



## Minutes – Finance & Operations Committee

### Minutes of the meeting held at 7pm on Monday 4 September 2023 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

**Present:** Cllrs Byfield, Arthur, Bowers, Gaisford, Higgins, White, Wyn-Jones and Yeo

**In attendance:** Amanda Lash (Clerk), Chris Waters (Property Manager), Cllr Will Rogers

#### Public Participation

There were no members of the public present.

#### 1. Apologies

No apologies for absence were received.

105/23/F&O

#### 2. Declarations of Interest and Dispensations Granted

Cllr Arthur – 12(b) RFC Lease

106/23/F&O

#### 3. Minutes of the Last Meeting

It was resolved that the minutes of the last meeting on 31 July were a true and accurate record.

**Proposed:** Cllr Higgins

**Seconded:** Cllr White

unan

107/23/F&O

#### 4. Car Park Ticket Machines

This item will be deferred to the October meeting when figures are in.

108/23/F&O

#### 5. Library Report

Cllr Wyn-Jones noted the report and that it had been a busy during Summer. Cllr Arthur suggested that the next report to include events that are coming up. Clerk to pass feedback to the Library Manager.

109/23/F&O

#### 6. Correspondence from the Clerk

The office has received a complaint regarding the Watering Hole. Advised office to redirect to the Watering Hole. It was noted however that in Schedule 3 of the Lease, the public toilets were to be kept clean and serviceable. Property Manager to email the Watering Hole to make them aware of complaint regarding the toilets and remind them of their obligations under the lease.

110/23/F&O

#### 7. Public Bodies (Admission to Meetings) Act 1960

To resolve that, in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: property, contracts.

**Proposed:** Cllr Bowers

**Seconded:** Cllr Wyn-Jones

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111/23/F&O

#### 8. Report from Property Manager

Report received from Property Manager and actions agreed.

Due to the length of the meeting, it was agreed that any items not discussed will be deferred to the next meeting: **2 October 2023.**

There being no further business the Chair closed the meeting at 9.10pm.

Signed .....

Date: 2 October 2023