



Minutes – Finance & Operations Committee

Minutes of the meeting held at 7pm on Monday 5th September 2022 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

Present: Cllrs Byfield (Chair), Arthur, Bowers, Gaisford, Higgins, Pentecost and White

In attendance: Tatiana Cant (Clerk) and Cllrs Boston and Rogers

Public Participation

There were no members of the public present.

035/22/F&O Apologies

Apologies had been received from Cllr Yeo who had a work commitment and the reasons were accepted by members.

036/22/F&O Declarations of Interest and Dispensations Granted

There were no declarations of interest. No dispensations had been granted.

037/22/F&O Minutes of the Last Meeting

Members approved the minutes of the last meeting on 1st August as a true and accurate record.

038/22/F&O Bands in the Sands

Members reviewed the event management plan for the forthcoming Bands in the Sands event and noted that the arena area extended beyond the leased area agreed for this purpose. In addition, the document referred to the movement of sand for the emergency exits. While the plans were generally well received, members wished to see full compliance regarding the event boundary remaining within the consented area before full approval for the event were granted. The council would also require details of any sand movement works beforehand for approval to include times of operation and method statement. Chris Waters to be instructed to communicate these requirements. The risk assessment was well prepared and satisfactory but confirmation was needed that this applied to the correct, consented area and that the documentation was aligned.

039/22/F&O Charge for EV Charging Points

Members noted that electricity prices had increased further and that this needed to be reflected in the tariff for the EV charging points to ensure that the Council was not making a loss on this facility. Members AGREED to increase the rate per kWh to £0.66 to be implemented immediately.

040/22/F&O Arrangements for out-of-hours support for EV Charging Points

The Clerk explained that on two occasions visitors' charging cables had been locked into the EV charging points at Droskyn. This had led to discussions with evcharge.online (the software developers) and Natural Generation who had installed the machines. Neither currently had out-of-hours support provision although it was expected that evcharge.online would soon have a facility in place. In the meantime it was AGREED that the Clerk would circulate an explanation to Full Council and request volunteers to join a rota and be trained in how to provide online support.

041/22/F&O Response to Saints Trail team regarding arrangements at Station Road

The Rugby Club had been consulted regarding the siting of cycle racks near the bridge and had responded to confirm their support for the scheme and to raise a number of questions relating to liability which members discussed. It was AGREED (with one abstention) to site the racks in the location suggested by the Rugby Club and to seek advice on the best way for the lease to be amended to ensure that the council retained responsibility for this small parcel of land and maintenance and insurance of the equipment.

042/22/F&O LED Lamp Works for Inner Green

Members noted that several of the lamps in the festoon lights around the Inner Green were damaged and considered a quote for repairs. The quote for £996.37 was AGREED. The Clerk also reported that AC Electrical had kindly installed the Seaside Award 2022 flag which the Handyman had been unable to fix.

Members requested a report for the next Full Council meeting on electricity costs for street lights last year and projections on the costs when new tariffs were applied. Potential upgrades to infrastructure to be assessed and costed as well as consideration given to turning off some lights with a view to evaluating all options.

043/22/F&O Management Reports for June and July

Members noted the management accounts for June and July.

044/22/F&O Update on Car Parks

Members remained dissatisfied with the level of enforcement service provided by Cornwall Council and asked the Clerk to write again to the team to state the requirement for provision of the contracted hours of enforcement. Members also wished to consider alternative enforcement providers and the Clerk would research through sector networks to establish other arrangements which councils might have in place.

The Mobile Visual Information Systems sign located during the summer in the layby near the Golf Club had now been removed at the end of the season. Council would consider in due course whether or not to commission the service again next year.

045/22/F&O Update on Library

The Clerk provided a brief report on activity in the library which had been lively with high levels of borrowing and footfall, and explained that staff appraisals had taken place over the previous fortnight. The library worked closely with Cornwall Council but had a large level of autonomy regarding day-to-day management as well as the themes it promoted. It was noted that the Library Manager would now be providing regular reporting and the committee wished to be more closely engaged and provide greater support. Members would welcome more ambitious proposals and a presentation by the Library Manager and a member of Cornwall Libraries.

046/22/F&O Update on 8 Boscawen Road

Cllr Arthur reported that he had held successful meetings with Cornwall Council officers and the MP in relation to the 8 Boscawen Road project. The most likely source of funding was via the Shared Prosperity Fund. It was noted that an Expression of Interest needed to be submitted on that day. This had not been completed but was subsequently submitted after the meeting and an acknowledgement of safe receipt received.

047/22/F&O Updates from Working Groups

The following policies were reviewed and approved without amendment.

- a. Anti-bullying Policy
- b. Communications and Media Policy
- c. Data Protection Privacy Notice
- d. General Risk Policy

048/22/F&O Updates from Working Groups

Highways

Cllr Bowers reported that ideas from the Highways group were now to be put forward to the Community Network Panel to be assessed for funding and implementation once the most popular schemes had been selected by members at Full Council.

Cemetery

The Clerk reported that the latest update she had received from Rev'd Clarke stated that the surveyor's report had recently been lodged with their solicitors. There was some uncertainty regarding the status of the access road and its ownership. There was no updated information at that time regarding timescales.

049/22/F&O Confidential Session

Members AGREED to exclude members of the public and press due to the confidential nature of the items to be discussed.

CONFIDENTIAL SESSION

050/22/F&O Handyperson's Working Arrangements

Members noted a report submitted regarding potential future arrangements for the Handyperson who had initially been employed for a 6 month period on a self-employed basis. The Staffing Committee would review the situation the following day and if this arrangement were to continue, this committee would be in a position to make a decision on the matter.

051/22/F&O Watering Hole Planning Application

Members noted that a variation to a previously approved planning application had been made but that there had been no communications in advance with the Parish Council and that some of the proposed works lay outside their leased area. A recommendation would be made to Full Council not to allow the works as currently proposed due to the encroachment beyond the leased area.

052/22/F&O Items of Correspondence from the Clerk

The Clerk reported that she had received a request from Cornwall Council to clear sand from the yellow lines in Beach Road as it was difficult for the enforcement team to clarify the status of the lines and the Parish Council had previously swept this area. It was agreed to assess whether the recent heavy rainfall had cleared these lines before deciding on any further action needed.

053/22/F&O Date of next meeting

Members noted the date of the next scheduled meeting: Monday 3rd October. Chris Waters from Charterwood Surveyors, newly appointed Property Manager to the council would attend.

There being no further business the Chairman closed the meeting at 9.23pm.

Signed

Date: 3rd October 2022