



# Minutes – Full Council

## Minutes of the Parish Council Meeting held at the Council Chambers, Chyanhale, Ponsmere Valley, Perranporth, TR6 0BD at 7pm on 13<sup>th</sup> September 2021

**Present:** Cllrs Arthur (Chair), Boston, Bowers, Gaisford, Higgins, Jones, Norrington, Pentecost, Rogers, Silvey, and Trevethan

**In attendance:** Rebecca Harrod (Finance Officer), Laura Wright (Admin Officer) and Simon Dowling (Properties Manager)

### Public Participation

There was 1 member of the public present.

### 128/21/FC Apologies

Apologies had been received from Cllrs Lawrence, White and Yeo

### 129/21/FC Declarations of Interest and Dispensations Granted

There were no declarations of interest and no dispensations had been granted.

### 130/21/FC Minutes of Last Meeting

Subject to minor amendments, the minutes of the last meetings held on the 2<sup>nd</sup> of August were AGREED as a true and accurate record.

### 131/21/FC Chairman's Report

The Chairman had nothing to report.

### 132/21/FC Police and Crime Matters

Cllr Bowers reported that there was a good police presence over the Tunes in the Dunes festival weekend but unfortunately there was little police presence for the Bands in the Sands events. Cllr Bowers would like the police to be informed in advance of the Bands in the Sands and other music events. Cllr Bowers reported that Perranporth Fire Station had been operating at reduced capacity due to several part time retained members being accepted onto whole time service and issues had been experienced with their contracts. Cllr Bowers met with the Deputy Chief Fire Officer of Cornwall Fire & Rescue Service and reported that the issue would be resolved within the next few weeks.

### 133/21/FC Street Marshals

Cllr Bowers reported that out of a previously agreed budget of £10,000, £7100 had been spent to date. The street marshals would patrol for a further 2 weekends. The Perran Safe community group would look at funding options to obtain their services for a longer period. Members discussed extending the service to the half term week.

### 134/21/FC Full Council and Committee Meeting Arrangements

In the continued absence of the Clerk, Members AGREED to proceed with 3 weekly Full Council meetings, alongside Planning Committee meetings. Committees would meet informally as working groups and bring items to Full Council meetings for discussion or decisions.

**135/21/FC Approve Accounts for July and August**

The accounts for July and August were approved.

**136/21/FC Update on Repairs to the Sea Wall**

Cllr Rogers had met with Steve Burstow, the structural engineer responsible for the engineering report on the sea wall remediation work. Mr Burstow felt that both the quotes already received from building contractors were high and did not include the extent of work needed. Cllr Rogers had asked Steve to prepare a working drawing to give to the contractor and elicit some prices from other local contractors before awarding the work.

**137/21/FC Location of Jubilee Trees**

Cllr Boston shared plans to plant 2 trees in honor of the Queen's Jubilee celebrations. She proposed two areas for the trees to go – The Fire Station Triangle in Perranporth and Goonhavern Park. Members AGREED to the locations.

**138/21/FC Unit 6 at Cligga Proposal**

Members received detailed quotes and drawings ahead of the meeting. Simon Dowling spoke in support of the proposal, stating the many positive outcomes and that the proposed quotes received were very reasonable. Members were reminded that the Christmas light building was part of last years precept. Members felt strongly that the Parish Council meet their financial regulations and take the proposal to tender. Cllr Byfield proposed that the council take legal advice around the potential issues of ownership, that the council construct an architect and receive a quote for drawings and that the proposal go out to tender via an online platform. Members would discuss again at the next full meeting. Members AGREED the proposal.

**Action: Seek legal advice, contract an architect, and take to tender – Finance Officer and Properties Manger**

**139/21/FC Grant Application for Perranporth Christmas Lights**

A grant application for £5000 for the Perranporth Christmas Lights was AGREED

*The chairman moved to agenda point 21 to involve Simon Dowling who needed to leave by 8pm.*

**140/21/FC Review of Feedback from Tunes in the Dunes and Bands in the Sands**

Cllr Byfield reported that he, and several other members, had received several strong complaints from local residents who were unhappy about the noise from the recent Tunes in the Dunes and Bands in the Sands events and there have also been many complaints received relating to the general untidiness of the area. There were also concerns from members about the clean up operation after the events, including the time this takes. There had been an increased 'spread' of the festival gatherings to other areas of the beach and dunes with unpermitted fires and increased dumping of rubbish. Although outside of the festival or events areas themselves, this had created a wider problem that needs to be addressed. There was a fine balance to be achieved between maintaining a family friendly beach and unspoilt natural environment whilst also offering cultural attractions which many visitors enjoy. The Finance and Operations Committee would meet to consider the Parish Councils options as to how to proceed and would bring the matter to a Full Council meeting in due course. Cllr Byfield noted that the events themselves had been well run and the Watering Hole have good systems in place.

*[Simon Dowling left the meeting]*

**141/21/FC Increased Costs of Installation of Beach Signs**

Members noted that this was an ongoing project started in 2019. The original costs for installation of the previously agreed and purchased beach signs had now increased. Cllr Norrington had negotiated a reduction in the costs and reported that if the Parish Council could support in transporting the signs to the

proposed locations, the company would be able to offer a saving of £416. A further saving of £276 could be made on the type of metal pole used bringing the total saving to £692 ex VAT. Members AGREED to the costs.

**142/21/FC Proposal to Engage IT Support and Purchase of New Software**

Cllr Byfield informed members that the office staff had been experiencing problems with the IT systems, particularly around the backing up of files, lack of antivirus software and office emails often being delivered to junk folders or classed as spam. Cllrs Byfield and Pentecost met with a company called Piran Tech who carried out an audit and review of the systems. Cllr Byfield summarised the previously circulated report and the proposed solutions. Members AGREED to contract Piran Tech to carry out the immediate work needed and to provide training and ongoing support to the office staff at a rough initial budget of £1000.

**143/21/FC Proposal to Contract Southwest Playgrounds for Maintenance Checks and Annual Inspections of Parks**

Cllr Gaisford summarised the previously circulated proposal from Southwest Playgrounds to carry out monthly maintenance checks of both Parish Council owned parks and yearly full inspections. Members AGREED to the proposal.

**144/21/FC JustPark Contract Renewal**

Members AGREED to renew the contract for JustPark at Droskyn Car Park

**145/21/FC Removal of Rubbish and Demolition of Garage**

A quote had been received for £1000 and details circulated to members prior to the meeting. Cllr Pentecost informed members that the rubbish had become a serious health and safety matter and that the nearby tenants had complained several times. Members AGREED to the quote and for the removal of rubbish to go ahead prior to the demolition of the garage.

**146/21/FC Note Compulsory Purchase Order**

Members noted the compulsory purchase order. A meeting had been arranged with Cornwall Council to discuss proposed areas. Members would feed back at the next Full Council meeting.

**147/21/FC Purchase of Speed Restriction Signs**

Cllr Bowers informed members that he had received several complaints from residence about the speed of traffic through residential areas. The Community Network Panel would add this item to their next meeting agenda. Cllr Bowers would identify the areas of need in advance of the meeting. Cllr Norrington would report back at the next Full Council meeting.

**148/21/FC Office Credit Card**

Members AGREED a proposal for a credit card to be used by office staff. The card would have a limit of £2.5k and an annual fee of £35.

**149/21/FC Review of Policies**

Members reviewed the previously adopted Standing Orders Policy and Grants Policy and AGREED that no amendments were required.

**150/21/FC Report from Public Spaces Committee**

Cllr Gaisford had shared a comprehensive update prior to the meeting. He reported that the Public Spaces committee had arranged for the purchase of several signs to discourage people from climbing over the fence at Droskyn and to warn of historical mining activity. The Public Spaces Committee were still awaiting movement from Cornwall Council about the eroded Clywd Cone at Droskyn. There are two new life rings in place within the parish as previously recommended by the RNLI and Coastguard. The Skate Park

working group had commissioned a further acoustic sound survey, as recommended by the Cornwall Council central planning committee on June 14<sup>th</sup> and would report back to the next Full Council meeting. Cllr Gaisford also reported that he had received a request from a surf school wishing to operate on Perranporth Beach. He had researched the subject of surf schools with Jolyon Sharpe, Countryside Officer for Cornwall Council Environment Service. The subject would be added to the next Finance and Operations informal meeting for discussion.

#### **151/21/FC Report from Services Committee**

Cllr Pentecost had shared an update prior to the meeting. Members noted that there had been increased problems with rubbish building up in the Parish. The Service Committee would discuss plans for next year to try and reduce the problem and to think of practical solutions going forward. Cllr Pentecost reported that the plans for the EV charging project had progressed well and that Western Power would complete their work on this within the next 12 weeks. Droskyn toilets would soon be closed for the winter and the water switch off.

#### **152/21/ FC Report from the Finance and Operations Committee**

Cllr Byfield provided an update to members. The committee remains extremely active and would be focusing heavily on issues relating to the Watering Hole events. Members noted that there had been improvements to the parking issues within the parish with many new plans in place working well. The digital sign relating to parking would be back next year.

#### **153/21/FC 8 Boscawen Road Project Update**

Cllr Byfield informed members that the 8 Boscawen Road Working Group remain active and moving forward with plans to resubmit the planning application. Cllr Byfield would feedback to the next Full Council meeting.

#### **154/21/FC PACE**

Cllr Pentecost reported that the PACE group would share their finalised plan with members in the next few weeks. Projects such as bodyboard recycling and reusing of beach toys were progressing well.

#### **155/21/FC Reports from Committees, Working Groups and Outside Bodies**

##### **Tennis Club**

The Tennis Club held their AGM last week and have a new Chairman. There would be a small increase the price of membership to cover increasing costs.

##### **Surf Club**

The Surf Life Saving Club had been running evening patrols of the beach from 6pm-8pm to ensure the continued safety of beach users after the RNLI finish their day. Members gave thanks to the Surf Life Saving Club for their continued community service.

##### **Gardens Charities**

There was no update from the Gardens Charities representative.

##### **Memorial Hall**

Cllr Jones is now the representative of the Memorial Hall not Cllr White as per the agenda. The recent AGM had not been well attended by hall users and a further meeting had been arranged.

##### **St Piran's Trust**

There was no update from the St Piran's Trust.

**Tree Warden**

There was no update from the Tree Warden.

**School Governor**

There was no update from the Perranporth School Governor.

**Community Network Panel**

Cllr Norrington informed members that the next meeting would be on the 29<sup>th</sup> of September.

**Neighborhood Development Plan**

Cllr Rogers informed members that the Neighbourhood Development Plan (NDP) would be put on the Perranplan web site this week for members to view. The NDP must receive the consent from the Parish Council before it can enter the next stage with Cornwall Council. Any comments or questions to be sent to Cllr Rogers. After the document had been agreed by the Council, public consultation will commence and a synopsis of the NDP will be sent to all households in the Parish. Full printing of the entire document will be kept to a minimum. Cllr Rogers also informed members that two public presentations are expected, one in Perranporth, and one in Goonhavern.

**Highways Group**

Cllr Boston informed members that they had taken issues around yellow lines within the Parish to Cornwall Council.

*[Cllr Silvey left the meeting]*

**Tamblyn Way**

Cllr Rogers informed members that Camborne School of Mines are finishing the production of the Topographic and Geophysical surveys of the area. More than 6 architectural firms had expressed interest. Cllr Rogers would complete the specifications and terms of reference for the firms to provide bids to compete for the work, producing sufficient detail and costings for the Expression of Interest to be produced and sent to the National Lottery Heritage Fund. Cllr Rogers would like support from members to proofread the specification. Cllr Norrington and Cllr Higgins offered to help.

**Inner Green**

Cllr Rogers reported that the inner green is not in a good state. The area had been heavily used. Cllr Rogers proposed that the council seek the support of a specialist to advice on how to improve the ground surface. Members suggested to try the Golf Club as a first point of call.

**156/21/FC Correspondence from Clerk**

There was no correspondence from the Clerk.

**157/21/FC Date of Next Meeting**

Members noted the date of the next meeting: **4th October 2021**

There being no further business the Chairman closed the meeting at 21.34pm.

Signed .....

Date: 4<sup>th</sup> October 2021