



## Minutes – Public Open Spaces Committee

### Minutes of the meeting held on Monday 15<sup>th</sup> July 2019 at 7pm in the Council Chamber, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

**Present:** Cllrs Arthur, Boston, Byfield, Gaisford, Lawrence, Norrington, Rogers, Trevethan and White

**In attendance:** Tatiana Cant (Parish Clerk) and 5 members of the public

The Clerk opened the meeting of the newly formed committee and called for nominations for Committee Chairman.

#### **001/19/PS Election of Chairman**

Cllr Byfield was nominated, seconded and duly elected to the position of Chairman.

Cllr Byfield took the Chair.

#### **002/19/PS Election of Vice Chairman**

Cllr Lawrence was nominated, seconded and duly elected to the position of Vice Chairman.

#### **Public Participation**

A member of the public spoke in defence of his right to continue to live on the Parish Council's land at Cligga.

#### **003/19/PS Apologies**

No apologies had been received.

#### **004/19/PS Declarations of interest and dispensations granted**

There were no declarations of interest and no dispensations had been granted.

#### **005/19/PS Terms of Reference**

It was agreed that the membership of the committee would be those members identified at the last Full Council meeting and that committee meetings would be held on the third Monday of every month unless there was insufficient business to warrant the convening of a meeting. It was agreed that the committee would transact business relating to the following areas: public spaces including Beach & Dunes, Parks & Greens, Perran Round, Cligga Headland, leisure & recreation, public events, signage, allotments. The Terms of Reference document would be drafted for approval at the next Committee meeting.

**ACTION:** Draft Committee Terms of Reference: *Clerk*

#### **006/19/PS Process for dealing with illegal encampments**

The Clerk outlined the current situation comprising a number of people who had been living on Parish Council land at Cligga without any official approval. Several complaints had been received from local residents relating to the fear caused by some dogs on the site and general lack of tidiness and unclean conditions. This has resulted in many local people and visitors feeling uncomfortable using this area for recreational use. There is no running water on site or toilet facility. While those encamped on the site have stated that they travel into Perranporth to use public toilets, this does not appear to be a very practical arrangement. The site had been cleared in the past and gates installed but this situation had reoccurred. While the Parish Council does have a duty of care to all its residents, this needs to be balanced against the views of members of the community who use this space. Advice had been received from the Gypsy & Traveller

Liaison Officer at Cornwall Council who had provided guidance on procedure for clearing the site and was prepared to help with this process if the Parish Council chose to pursue this course of action. The following was agreed:

- That members living on the site would tidy this area up significantly and with immediate effect and ensure that all dogs were under control
- A working group would visit the site and consider options available to the Parish Council and provide recommendations to the next meeting of this committee. It was agreed that the working group would comprise: Cllrs Boston, Lawrence and White

**ACTION:** Working group to report back to next committee meeting with recommendations: *Cllrs Boston, Lawrence and White*

#### **007/19/PS Approval of Beach Events**

The Chairman explained the process for approving beach events and the documentation required. It was noted that the Admin Officer would be administering such requests from now on. The following events were considered and approved:

- Girls Soccer – 8<sup>th</sup> September
- Strongest Man – Inner Green – 27<sup>th</sup> July – subject to any potential clash with the 360 group and ensuring that competitors are adequately segregated from spectators.

#### **008/19/PS Remedial work for Inner Green**

Members discussed the various uses of the Inner Green and agreed that the primary use was for event space. It was noted that the area was in a poor state particularly relating to holes in the turf. It was agreed to take on the remedial work actively as a project and explore options for enhancing this public space. These would include consideration of option of allowing dogs, restricting dogs, including additional features, eg band stand, involving college students as a course project and taking advice from other organisations, eg the Golf Course and Gardens Charity.

#### **ACTIONS:**

- Develop a brief describing potential options for development of the Inner Green – Cllrs Boston, Byfield, Lawrence, Norrington and Rogers
- Discuss options for joint working with the Gardens Charity – *Cllr Byfield*

#### **009/19/PS Allotment Site**

Cllr Rogers reported that it had still not been possible to find a suitable allotment site despite significant attempts.

#### **010/19/PS Plans for Bolenna Park Play Area**

Cllr Lawrence reported that clarification had been received to confirm that planning permission would be required for the new equipment at Bolenna Park. The group would proceed with the application process.

#### **011/19/PS Reinstatement of Tamblyn Way Steps and Improvements to Droskyn**

Members discussed the possibility of reinstating the steps at Tamblyn Way and were prepared to consider some options and costings. Suggestions were made by members of ways in which this project might be financed. It was agreed to have exploratory talks with appropriate structural engineers.

It was further agreed to remove the Harris fencing currently in place as this was no longer required for safety purposes and was unsightly.

In addition it was agreed to obtain a quote for redoing the lettering on the millennium stone above the Sundial.

#### **ACTIONS:**

- Identify suitable structural engineers and investigate potential possibilities and feasibility study for establishing a structure to replace the steps at Tamblyn Way: *Cllr Rogers*
- Arrange for removal of Harris fencing: *Clerk*
- Seek a quote for redoing the lettering on the millennium stone above the Sundial: *Clerk*

**012/19/PS Agreement of Management Agreement for the Oratory**

Members considered the agreement proposed by St Piran’s Trust and agreed for the Clerk to sign the document. Concern was expressed regarding contingency plans if full project funding was not secured and for when the site floods. Members requested that a representative of the group attend a future meeting to answer questions.

**ACTION:** Convey the Council’s request to St Piran’s Trust for a representative to attend a future meeting to answer questions relating to plans for managing the Oratory: *Clerk*

The intention was to reopen the library on Saturday mornings. The Clerk had negotiated the lease with the Museum Trust and summarised the terms. Members agreed for the Clerk to sign the proposed lease.

**013/19/PS Support for Dynamic Dunes Project**

Members considered a request to support the work of the Dynamic Dunes Project and were grateful that the group intended to remove invasive species, although concerns were expressed relating to the suggested use of glyphosate and there was uncertainty regarding the timing of the planned works.

**ACTION:** Respond to Dynamic Dunes Project to convey support, raise concerns regarding use of glyphosate and clarify when the works would take place: *Clerk*

**014/19/PS Agree Changes to Noticeboards and Signage**

Members discussed any changes required to the noticeboards and the Clerk suggested that glass/plastic fronted boards as used by many other parishes may be an improvement and the use of magnets instead of staples would be less time consuming – particularly in the removal of staples and would mean that posters would no longer need to be laminated which currently takes a considerable amount of office time and is not in keeping with our commitment to Plastic Free status. It was agreed (with 3 against) to tidy up existing noticeboards including removal of sponsorship information as previously agreed and obtaining quotes for replacing some of the boards.

**ACTIONS:**

- Correspond with all sponsors to explain decision relating to noticeboards and arrange for removal of advertising: *Admin Officer*
- Obtain a quote for a replacement noticeboard at Tywarnhale Square: *Cllr Norrington*
- Obtain quotes for tidying up the other remaining noticeboards: a) removing sponsorship, b) new back boards and c) replacement of old logos with new version: *Cllr Norrington*

**015/19/PS Date of the Next Meeting**

The date of the next meeting was noted: Monday 19<sup>th</sup> August 2019

There being no further business the Chairman closed the meeting at 21.10hrs

Signed .....

Date: 19<sup>th</sup> August 2019