



Minutes – Full Council

Minutes of the meeting held on Monday 13th January 2020 at 7pm in the Council Chamber, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

Present: Cllrs Arthur (Chair), Boston, Bowers, Byfield, Davies, Gaisford, Hill, Higgins, Lawrence, Norrington, Rogers, Silvey, Trevethan, White and Yeo

In attendance: Tatiana Cant (Parish Clerk), Rebecca Harrod (Finance Officer) and 4 members of the public

Public Participation – In response to a query relating to the repurposing of equipment at Bolenna Park when the new installation takes place and in particular the monkey bars, members commented that they would try to ensure that the equipment was repositioned in appropriate locations in the parish,

Comments from Cornwall Councillors – There were no Cornwall Councillors present.

001/20/FC Apologies

No apologies had been received and all councillors were present.

002/20/FC Declarations of interest and dispensations granted

There were no declarations of interest. No dispensations had been granted.

003/20/FC Chairman's Report

The Chairman wished all members and local residents a Happy New Year and looked forward to providing improved parish council services in the year ahead.

The Chairman of the Finance & Operations Committee provided an update on the skate park project explaining that the group had been working with Maverick and the Skate Collective to finalise the details of the proposals and that an application for planning permission had now been submitted. Several meetings had been held with neighbours in Ramoth Way to inform these residents of the designs proposed and listen to concerns relating to their property and amenity to try to find solutions for the council to provide mitigation measures. There was a strong willingness from the Council to minimise any adverse impact. This could be achieved by considering management of the site, hours of operation and introducing soft and hard landscaping, ie acoustic barriers and tree planting as well as locating the facilities as far as possible from the properties concerned.

004/20/FC Approval of minutes of the last Parish Council meetings: Monday 2nd December 2019

The minutes of the last Full Council meeting on Monday 2nd December were agreed and signed by the Chairman as a true and accurate record of the meeting.

005/20/FC Action List

Members noted updates to the Action List and received an update on a recent meeting with Zoë Hall from the Cornwall Council parking services which was initially convened to discuss car park provision and had been very productive. Further discussions would take place with her team regarding enforcement issues.

006/20/FC Updates from Committees

Finance & Operations Committee. The latest meeting had been largely dedicated to consideration of the Council's budget for 2020/2021.

Public Spaces Committee. The latest meeting had considered the committee budget for 2020/2021 including increasing the level of lifeguard cover during an extended period from Easter to October as well as arrangements for new equipment at Bolenna Park, reinstatement of the Tamblyn Way steps and works to the Inner Green for which a tendering process had been initiated.

Services Committee. The committee had not met the previous month. Investigations were underway into solutions to meet the parish council's obligations for road sweeping arrangements.

007/20/FC Reports from members attending meetings of outside bodies

VE Day preparation. Cllr White reported that a small working group (Cllr White, Parish Clerk, Library Manager and Community Navigator) had started to make preparations for a local community event to mark VE Day on 8th May as part of the national celebrations. The intention was to have a marquee, band, stalls, entertainment and music on the Inner Green, Memorial Hall and around Perranporth with bunting and flags in the street and involving schools and businesses. Cllr Bowers offered to join the group. An application would be submitted for grant funding.

Neighbourhood Development Plan. Cllr Rogers reported that the survey results had been collated and that the issues of most concern to residents were a second home policy and the designation of a protected green space between Perranporth and Bolingey. A consultant was to be appointed to write the policies and a meeting had been organised with Mr Watkins and Cornwall Council Planning Officers to discuss flooding and other matters.

CCTV. Cllr Bowers reported that the working group had met representatives from the Tolvaddon response team again and agreed hours of monitoring required on a flexible basis. This was welcomed as the opportunity to set an example to the other towns using the facility. The installation of 8 cameras was planned to be in place by Easter.

Community Network Panel. Cllr Yeo reported on his recent trip to a meeting at Redruth which had focused on climate change and Plastic Free work. It was hoped that many of the ideas could be used in Perranzabuloe.

008/20/FC Budget 2020/2021

Members considered the draft budget and were content with the proposed funding commitments for the year ahead. There was no urgent need to increase the precept significantly and many of the planned projects would be funded either from ear-marked reserves or grants. Members felt that they wished to give local residents a holiday from any increases in the parish council precept for this year and AGREED a budget of £523,976.

009/20/FC Precept 2020/2021

Members AGREED to request a precept from Cornwall Council of £289,445 representing a 0% change to the precept from last year.

010/20/FC Ear-marked reserves

The Council had not previously allocated ear-marked reserves. Members AGREED the proposed ear-marked reserves. These would be reviewed and discussed again at Year End.

Members expressed their thanks to the office team for providing helpful financial information.

011/20/FC Management Accounts for December

Members NOTED the management accounts for December.

012/20/FC Payment Schedule and Bank Reconciliation for December

Members NOTED the payment schedule for December totaling £62,595.78 and bank reconciliation.

In response to questions relating to the 8 Boscawen Road project, Cllr Byfield explained that the project group was working towards the submission of an application for planning permission as the council had agreed. Once planning

permission had been granted, the matter would be put to Full Council before any further progress was made and this would be the next opportunity to make decisions on the way ahead. Cost consultants were currently preparing information on potential income in order to ensure that Full Council was provided with fully costed proposals. Removal of the asbestos in the building would be taking place in the next few weeks but demolition works had been delayed and this would be included in the planning application.

013/20/FC Street Sweeper

Arrangements to meet the parish council's obligations as part of the street sweeping contract with Cornwall Council had not been fulfilled in recent years and the need to remove detritus had become urgent. Members considered 3 options from different providers and AGREED unanimously to appoint TMS to carry out these works.

014/20/FC Green Action Working Group

Following the declaration of a Climate Change Emergency it was important for the parish council to consider a clear course of action, engage with the community and write a local action plan. It was AGREED to set up a Green Action Working Group with a membership to include initially Cllrs Silvey and Yeo and the Clerk. The group would hold an inaugural meeting to work out next steps.

ACTION: Set up inaugural meeting of Green Action Working Group - *Clerk*

015/20/FC Tree Warden

It was noted that many parish and town councils appointed Tree Wardens who could also be councillors. It was important to record and monitor the species, location, size and condition of trees and log any ancient specimens on the national database. There was also a need to protect the Green Belt and a desire to contribute to the Forest for Cornwall initiative as well as supporting the emerging Climate Change work underway in the parish. It was unanimously AGREED to appoint Cllr Silvey as the parish's Tree Warden.

016/20/FC BT phone kiosk consultation

The council had been asked to respond to a BT consultation on the adoption of phone kiosks, specifically in regard to the red kiosk on St. George's Hill / Fuller Road. Members noted that there was still significant use of this kiosk and that this provided an important service for those without mobile phones or in emergencies. It was AGREED to object to the removal of the kiosk. If the removal were to nevertheless take place it was further AGREED that the parish would wish to adopt the structure.

ACTION: Inform BT that the council objected to the removal of the BT kiosk at St. George's Hill / Fuller Road - *Clerk*

017/20/FC Items of Correspondence

A request had been received from Slous Cliff Top Café to use space at Cligga in consultation with the existing local tenants to prepare their structure for the forthcoming season. Members unanimously agreed.

Members noted the Cornwall Council budget and consultation event.

018/20/FC Bolenna Park play equipment

Members considered the procurement process used for the new play equipment at Bolenna Park and were satisfied that due diligence had been achieved with good consultation with residents and young users and the consideration of 3 quotes. Although the original supplier had gone into liquidation, a new related company was in place and no funds were required in advance of installation. Members were satisfied that there was no risk providing that insurance and liability arrangements were confirmed. The Contracts Finder process would be used for tendering for future projects.

019/20/FC Date of the Next Meeting

Members noted that the next meeting would take place on Monday 10th February 2020.

There being no further business the Chairman closed the meeting at 20.53 hours

Signed

Date: 10th February 2020