



## Minutes – Services Committee

### Minutes of the meeting held on Monday 22<sup>nd</sup> July 2019 at 7pm in the Council Chamber, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

**Present:** Cllrs Arthur, Boston, Hill, Lawrence, Norrington, Yeo and White

**In attendance:** Tatiana Cant (Parish Clerk) and 3 members of the public

The Clerk opened the meeting of the newly formed committee and called for nominations for Committee Chairman.

#### **001/19/SC Election of Chairman**

Cllr Hill was nominated, seconded and duly elected unanimously to the position of Chairman.

Cllr Hill took the Chair.

#### **002/19/SC Election of Vice Chairman**

Cllr Lawrence was nominated, seconded and duly elected unanimously to the position of Vice Chairman.

#### **Public Participation**

There were no comments from members of the public.

#### **003/19/SC Apologies**

Apologies were received and accepted from Cllr Rogers who had a personal commitment.

#### **004/19/SC Declarations of interest and dispensations granted**

There were no declarations of interest and no dispensations had been granted.

#### **005/19/SC Terms of Reference**

It was agreed that the membership of the committee would be those members identified at the last Full Council meeting and that committee meetings would be held on the fourth Monday of every month unless there was insufficient business to warrant the convening of a meeting. It was agreed that the committee would transact business relating to the following areas: street cleaning, footpaths and cycle paths, public conveniences and street lighting. The Terms of Reference document would be drafted for approval at the next Committee meeting.

**ACTION:** Draft Committee Terms of Reference: *Clerk*

#### **006/19/SC Strategy for managing weeds in town centre**

Various options and associated costs were discussed of methods for managing weeds, and concern was expressed regarding the use of glyphosates. A meeting would be arranged to discuss new arrangements for bin emptying and street cleaning and this issue could be included in this discussion

#### **007/19/SC Street lighting maintenance agreement**

The full terms of the agreement with Cornwall Council regarding the repair and maintenance of the streetlights were not known. It was agreed to investigate the details of the street lighting maintenance agreement and bring the information back to a future meeting to agree any recommendations.

**ACTION:** Investigate details of the street lighting maintenance agreement – *Clerk*

**008/19/SC Arrangements for street cleaning and bin emptying**

Members discussed the current arrangements for street cleaning and bin emptying. It was agreed to convene a meeting to discuss options for improving the arrangements. The different styles of bins was also discussed as these varied across the parish. It was noted that seagulls have on occasion been able to remove rubbish from some of the seafront bins and that the Gardens Charity might be able to add flaps to prevent this happening.

**ACTIONS:**

- Arrange meeting to discuss arrangements for street cleaning and bin emptying – *Clerk*
- Discuss possible improvements to bins such as flaps with Gardens Charity – *Clerk*

**009/19/SC Update on footpath**

Cllr Lawrence reported that the footpaths had been cut before the bird nesting season. There would be another cut in September. Members were grateful to Mr Silvey who had responded quickly to clear a fallen tree.

**010/19/SC Update on maintenance and usage of public conveniences**

It was noted that Droskyn toilets were well used and kept in good order. Goonhavern Park toilets were also well maintained and there were no problems with the one unisex toilet which was in use. Signs had been posted on all three external toilet doors to make it clear which toilet was operational.

**011/19/SC Future of Wheal Leisure toilets**

Members discussed the difficulties relating to providing toilet facilities in Wheal Leisure car park. There was an ongoing requirement to have nearby toilets available due to the popularity of this car park, but the Cornwall Council owned facility had been closed for some time and it would not be viable to reinstate these due to pumping system and infrastructure complications.

It was noted that the Memorial Hall might be considering extending their site to include additional toilet provision and there was possibly an opportunity to work with them to consider options for the Parish Council to support the Memorial Hall to provide public toilets on this site.

**ACTION:** Request an update from the Memorial Hall committee regarding their plans for extending the site and explore opportunities for providing public toilets: *Cllr White*

**012/19/SC Request from Charity Scope regarding siting of textile recycling bank**

Members considered the request from Charity Scope to site a textile recycling bank in Perranporth. It was noted that there were already two such facilities in the main supermarket shopping area and that there was unfortunately no capacity to position another facility.

**ACTION:** Convey the Council's response to Charity Scope to regretfully decline the offer of a new textile recycling bank in Perranporth: *Clerk*

**013/19/POS Date of the Next Meeting**

The date of the next meeting was noted: Tuesday 27<sup>th</sup> August 2019

There being no further business the Chairman closed the meeting at 19.55 hrs

Signed .....

Date: 27<sup>th</sup> August 2019