



## Staffing Committee

# Notice of Meeting

Members are invited to attend the next meeting of the Staffing Committee, to be held at **6pm on Wednesday 31<sup>st</sup> May 2023 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB.**

Tatiana Cant  
Parish Clerk

## Agenda

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1. To elect a Committee Chairman
2. To elect a Committee Vice Chairman
3. To receive apologies and accept the reasons for any non-attendance
4. To review Terms of Reference of committee
5. To note meeting procedures
6. To agree to exclude the press and public due to the confidential nature of the issues to be discussed

### CONFIDENTIAL SESSION

7. To receive a report from the Clerk on staffing matters
8. To agree items to address and timescales
  - a. Review staff salaries and amend as required
  - b. Resourcing
  - c. HR policies and procedures
  - d. Civility and respect
  - e. HR training for committee members
  - f. SW Councils membership
9. To agree date of the next meeting