were no longer in operation. AS Parking had found an alternative company which would take 5% of each ticket sold. After discussion it was resolved that the Clerk looks into confirmation from the new Company on how it works and to proceed with installation of the app as permission has previously been granted for this.

20/03/17 **2095** Mr T Job, the Watering Hole, list of events over the Summer 2017. **Refer to meeting 27/03/17: Councillor Byfield explained that he had created a calendar of all beach events which had been circulated to all Councillors and the Watering Hole. Councillor Byfield and the office can update the calendar when events are approved. Councillor Byfield explained that the tag rugby event clashed with the SLSC event. Risk assessments and public liability for the proposed events also need to be received.**

It was requested that the Clerk chases Mr Job again for the required paperwork for Tunes in the Dunes and Bands in the Sands.

Councillor Clark declared an interest in the following item of correspondence:-

20/03/17 **2101** G Hallett, requesting the middle section of Lower Bolenna Lane is tarmaced as per the top and bottom of the Lane.

Refer to meeting 27/03/17: It was resolved to pass this request to Mr Bidgood at Cornwall Council's Highways Department.

24/03/17 **2030** Ms Crisp, Kier, road name suggestions for land off Pollards Close

Refer to meeting 27/03/17: After discussion the Council resolved to pursue with the suggested name from Goonhavern School of Newberry.

24/03/17 **2121** Mr Powell, response with regards to dangerous driving from people leaving an event at the Airfield

Refer to meeting 27/03/17: Clerk to contact the Police and the Airfield

Councillor Crewes raised the item of correspondence 2073 with regards to safeguarding training. Councillor Crewes explained that he can offer the training for free to any interested Councillors. Councillor Crewes was thanked for his generous offer.

7837. Councillor Higgins Report from Library meeting between Perranzabuloe Parish Council and Cornwall Council

Councillor Mrs Higgins read through her notes from the meeting and explained that she will put together a report for the meeting to be held on Monday 8th April.

7838. Councillor Mrs Higgins proposal: a) That Perranzabuloe Parish Council agrees to non financial support, in partnership, a project on the history, archaeology, geology and the cliffscape of Droskyn and its surrounds and

b) Will consider inviting representatives to join a working party to explore the scope and remit of the project and potential sources of external funding.

It was **resolved** to approve both of Councillor Mrs Higgins proposals as worded above.

7839. Councillor Higgins proposal: That Perranzabuloe Parish Council submits a "Expression of Interest" form to the Police and Crime Commissioner regarding the installation of CCTV cameras in Perranporth and connection to a Cornwall Hub on the understanding that the Council are not making any commitments regarding future CCTV development by completing this form.

It was unanimously **resolved** to approve Councillor Mrs Higgins proposal as worded above.

7840. Cllr. Byfield - Update and recommendations from Website Working Group.

This item was deferred as Councillor Byfield needed to liaise with the Assistant.

7841. Cllr. Byfield - Proposals for Financial Reporting and scheduled Finance Meetings

- a. To introduce monthly expense budgets by group/department, to be published annually at the start of the financial year.
- b. To introduce monthly income projections by revenue channel, to be published annually at the start of the financial year.
- c. To introduce a monthly income and expense report at the second Full Council meeting in every month effective from May 2017.

Reports are to be organised and subtalled by department/working group, showing actual vs budget for the month and running totals for the year.

This is to be presented by the RFO as a regular recurring Agenda item.

Full reports are to be circulated to Councillors with their Agenda packs ahead of the meeting.

- d. To introduce Quarterly Finance Meetings, scheduled in advance at the start of the financial year, to be held in the 1st calendar weeks of January, May, August and November.

It was unanimously **resolved** to approve Councillor Byfields proposals as listed above.

7842. Cllr. Byfield - Proposals for Precept planning

- a. The RFO to prepare an internal budgeting timeline, with deadlines, for the purposes of budget and precept planning. This will be presented at the August Finance Meeting each year and then published to all Councillors.

- b. to introduce a 'Budget and Precept Planning Meeting' to be held annually in the 3rd week of November and scheduled in advance at the start of the financial year. This will be a forum for working groups to present their expenditure and income proposals, and for grant requests to be discussed. Working Groups will therefore be required to meet in advance, and submit their proposals prior to the meeting.

It was unanimously **resolved** to approve Councillor Byfields proposals as worded above.

7843. Group Reports on Correspondence Considered During the Month (if any)

Councillor Hill explained that he will be having a meeting with Mr Kitts from Bifa and Councillors Smeaden and Bartell to discuss areas which need mechanical sweeping.

Councillor Hill explained that Droskyn Conveniences needs a touch up with some painting, new signs, and a window needs replacing Mr Millbank will liaise with the Clerk on what needs doing.

Councillor Byfield explained that the Beach Organisation meeting had been held and he will report back in more detail. The Beach Group had been approached by SLSC with regards to patrolling outside of the life Guards hours, once the required documentation has been received and the Clerk has checked it over permission will then be given. Councillor Byfield explained that the Beach Officers position had been discussed and it was decided that they could do more on the beach ie first aid and surveillance; SLSC will provide training at a cost. The positions will be advertised soon as it is hoped the Officers can be in position for Whitsun.

7844. Any Other Business (discussion only)

Councillor Hill explained that there were diggers at the end of the beach which were making repairs.

Councillor Crewes enquired if the car park Pay & Display machines will be able to accept the new £1 coins. The Clerk responded that she was confident that they would be adapted.

7845. Exclusion to Public and Press – Items from which members of public and press are excluded under the S1 of the Public Bodies (Admission to Meetings) Act 1960, due to their confidential nature:-

15/03/17 **2102** Mr Fenton, Bray Dilks, response to Mr Dowling with regards to his fees for the Watering Hole

Refer to meeting 27/03/17 below the line: Defer until the heads of terms have been looked into.

23/03/17 **2126** Mr Matthews, Duchy of Cornwall, increase in rent for the foreshore at Gear sands.

Refer to meeting 27/03/17 below the line: Resolved to approve the increase in rent

24/03/17 **2034** Mr R and Mr T Job, The Watering Hole, re: beach matters with regards to cleaning

Refer to meeting 27/03/17 below the line: After discussion it was resolved to accept Gramelan to clean the sand dunes from mid May to mid September for £100 a week.

The proposal for emptying the beach dog bins at £3 per empty was deferred to the Beach Group to discuss further and report back to the Council.

The Parish Council meeting finished at 8.40pm and the meeting of the Trustees of Goonhavern Park commenced.