



# Minutes – Full Council

**Minutes of the Parish Council Meeting held at the Council Chambers,  
Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  
at 7pm on 31<sup>st</sup> January 2022**

**Present:** Cllrs Arthur (Chair), Boston, Bowers, Byfield, Gaisford, Higgins, Lawrence, Pentecost, Rogers, White and Yeo

**In attendance:** Rebecca Harrod (Finance Officer), Laura Wright (Admin Officer, Clerking the meeting).

## **Public Participation**

There was 4 members of the public present.

## **022/22/FC Apologies**

Apologies had been received from Cllr Wyn Jones due to travel arrangements, Cllr Silvey due to injury and Cllr Trevethan due to illness and the reasons were accepted by members.

## **023/22/FC Declarations of Interest and Dispensations Granted**

Cllr Yeo declared an interest on item 13 (To agree to regular hire of the Methodist Hall for the Library reading sessions) as he is a member of the Methodist Church and would abstain from any vote.

## **024/22/FC Minutes of Last Meeting**

The minutes of the last meeting held on the 10<sup>th</sup> of January 2022 were AGREED as a true and accurate record.

## **025/22/FC Cornwall Councilors' Report**

There was no report from Cornwall Councilors.

## **026/22/FC December 2021 Accounts**

Members approved the accounts for December 2021

## **027/22/FC Unit 6 Extension**

Members AGREED to proceed to planning for the Unit 6 extension following the receipt of plans.

## **028/22/FC Dog Waste Disposal**

Members AGREED to the increase cost of dog waste disposal on the beach.

## **029/22/FC Droskyn Public Toilets**

Members AGREED to close Droskyn public toilets due to their dilapidated condition and the lack of hand washing facilities.

**030/22/FC Temporary Toilet in Droskyn Carpark**

Members AGREED to the principle of putting a temporary toilet in Droskyn carpark.

**Action: To investigate costs and practicalities of placing a temporary toilet in Droskyn Carpark – Cllr Lawrence and Cllr Pentecost**

**031/22/FC Services Committee Proposal re. Rubbish Bin Collections**

Members AGREED to the proposal from the services committee to increase bin collection to twice Weekly for four bins on the Inner Green.

**032/22/FC Proposed Dates for Bands in the Sands Events 2022**

A proposal to approve one weekend event in either April or May, avoiding bank holidays, with clear restrictions to only keep within the leased area and to clean up after the event promptly, was AGREED by members. A bond (amount to be agreed) would also be put in place. If the Parish Council were happy with the event and clean-up efforts, a further weekend event in September would be considered.

**033/22/FC Purchase and Installation of Galvanized Clywd Cone**

Members AGREED to the quote to purchase and install a galvanized Clywd cone, at a cost of £6741. Cllr Gaisford would like a contingency fund to be considered due to the difficult nature of the job.

**034/22/FC Regular Hire of The Methodist Hall for the Library Reading Session**

Members AGREED in principle to commit to regular hire of the Methodist Hall for the 'Sandy Toes' reading sessions at a cost of £600per Annum. Members agreed that that the Parish Council should not commit to a formal tenancy agreement.

**ACTION – Examine the tenancy agreement offered and consider an alternative arrangement if required. Clarification as to the library budget for events and the proposed date for the agreement to commence – Finance officer and Chair and Vice Chair of the Finance Committee.**

**035/22/FC Letter to Local Retailers re. Plans to Reduce and Recycle cheap Bodyboards**

Subject to amendments, members AGREED to approve the letter in principle from the Services Committee to send to local retailers about plans to reduce the use of and recycle cheap bodyboards. Bins will be set up around the parish for people to dispose of their body boards. PACE would work with the Parish Council to decide on locations of the bins.

**ACTION – take some advice on insurance and liability concerns – Finance Officer  
Members to email Cllr Pentecost with suggestions of locations for bins.**

**036/22/FC PACE**

Members received and noted an update from PACE. Cllr Pentecost informed members of the PACE launch event to be held on the 26<sup>th</sup> of March. There would be a 'Prototype bin' for the body board recycling project to view.

**037/22/FC EV Charger Installation**

Members received an update from Cllr Pentecost regarding the installation of the EV charger unit which is now in place and nearly ready for public use.

**038/22/FC Budget for Queens Jubilee Celebrations**

Members AGREED to allocate a budget of £12,000 for the Queens Jubilee celebration events.

**039/22/FC Community Network Panel Membership**

Members AGREED to appoint Cllr Higgins as the replacement member for the Community Network Panel and confirmed Cllr Rogers as the named voting member for Perranzabuloe.

**040/22/FC Goonhavern Pump Track Designs and Quote**

Members AGREED to the quote of £63,300,00 for the concrete design from Flashman's Track and Trail for a multi-use pump track in Goonhavern Park.

**ACTION – To confirm the design is suitable for users of all ages and to confirm the width of the track – Admin Officer**

**041/22/FC Purchase of Parish Council Traffic Cones**

Members AGREED to purchase 10x 'No Parking' cones and 20x large traffic cones at a cost of £200.

**042/22/FC Droskyn Carpark Winter Parking**

Cllr Bowers informed members that some remedial work is needed to improve the condition of the carpark in preparation of the summer season.

**ACTION – Investigate the cost to sort the remedial works and to investigate the cost of adding grasscrete to the most affected areas – Finance Officer.**

**Consider blocking off a larger area to preserve the surface. – Cllr Bowers**

**043/22/FC Motorcycles at Cligga**

Cllr Silvey informed members of continued issues with motorcycles on land at Cligga via email ahead of the meeting. This has been an ongoing issue for many years and historically this has been very difficult to police. Cllr Yeo offered to speak to other parishes as to how they are managing similar problems and would report back to the next Full Council meeting. Members AGREED to a proposal from Cllr Silvey to purchase 'No Motor Vehicles Past This Point' signs.

**ACTION – talk to the police for advice on wording on the sign – Admin Officer**

**044/22/FC Recruitment of Maintenance Person**

Members received an update regarding the recruitment process of a Maintenance Person.

**045/22/FC Meeting Dates for Full Council and Planning Committee Meetings**

Members AGREED to hold the next Full Council meeting on the 7<sup>th</sup> of March and again on the 28<sup>th</sup> of March. Further dates to be decided on the return of the Clerk.

**046/22/FC Reports/Updates**

**Working Groups:**

**Allotments** – Cllr Rogers informed members that the owner of the potential site for allotments is prepared to sell the land to the Parish Council, following a valuation. Cllr Rogers would report back to the next full council meeting.

**ACTION – Consideration to the potential use of Parish Council owned land for allotments and to add potential sites to forthcoming ecological surveys - Cllr Rogers**

**Inner Green** – Phase 1 of the work to the Inner Green has started which saw the delivery and spreading out of topsoil.

**ACTION – Arrange for the picnic benches on the Inner Green to be removed – Office Staff**  
**Inform members of the public of the plans via social media and website – Admin Officer**

**Tamblyn Way** – The panel (consisting of Parish Councilors and members of the community) are working hard and have held further meetings with potential contractors. Cllr Rogers requested a special meeting with all members of the council to present the panel's findings to. Members AGREED to hold the meeting on the 21<sup>st</sup> of February.

**Outside Bodies:**

**Tennis club** - The Parish Council have agreed to contribute £170 towards the works to sort the access lane by the tennis club in acknowledgement of the increased traffic to Bolenna park.

**Flood Warden** – Cllr Bowers informed members that there is planned training for the flood wardens to take place this week.

**Police Liaison** - The next Police Liaison group meeting is to be held at the Parish Council rooms.

**047/22/FC Exclude Press and Public**

Members AGREED to exclude the press and public, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the remainder of the business.

*[Cllr Yeo and 3 members of the public left the meeting]*

**048/22/FC Unit 6 Heads of Terms Changes**

Members AGREED to the changes to the Heads of Terms for Unit 6, Cligga.

**049/22/FC Correspondence from Clerk**

A request for a special adaptive swing had been made to the Parish Council via Cllr Arthur. Members AGREED in principle to purchase a new adaptive swing.

**ACTION – Investigate the purchase and position of a new adaptive swing for Bolenna Park**

**050/22/FC Date of Next Meeting**

Members noted the date of the next meeting: **7<sup>th</sup> March**

There being no further Business the Chairman closed the meeting at 21.18 pm

Signed .....

Date: 7<sup>th</sup> March 2022