



Notice of Meeting

Finance & Operations Committee

Residents are invited to attend the next meeting of the Finance & Operations Committee, to be held at **7pm on Monday 7th October 2019 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB.**

Please be aware that meetings are audio recorded.

Tatiana Cant
Parish Clerk
2nd October 2019

Agenda

1. To receive apologies and accept the reasons for any non-attendance
2. To receive any declarations of interest on items on the agenda and note any dispensations granted
3. To agree the minutes of the Committee meetings held on 2nd September and 23rd September 2019
4. To note updates to Action List
5. To receive a management report on the library
6. To receive an update on the Civic Building project
7. To agree to make payment for use of Budnic field for parking 2019
8. To note a report on the annual income derived from all property
9. To note the completion of the External Audit and receive the report
10. To receive an update on historic insurance invoices and agree any sums to be written off
11. To note report of bad debtors
12. To receive a report on options for opening CCLA and/or Nationwide accounts
13. To agree date for closure of Droskyn car park
14. To agree to employ the services of a qualified archivist to organise Parish Council records
15. To agree councillor's name to add to security call-out system
16. To agree the following policies:
 - i. General Risk Policy
 - ii. Data Protection Privacy Notice
 - iii. Data Protection Policy
 - iv. Transparency Policy
 - v. Publication Scheme
 - vi. Volunteer Policy
17. To note items of correspondence from the Clerk
18. To resolve to exclude the press and public due to the confidential matters to be discussed.

Confidential Session

19. To receive updates on Cligga units and make decisions
20. To consider Slous Cliff Top café arrangements (attached)

21. To note the date of the next meeting: Monday 4th November 2019