



Minutes – Finance & Operations Committee

Minutes of the meeting held at 7pm on Monday 7th November 2022 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

Present: Cllrs Byfield (Chair), Arthur, Bowers, Gaisford, Higgins, Pentecost and White

In attendance: Tatiana Cant (Clerk), Chris Waters (Property Manager) and Cllrs Boston and Rogers

Public Participation

There were no members of the public present.

070/22/F&O Apologies

Apologies had been received from Cllr Yeo who had a work commitment and the reasons were accepted by members.

071/22/F&O Declarations of Interest and Dispensations Granted

There were no declarations of interest. No dispensations had been granted.

072/22/F&O Confidential Session

Members AGREED to exclude members of the public and press due to the confidential nature of the items to be discussed.

CONFIDENTIAL SESSION

073/22/F&O Watering Hole and Bands in the Sands

Members noted that discussions had taken place regarding arrangements in the village for future events at the Watering Hole, eg buses, taxi collection points and additional toilet provision. Fees for Bands in the Sands had not been reviewed since 2019 and it was AGREED to revise the fees to £3,250 per day, plus £1,000 for extra toilet/stage space. Members also AGREED that the permitted area and event format was to follow this year's event, whereby the whole event was contained within the leased area, with only the stage and a small block of toilets sited outside this area immediately adjacent to the south elevation of the main building. Use of the bond had been very successful and it was agreed that this should remain in place at £5,000.

074/22/F&O Slous Café

Members noted a report received from the Property Manager and AGREED for the Property Manager to negotiate heads of terms for a new lease, which the council wished to approve at its forthcoming meeting.

075/22/F&O Unit 7, Cligga

Members received a report from the Property Manager and AGREED to undertake further research to better understand the full nature and extent of their activities.

076/F&O Units 2, 3 & 4, Cligga

Members received a report from the Property Manager and AGREED for a rent review notice to be served.

077/22/F&O Works to water infrastructure at Cligga

Tenders were awaited for works to the damaged water infrastructure at Cligga. Cllr Rogers would assist with the precise specification and Trevaills would also be invited to quote.

078/22/F&O Bolenna Park access track

Members considered correspondence that had been received from the Tennis Club and a report from the Property Manager. It was AGREED that the Property Manager would correspond with the Tennis Club to clarify that the council would maintain their parking spaces and that the Tennis Club were to maintain their parking spaces. Bolenna Court were responsible for maintaining the track as stated in their lease.

079/22/F&O Redevelopment of Unit 6, Cligga

Members considered tenders received for the redevelopment of Unit 6 and AGREED not to proceed with the project at this stage and to decline the quotes received. Options would be proposed for best ways to proceed.

080/22/F&O Unit 8, Cligga

Members noted that further consideration needed to be given to any arrangements for the site.

081/22/F&O Police Station

Members AGREED for the Property Manager to negotiate a rent review with the police estates office.

082/22/F&O Minutes of the Last Meeting

Members approved the minutes of the last meeting on 3rd October as a true and accurate record.

083/22/F&O Update on car parks

Members received an update on Droskyn car park and noted that the income, although exceeding budgeted target, had fallen this year to £95,500. Members expressed their concern about inadequate enforcement provision under the SLA from Cornwall Council and agreed to investigate other options ahead of next season.

084/22/F&O SLA Costs for Car Park Enforcement

Item deferred. Cllr Bowers to investigate alternative options for enforcement.

085/22/F&O Migration of IT Systems

Item deferred.

086/22/F&O Update on 8 Boscawen Road

Item deferred.

087/22/F&O Investment in Savings Accounts

Members AGREED to invest £85,000 in the CCLA Public Sector Deposit Fund at an interest rate of 1.95%. Members wished to receive further information on the ethical credentials of Cambridge & Counties Bank before committing to investment with this company.

088/22/F&O Replacement of Faulty CCTV Camera

Members AGREED to replace the faulty CCTV camera at a cost of £1,326.60 if confirmation were received that this was not covered by the maintenance contract, but also expressed concern that reporting from the control centre at Tolvaddon had become less frequent and responses to maintenance queries had not been timely or satisfactory.

089/22/F&O Street Lighting Report

Cllr Pentecost reported that the newly formed working group had met to discuss options for minimising costs and mitigating ecological, environmental and health impacts. The following areas were identified for a trial to turn the lights off for a 3 month period from January 2023: Callestick, Jubilee Terrace and Rose. It was AGREED to issue a letter to all residents in the pilot areas and conduct a survey to assess the response, and to proceed once a final cost had been secured for discounted bulk work and two further quotes had been received.

090/22/F&O Licence Fee Review for Gear Sands 2023

Item deferred.

091/22/F&O Works to water infrastructure at Cligga

Item deferred as quote not received.

092/22/F&O Policy Review

The Perranporth Emergency Flood Plan was reviewed and proposed amendments approved. The newly drafted Anti-bribery and Corruption Policy was reviewed and members agreed to recommend its adoption.

093/22/F&O Updates from Working Groups

Highways

Item deferred.

094/22/F&O Items of Correspondence from the Clerk

There were no items of correspondence requiring attention.

095/22/F&O Date of next meeting

Members noted the date of the next scheduled meeting: Monday 5th December.

There being no further business the Chairman closed the meeting at 9.15pm.

Signed

Date: 5th December 2022