



Minutes – Full Council

Minutes of the Parish Council Meeting held at the Council Chambers, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB at 7pm on 29 August 2023

Present: Cllrs Gaisford (Chair), Arthur, Boston, Bowers, Higgins, Rogers, Silvey, Trevethan, White and Wyn Jones and Yeo

In attendance: Amanda Lash (Clerk), Rebecca Harrod (Finance Officer), 12 members of the public, Cllr Harvey (Cornwall Councillor for Rose)

Public Participation

Member of the public stated that she had sent an email with concerns regarding the turning off of lights Lower Rose and reiterated contents of that email. Another member of the public stated that she was here to represent residents in favour of the lights being turned off. Cllr Gaisford read approved minute No 088/23/FC of 26 June 2023 meeting – “Members noted that there had been only one response to the tender for works to streetlights in Rose, and AGREED to proceed with the installation of timers so that the lights would be switched off at 11pm. When faulty LED lights were replaced, ‘warm white’ bulbs would be used”. In addition, in response to the Consultation responses, timers to be fitted to the lights at Rose to go off at 11pm and back at 6am. There was a proviso regarding 3 lights causing light pollution into bedroom windows. Those residents requested lights do not go back on. Cllr Gaisford informed members of the public that in accordance with Standing Orders, this agenda item cannot be reviewed for 6 months unless 6 councillors wish to write to the Clerk to have this discussed again. Street Light steering group reported that it received letters both in favour and against. Information was hand delivered. It was a democratic process. Members of public outlined issues with darkness when caring for disabled relatives. Finding it a challenge. Another resident questioned the consultation stating that 7 of 10 residents had asked for 3 lights in particular to go on early evening. One of these lights currently turned off is on a junction, which they felt, was dangerous. Wanted it noted that the information on the website was not accessible. Another member of the public stated there were no accidents during trial. Confirmed were given lots of information before scheme/trials. Cllr Silvey reminded the members of the public that the Parish Council do not have a duty to provide lighting. Cllr Arthur wanted clarification on the original resolution. Whilst the scheme was voted to go ahead, the minutes are not clear as to the 3 lights in question tonight, in particular the light turned off at the junction. Cllr Gaisford replied and read out minutes and resolution.

1. Apologies

Apologies were received from Cllrs, Byfield, Lawrence, Pentecost. Reynolds

Proposed: Cllr White **Seconded:** Cllr Higgins **unan** **116/23/FC**

2. Declarations of Interest and Dispensations Granted

Cllr Wyn Jones, non-registerable Item 11a

Proposed: Cllr Boston **Seconded:** Cllr White **unan** **117/23/FC**

Signature:

Date:.....

3. Minutes of Last Meeting

It was **resolved** to approve the Extra Ordinary minutes held on 14 August 2023.

Proposed: Cllr Rogers

Seconded: Cllr Bowers unan

118/23/FC

4. Reports from Cornwall Councillors

Cllr Arthur had no report regarding the Parish. Cllr Harvey spoke. However, as the topic was not a report but a personal issue, the Clerk did not feel it was appropriate for the discussion to be minuted.

119/23/FC

5. Instructing Simon Grant Builders to demolish the conservatory at Unit 6, and construct office/workshop extension Cligga Head Industrial Estate

It was **resolved** to instruct Simon Grant Builders to demolish the conservatory at Unit 6, Cligga Head Industrial Estate, and to construct an office/workshop extension at a cost of £187,000 plus VAT. Finance Officer confirmed the tender process had been adhered to.

Proposed: Cllr Boston

Seconded: Cllr Bowers 9-0 (2 abs) 120/23/FC

6. Minutes from Committees

- (a) Minutes of the Public Spaces and Services meeting on 14 August 2023 were **noted**. **121/23/FC**

- (i) Tamblyn Way steps presentation/design from Stride Treglown Architects was **noted**. Thanks were given to Carl for his time. **122/23/FC**

- (ii) It was **resolved** to start works on The Bolenna Park Building at an agreed budget of £150k, as per quotations. Finance Officer confirmed the tender process for these works had been adhered to. Cllr Boston made note that trenching quotes were not part of original tender. Went to tender for trenching works and endeavoured to get 3 quotes, but only had 2 companies interested. Only 1 came back with a quote. Bat survey completed. No bats. Aim to start project middle of October.

Proposed: Cllr Wyn-Jones

Seconded: Cllr Higgins unan

123/23/FC

- (iii) It was **resolved** to allow PACE to use the disused children's play area in the Ponsmere Valley temporarily for 12 months.

Proposed: Cllr Silvey

Seconded: Cllr Bowers 7-3

124/23/FC

- (iv) It was **resolved** to instruct Trevaills to remove the play equipment at a cost of £1,030. A budget for PACE of £1,000 was **resolved**. Suggest PACE submit a grant application to PPC for any further costs.

Proposed: Cllr Bowers

Seconded: Cllr Silvey 8-2 (1 abs) 125/23/FC

- (v) **Cligga** - Cllr Boston spoke regarding issues. Drone footage shows numerous caravans, boats and possible breaches of lease. It was **resolved** to set up a sub-Committee with the remit of exploring and presenting options to Council for the development and management of Cligga, including researching historic information, legal ramifications of removing caravans, travelers, etc). Cllrs Rogers, Bowers, Arthur, Boston expressed an interest in being part of the sub-committee. Terms of Reference, scheme of delegation, Chair and Vice Chair, number and time of meetings to be discussed and a date of a first meeting to be organised by the Clerk. Other Councillors to be invited.

Proposed: Boston

Seconded: Cllr Rogers

unan 126/23/FC

Signature:

Date:.....

- (vi) It was **resolved** to remove tree stumps and branches at Goonhavern Park at a cost of £750.

Proposed: Cllr Silvey

Seconded: Cllr Boston

unan 127/23/FC

- (b) Draft minutes of the Staffing Committee meeting on 14 August was **noted**.

128/23/FC

- (c) Finance and Operations – no update due to absence of Cllr Byfield.

129/23/FC

7. Tree Removal Works at Goonhavern Park

A budget of £900 was **resolved** for the removal of 3 trees and £750 for stump removal from Goonhavern Park due to the installation of CCTV. 3 trees have already been planted elsewhere.

Proposed: Cllr Bowers

Seconded: Cllr Silvey unan

130/23/FC

8. Receive reports/updates

- (a) Street Marshalls in Perranporth – Cllr Bowers. Last report emailed to Councillors. Last report for the Summer. This year it asked Marshalls to include car parks and Goonhavern Park. Reports state antisocial behaviour reduced dramatically at Goonhavern Park. Lots more dealings with businesses. Introduced to businesses on regular basis. Good rapport and support. At end of shifts various locations spent last 45 mins assisting pubs in closing down. It was **noted** that whilst this is the responsibility of the police, it was nonetheless helpful in heading off any potential issues. Reports sent to the police. Not here for bands in sands event. Suggested Marshalls attend Watering Hole events in future and Watering Hole bear costs.

131/23/FC

- (b) **Community Area Partnership – Cllr Yeo**

First meeting 14 September at St Newlyn East 6-8pm. Relevant to say a big CAP area. CAP looking for projects but will need to be fairly well established. CC is still waiting for period of spend to be extended. Currently any opportunity for projects built and completed by March 2025. Cllr Arthur £80m already allocated. Cllr Higgins will represent PCC, but Cllr Yeo will report at Full Council.

132/23/FC

- (c) **Perranporth Memorial Hall – Cllr Wyn Jones**. Meeting 17 August. Spent £16k doing cladding on front of building. Disabled access sign installed. Open day on Saturday 16 September to get various users together. 10.30am – 2.30pm if councillors want to support. Cafe owners want to extend area behind. Willing to sublet, however, Trustees have the decision. Street light issue - Taken down in 2015 when building remodeled. Requested it get reinstated and will install and bear costs, however, standing charge and ongoing maintenance to PPC. Will need to go to PS&S. Cllr Boston requested more information (details and costing) for PS&S to discuss. Cllr Arthur questioned whether this was against street light policy. Cllr Gaisford reiterated policy was to replace with timers and warm lights.

133/23/FC

9. Update from Cllrs Bowers on Droskyn Toilets

Covenant between PCC and Perranporth Syndicate in London discussed. States not allowed to build anything higher than what already there. Question whether to demolish shelter rather than toilets. If café built in future, would not be higher. Finance Officer wanted it noted that this area of Droskyn is protected whether enforceable or not. Covenant to protect green open space. PCC are custodians for

Signature:

Date:.....

future generations. Recommendation not to dismiss Covenant. Will not build higher. Like for like. Drawings same height. Shelter specifically mentioned. FO recommended to leave shelter where is. Rebuild toilets and look how it can keep walls of shelter to incorporate within plan for the area (café, container etc). Cllr Boston reported that revised drawings now back. Green roof (including estimated cost) to be discussed at PS&S. Not yet got cost of entire building. PS&S to confirm if going out to tender and confirm if instructing an architect to put together tender documents. Need quotes and all information to discuss (services, electrical etc).

134/23/FC

10. Income and Expenditure Report April to July 2023

Income and expenditure report April to July 2023 was **noted**.

135/23/FC

11. Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing, contracts, insurance claims.

Proposed: Cllr Yeo

Seconded: Cllr Higgins unan

136/23/FC

It was agreed to change the order in which items were considered at the meeting. Item (d) on the agenda was taken as the next item. The minutes reflect the order of the meeting.

Cllr Wyn Jones left the room

- (a) The Slous Café lease was **noted**. Clerk has requested the original as no signature page with PPC. Was signed by previous Clerk and Cllr Gaisford.

137/23/FC

- (b) Insurance claims were **noted**. Clerk updated that letter from claimant sent to insurers 21/8/23

138/23/FC

- (c) The loss adjusters report was **noted**. It was **resolved** to pursue 3 quotes for a specialist land surveyor. Further discussions to be had in Finance & Operations.

Proposed: Cllr Boston

Seconded: Cllr Bowers unan

139/23/FC

Bolenna Park boundary noted. Cllr Boston awaiting response. Cllr Boston does not think this is a boundary dispute.

- (d) Salary recommendations, as recommended by the Staffing Committee, were **resolved**. To be backdated to 1 September 2023. Further reviews to happen once Clerk in post.

Proposed: Cllr Arthurs

Seconded: Cllr Yeo unan

140/23/FC

12. Date of Next Meeting

Members noted the date of the next meeting: Monday 25 September 2023.

There being no further business the Chairman closed the meeting at 9.20pm.

Signature:

Date:.....