



Minutes – Finance & Operations Committee

Minutes of the virtual meeting held at 7.00pm on Monday 12th April 2021

Present: Cllrs Byfield (Chair), Arthur, Bowers, Higgins, Trevethan, White and Yeo

In attendance: Tatiana Cant (Parish Clerk), Rebecca Harrod (Finance Officer), Simon Dowling and Cllrs Boston, Gaisford, Lawrence, Pentecost and Rogers and 1 member of the public

Public Participation

No comments were made by members of the public.

047/21/F&O Apologies

No apologies had been received. All committee members were present.

048/21/F&O Declarations of interest and dispensations granted

Cllr Yeo declared an interest in an item relating to the Goonhavern School grant application as a Governor and Cllr Byfield declared an interest in an item relating to the Football Club as a coach.

049/21/F&O Approval of minutes

The minutes of the committee meeting held on 1st March 2021 were agreed as a true and accurate record.

050/21/F&O Requests for events from Football Club

- a. Hosting event with Plymouth Argyle Club – AGREED
- b. Inflatable Theme Park event on 3 dates in June and July. Members expressed a number of concerns relating to licensing, parking, possible disruption to neighbours, insurance implications as explained by the Clerk. It was agreed that the Clerk would seek further advice, organisers would be asked to complete all documentation fully and the matter would be referred to Full Council.

051/21/F&O Management Report on the Library

The Clerk reported that the Click-and-Collect operation continued to operate well and that the library would be opening on 17th May for browsing in line with government guidance and Cornwall Council Libraries practice and subject to appropriate risk assessments.

052/21/F&O Update on 8 Boscawen Road Project

The council had responded as a consultee with no objections to the application for planning permission. A request had been received from a local business for permits to use the car parking space at the current site. The processes and costs would be explored and the issue discussed at the next meeting.

Action: Explore process and costs for setting up permit scheme – Finance Officer

053/21/F&O Street Marshals

It was reported that the Police Crime Commissioner would not be funding the provision of street marshals this year as she had last year. Cornwall Council officers were researching potential other sources of funding. If these did not materialise, members AGREED they wished to proceed with similar provision as last year funded by the parish council. It was agreed to obtain quotes from 2/3 security companies and for the Clerk to discuss arrangements for usual security cover with PJI Security.

054/21/F&O Review of Policies

Members considered the following policies: Financial Risk Management Policy, General Risk Policy, Internal Control Policy and AGREED that these required no changes.

055/21/F&O Leak at Droskyn Toilets

Members noted that an expensive leak had occurred at Droskyn toilets which had gone un-noticed. A potential claim was being pursued with the insurers and a plan would be put in place to ensure the water was turned off over the winter. Dehumidifiers had been deployed to dry out the internal area prior to painting the walls.

056/21/F&O Grant application

Members considered a grant application for £5,000 received from the Friends of Goonhavern School. This was considered to be a significant sum and it was noted that the group had received 2 recent grants for £5,000. It was AGREED to request a report on previous expenditure against council grants before considering the current application. A grant monitoring process would be set up.

057/21/F&O Traffic and parking signage

It was noted that Cornwall Council had suspended their parking charges until 17th May. The Council had started charging from 1st April. It was AGREED it would be helpful to put temporary signage in place to notify visitors of the need to pay.

Action: Erect temporary signage to clarify the need to pay for parking – Cllr Bowers

It was proposed to install an LED sign in the lay-by near the golf course to alert visitors to the status of parking in Perranporth during the height of the season. Quotes were awaited and advice from Cormac.

Action: Obtain additional quotes and seek advice from Cormac on new traffic sign – Cllr Gaisford

058/21/F&O Confidential Session

Members AGREED to exclude members of the public and press due to the confidential nature of the items to be discussed.

CONFIDENTIAL SESSION

059/21/F&O Property Updates

It was reported that all units were up-to-date with payments with the exception of one unit as below.

060/21/F&O Unit 7

Members AGREED to waive any rent arrears up till the date of re-opening on 12th April when collection would recommence.

As previously agreed, the request to allow a fence to be erected to exclude dogs would be specified in a licence agreement.

Action: Draft licence agreement – Simon Dowling

061/21/F&O Slous Cliff Top Café

Discussions were ongoing regarding the cladding of the container in wooden materials. It was AGREED to put in place a 2 year rolling notice period on the understanding that the cladding would be addressed. It was further AGREED that the café could use water from the toilet block and in return the council could tap into their electricity for the minimal amount required for the parking meters.

Action: Notify Slous that a 2 year rolling contract had been offered by the council, that they needed to clad the structure in a natural/wood material as soon as possible and that they could use water from the toilet block in return for the council's use of their electricity for parking meters – Simon Dowling

062/21/F&O Allotments

Members agreed that the drafted Heads of Terms proposed by Tregothnan Estate did not address the needs of the council particularly in regard to the vehicular access, parking facility and sheds. It was AGREED not to pursue this avenue and to communicate this to Tregothnan.

Action: Communicate council's decision to Tregothnan – Cllr Rogers

063/21/F&O Watering Hole Arrangements and Rent Concession

Compliance with the council's terms had been achieved by the completion of the beach cleaning contract. The council was therefore now prepared to consider a rent concession. Further information had been received which might have a bearing on the discussion and this item was deferred to the next Full Council meeting.

A request had been received containing an action plan for erecting outdoor bars similar to the previous year. The Watering Hole had also reported that they were unable to operate the beach huts safely this summer. Members considered the proposal in detail and raised concerns relating to the appearance of the outside bars, impact on a family-friendly beach and likelihood of alcohol being consumed on the beach away from the licensed area.

It was AGREED to notify the Watering Hole that the council was content for them to continue to operate with table service, to arrange a meeting with Watering Hole to discuss plans in detail and ask them to prepare a detailed plan and to refer the item to the next Full Council meeting.

064/21/F&O Date of next meeting

Members noted the date of the next meeting: Monday 7th June.

There being no further business the Chairman closed the meeting at 9.15pm.

Signed

Date: 7th June 2021