



## Minutes – Finance & Operations Committee

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### Minutes of the meeting held at 7pm on Tuesday 11<sup>th</sup> April 2023 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

**Present:** Cllrs Bowers (Chair), Arthur, Gaisford, Higgins, White and Yeo

**In attendance:** Tatiana Cant (Clerk), and Cllr Rogers

#### **Public Participation**

There were no members of the public present.

#### **023/23/F&O Apologies**

Apologies were received from Cllr Byfield and Pentecost who had personal commitments and the reasons were accepted by members.

#### **024/23/F&O Declarations of Interest and Dispensations Granted**

There were no declarations of interest and no dispensations had been granted.

#### **025/23/F&O Minutes of the Last Meeting**

Members approved the minutes of the last meetings on 6<sup>th</sup> and 27<sup>th</sup> February as a true and accurate record.

#### **026/23/F&O Car Park Update**

Members noted that confirmation had been received from Cornwall Council that their EV charging stations at Wheal Leisure car park would be operational imminently. It was hoped that there would not be charging in place during the winter months. Droskyn car park had been opened up for the season and the pre-season problems with the ticket machines had been resolved. Quotes would be pursued for addressing the potholes at Ponsmere Valley car park.

#### **027/23/F&O Update on 8 Boscawen Road**

Cllr Gaisford reported that the Good Growth application had been submitted with costings and an updated sketch. The grant applied for was 80% of the build cost. Len Smith who had collated the content and prepared the bid had provided a very professional service. The council would need to employ a project manager in due course.

#### **028/23/F&O Update on Seiners Wall**

Multiple correspondence had been received regarding the coastal erosion of the wall at the Seiners Arms and most recently a Dangerous Structure notification had been received from Cornwall Council. This would be referred to Full Council for a final decision and Cornwall Council would be informed accordingly.

Separately members noted that the ramp/slipway onto the beach at the bottom of Cliff Road had faults and had been eroded by weather and wave action. It was AGREED to explore options for repairing the ramp without delay and to ask the Handyman initially for advice.

#### **Actions:**

**Inform Cornwall Council that the parish council's agreed course of action would be decided at the next Full Council meeting – Clerk**

**Ask Handyman to assess ramp at bottom of Cliff Road – Clerk**

### **029/23/F&O Business Operations on the Beach**

Cllr Gaisford reported that several groups had approached the parish council regarding carrying out chargeable small-scale activities and events on the beach other than water-based activities. It appeared that there was no guidance from Cornwall Council relating to similar activities on other beaches. After discussion it was AGREED to require all such enterprises to complete the usual event application process including providing supporting documentation and make clear that there were to be no sales made on the beach.

### **030/23/F&O Land at rear of Unit 4 Perranporth Industrial Estate**

Cornwall Council had queried the parish council's earlier offer to accept an asset transfer as there was no easy access. Members wished to confirm their intention to proceed stating the original aims to manage this site to safeguard wildlife habitat.

**Action: Confirm to Cornwall Council reasons for agreeing to asset transfer - Clerk**

### **031/23/F&O Grant Applications**

Members considered the following grant applications and decided to grant funds as follows:

- a. Imagine If – Two representatives from Perranporth Community Hub provided background information on the benefits provided to approximately 500 parish residents every month, and a grant of £2,000 was AGREED.
- b. Perranporth Improvements Committee – It was AGREED to approve a grant of £500 to cover expenses relating to the Carnival 2023.

### **032/23/F&O Policy Approval**

Members reviewed the following policies and AGREED that no amendments were required:

- a. Document Management Schedule
- b. Data Protection Policy
- c. Investment Strategy

### **033/23/F&O Update from Working Groups**

Highways: Cllr Yeo reported that funding for the St Agnes & Perranporth panel area had now been spent and that there was no guarantee that the scheme would continue after the reconfiguration.

An official request had been received from Cornwall Council regarding the proposed Budnic Hill scheme to provide clearer delineation of the footpath. Members AGREED to provide a contribution of £5,000 and to ensure the hedge along the road was cut back.

**Actions: Notify Cornwall Council that the parish council offered to provide £5,000 towards the new roadworks at Budnic Hill - Clerk**

**Liaise with the Golf Club and arrange for the hedge to be cut back to assist the works - Clerk**

Cemetery: The Clerk reported that the Methodist Church had recently contacted the council to explain that they would like to proceed with arrangements to transfer Callestick Cemetery to the council. Further details were awaited regarding the exact terms offered.

### **034/23/F&O Response to PSPO Renewal Consultation**

Members noted that the local police had been consulted and had stated that the 3 areas identified in the PSPO were correct and these were sufficient for their purposes. Members AGREED for the Clerk to respond to the PSPO renewal accordingly.

**Action: Reply to PSPO Renewal consultation to confirm current arrangements were correct and sufficient - Clerk**

### **035/23/F&O Wheal Leisure Building Lease**

Members noted the receipt of the lease from Cornwall Council of the building in the Wheal Leisure car park.

#### **036/23/F&O Items of Correspondence from the Clerk**

No additional relevant correspondence had been received.

#### **037/23/F&O Date of next meeting**

Members noted the date of the next scheduled meeting: Tuesday 2<sup>nd</sup> May 2023.

#### **038/23/F&O Confidential Session**

Members AGREED to exclude members of the public and press due to the confidential nature of the items to be discussed.

#### **CONFIDENTIAL SESSION**

#### **039/23/F&O Property**

Slous Café - Members AGREED to the proposal outlined by the Property Manager for creating Heads of Terms for Slous Café ie a new 3-year term at a rent of £4,000 per annum in the first year and increasing to £5,000 for the final two years.

Unit 6, Cligga – Members received a report from the Property Manager regarding Unit 6, Cligga and addressed the points:

1. Rent Review. Members AGREED the recommended new rent at £13,500 per annum.
2. Damage to the ground surface had resulted from the recent works to the water infrastructure. This was due to be put right by Trevaills who would be asked to complete the works as soon as possible.
3. Potholes. Members considered short- and long-term approaches to address the worsening potholes. It was agreed that the office would source quotes.
4. Long Term Consideration of Tenant. The Property Manager had recommended terms for development of the site with the existing tenant and members wished to explore potential options further. It was AGREED that a meeting be convened with the tenant, Property Manager, Cllr Bowers and the Finance Officer to discuss in more detail.

#### **040/23/F&O Watering Hole Arrangements**

Watering Hole. It was AGREED to instruct the Property Manager to draw up template Heads of Terms for the Bands in the Sands and Tunes in the Dunes events which members would review before submitting to the solicitor. It was noted that the Watering Hole had agreed to cover associated legal expenses. Amended plans regarding the development of the premises were awaited.

There being no further business the Chairman closed the meeting at 8.53pm.

Signed .....

Date: 2<sup>nd</sup> May 2023