



## Minutes – Finance & Operations Committee

### Minutes of the virtual meeting held at 6.00pm on Monday 11<sup>th</sup> January 2021

**Present:** Cllrs Byfield (Chair), Arthur, Bowers, Higgins, Trevethan, White and Yeo.

**In attendance:** Tatiana Cant (Parish Clerk), Rebecca Harrod (Finance Officer), and Cllrs Boston, Gaisford, Lawrence, Pentecost and Rogers

#### **Public Participation**

No members of the public were present.

#### **001/21/F&O Apologies**

No apologies had been received.

#### **002/21/F&O Declarations of interest and dispensations granted**

Cllrs Bowers and Byfield declared an interest in any items relating to the football club as they trained members.

#### **003/21/F&O Approval of minutes**

The minutes of the committee meeting held on 7<sup>th</sup> December 2020 were agreed as a true and accurate record.

#### **004/21/F&O Management Report on the Library**

The Clerk reported that the Library continued to operate on a 'click-and-collect' basis even with the latest Lockdown, but had established lone working for staff to provide additional protection. The service continued to be well received and was considered a lifeline by many local residents. The Clerk and Library Manager continued to liaise closely with partners at Cornwall Libraries.

#### **005/21/F&O Update on 8 Boscawen Road Project**

There were no updates to report since the end of last year. It was hoped that there would be progress to report soon.

#### **006/21/F&O Car park and Droskyn toilet management arrangements**

There were no issues to report relating to Droskyn car park and toilets which were closed until the start of the new season.

#### **007/21/F&O Budget 2021-22**

The draft budget was discussed in detail and it was agreed to complete some works such as surfacing at Tywarnhale Square before this year end. There was some concern expressed relating to uncertainty of rental income given the worsening Covid situation. There was also a willingness to reduce the accumulated reserves to ensure responsible financial management while ensuring the General Reserve and Ear-Marked Reserves were in place to be drawn down as projects were implemented. After a lengthy discussion it was AGREED (with 2 against) to recommend the adoption of the draft budget to Full Council with a 0% increase in the budget this year.

#### **008/21/F&O Request from Natural Generation**

The council had received a request from Natural Generation to expand into Unit 5 (currently housing the Christmas lights) as it was business critical for them to have more operational space. Councillors were mindful that they were an important tenant and provided good local employment opportunities. It was AGREED in principle to allow Natural Generation to take on Unit 5 subject to the council identifying an alternative location for the Christmas lights.

**009/21/F&O Property Updates**

It was reported that all units were up-to-date with payments.

A response was still awaited from the Watering Hole relating to Simon Dowling's correspondence regarding finalising the beach cleaning contract.

**010/21/F&O Items of Correspondence**

There were no significant items of correspondence requiring members' attention at this time.

**011/21/F&O Date of next meeting**

The date of the next meeting was noted: 6pm on Monday 1<sup>st</sup> February 2021.

There being no further business the Chairman closed the meeting at 8.40pm.

Signed .....

Date: 1<sup>st</sup> February 2021