



## Minutes – Finance & Operations Committee

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### Minutes of the virtual meeting held at 6.00pm on Monday 2<sup>nd</sup> February 2021

**Present:** Cllrs Byfield (Chair), Arthur, Bowers, Higgins, Trevethan, White and Yeo

**In attendance:** Tatiana Cant (Parish Clerk) and Cllrs Boston, Gaisford, Lawrence and Rogers and 1 member of the public

#### **Public Participation**

No members of the public were present at the beginning of the meeting.

#### **012/21/F&O Apologies**

No apologies had been received. All committee members were present.

#### **013/21/F&O Declarations of interest and dispensations granted**

Cllr Arthur declared an interest in items relating to the Rugby Club.

#### **014/21/F&O Approval of minutes**

The minutes of the committee meeting held on 11<sup>th</sup> January 2021 were agreed as a true and accurate record.

#### **015/21/F&O Management Report on the Library**

The Clerk reported that there were no concerns with the Library's operation. The lone working arrangements remained in place and staff continued to feel happy and safe. Frequent comments had been expressed by local residents regarding their appreciation for the service during Lockdown.

#### **016/21/F&O Update on 8 Boscawen Road Project**

The application for planning permission would be taken to the next Full Council meeting to seek approval for submission to Cornwall Council.

#### **017/21/F&O Property Updates**

It was reported that all units were up-to-date with payments.

#### **018/21/F&O Tywarnhale Square Car Park Signage**

Members considered the proof of the signage for Tywarnhale Square and AGREED to proceed subject to the following amendments: Use of full word: 'Tywarnhale' Square and amend 'No returns' to 'No return'.

#### **019/21/F&O Drainage Issues at Tywarnhale Square**

Members considered various courses of action to solve the ongoing drainage issues at Tywarnhale Square including a soak-away and engineering works to create new drainage channels. Members considered that any works were likely to be costly and not comprise best value. It was therefore AGREED to take no direct action to address the drainage. It might be possible to grade the surface when the tarmac work was carried out to channel run-off towards functional drainage points.

**020/21/F&O Replacement Benches**

The 12 new composite, low maintenance benches had been delivered the previous week to the council offices where they would be stored awaiting installation which would take place as soon as possible. Cllr Bowers expressed his thanks to the Admin Officer who had negotiated a significant discount on this order and achieved very good value for money.

**021/21/F&O Lease Arrangements for Wheal Leisure Car Park Toilet Block**

Members noted the draft lease which had been prepared by Cornwall Council for the Parish Council to take over the old toilet block in Wheal Leisure Car Park. Some external decoration and guttering would be required as well as internal works to render the building fit for purpose. Cllr Bowers and the Clerk would meet Cornwall Council on site later th at week to confirm it met the needs of the council. Members agreed to proceed on this basis with the intention to sign the lease in due course.

**022/21/F&O Confidential session: exclusion of the press and public**

Members AGREED to exclude the press and public from the remainder of the meeting due to the confidential nature of the matters to be discussed

**CONFIDENTIAL SESSION**

**023/21/F&O Rugby Club Requests for Amendment to Lease**

At the time when the Rugby Club’s lease had last been reviewed, there had been some uncertainty regarding the use of the land and a specified area had been issued a separate licence to allow development of the land if required. There were no longer any such contractual arrangements, and it was considered that it would provide clarity and consistency for both parties to normalize the agreement and that this would reflect the current use of the land. It was confirmed that there would be no conflict with the area required for the skate park. It was therefore unanimously AGREED to incorporate the licensed area into the lease.

**024/21/F&O Agreement regarding Beach Cleaning Contract**

Negotiations had been extremely protracted regarding the percentage rent concession for Gramalan to receive in exchange for beach cleaning. A lengthy discussion took place and members AGREED, with one against, to return to the discussion with an offer of 22.5% as the best and final offer that the council was prepared to make. Consideration would be given to any additional cleaning which might be required during the shoulder months to the season to be arranged on a pro rata basis.

**025/21/F&O Items of Correspondence**

A request for support had been received from the Rugby Club relating to a post-Covid grant which had been offered by Sport England to upgrade the floodlighting at the pitch. This would greatly improve the facility. Members did not have any objection to the proposal. The Clerk would relay the Council’s support in principle and this would be an agenda item for the next Full Council meeting.

**026/21/F&O Date of next meeting**

The date of the next meeting was noted: 6pm on Monday 1<sup>st</sup> March 2021.

There being no further business the Chairman closed the meeting at 7.35pm.

Signed .....

Date: 1<sup>st</sup> March 2021