



Notice of Meeting

To: The Chairman and all members of the Parish Council. You are hereby summoned attend the next meeting of the Parish Council, to be held at **7pm on Monday 25 September** in the Parish Council Chamber, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB. Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Amanda Lash, CilCA
Parish Clerk
20 September 2023

Agenda

Public Participation

Members of the public are invited to comment on matters within the parish.

1. **To note Councillors present.**
2. **To receive apologies for absence with reasons.**
3. **To receive any declarations of interest and approve dispensations.**
4. **Public question time (10 minutes allowed for this)**
5. To **receive** and **approve** the minutes of the previous meeting: 29 August 2023 (attached)
6. To **receive Clerk's** report
Matters arising from the minutes. Staff have been written to advising of salary increases. Quotes for project management for various PPC projects are in progress. A notice and letters have been sent to residents regarding the Bolenna Park Toilets Project. Seadog IT have been instructed to create an online street light reporting form to go on the website (PS&S Committee). Process has started to re-claim the Perranzabuloe Parish Council Facebook page (business page – Perranzabuloe Parish Council).
7. To **note** any reports from Cornwall Councillors
8. **Correspondence**
(a) Letters from Mr Burstow regarding the Old Bank Building and Green Issues
9. To **note** the resignation of Tony Reynolds with effect from 19 September 2023.
10. To **review** the Streetlights at Rose in light of work undertaken as a result of the minute in June (088/23/FC) and **resolve** on actions and any associated expenditure.
11. To **resolve** to pay £11,648 to the RNLI for lifeguard season infills at Perranporth Beach.
12. To **resolve** to instruct land surveyor from 2 quotes provided for Seiners Wall dispute.
13. To **resolve** on a request from Mr Briley to receive a permit to park behind the Watering Hole.
14. To **resolve** on purchasing a new laptop for the office from Piran Tech at a cost of £838.38 plus VAT.
15. To **discuss** and **resolve** on options outlined by Cornwall Council with regard to the CC Cleansing Agency Agreement.
16. To **note** the current situation of the ownership registration of the Old Mortuary Building
17. To **discuss** job description of Street Warden tasks/duties (Cllr Bowers to lead)
18. To **resolve** to adopt the following policy and procedures:
 - a. Social Media Policy
 - b. Filming and Photography Policy & Procedures
 - c. Events Policy and Procedures

19. To **resolve** on amended Terms of Reference for Finance & Operations Committee (Membership, last bullet point)
20. To note draft minutes from committees, clarify questions and agree any recommendations:
 - a. Public Spaces & Services (Cllr Boston)
 - b. Finance & Operations (Cllr Byfield)
21. To receive any reports/updates from Outside Bodies (CAP, Memorial Hall, Garden Charities Trust)
22. **Public Bodies (Admission to Meetings) Act 1960. To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:**
Insurance claim
 - (a) To **review** and **resolve** on documentation to be submitted, following a request from Sedgwick.
23. To note date of next meeting: Monday 23 October 2023.