



Minutes – Public Spaces & Services Committee

**Minutes of the meeting held at 7.30pm on Monday 4 September 2023
at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB**

Present: Cllrs Boston (Chair), Arthur, Byfield, Gaisford, Higgins, Lawrence, Pentecost, Reynolds, Rogers, Silvey

In attendance: Amanda Lash (Parish Clerk), Cllr Wyn-Jones

Public Participation

1. Apologies

Apologies had been received from Cllrs Bowers and Trevethan and the reasons were accepted.

Proposed: Cllr Higgins **Seconded:** Cllr Reynolds **unan** **116/23/PS**

2. Declarations of interest and dispensations granted

No declarations of interest were made and no dispensations had been granted.

117/23/PS

3. Minutes of the Last Meeting

Members approved the minutes of the last Public Spaces & Services Committee meeting on 14 August as a true and accurate record.

Proposed: Cllr Higgins **Seconded:** Cllr Rogers **8-0 (2bs)** **118/23/PS**

4. Update on CCTV system for Goonhavern Park

Cllr Silvey reported that the tree work has been done. Stumps removed. Trench work started. No issues. Due to complete first week of October.

119/23/PS

5. Proposals for Droskyn Toilets

Revised plans have been sent to Cllr Lawrence. Not seen at PS&O as yet. Discussed quotation for sedum green roof at a cost of £15,175. Only one quotation received despite Finance officer approaching two other companies. Concerns raised regarding the flat roof and mitigating risk of people walking on it. Signage proposed. Living roof rejected due to ongoing maintenance costs. Tender document discussed. To include a separate quotation for a concrete slab (if shelter removed). Document "update on Droskyn Loos 07/09/2023" noted that the architect does not offer a turnkey service for building projects. He recommended another company to prepare the tender documents.

It was **resolved** for the Clerk to get 3 quotes from project management companies for the preparation of tender documents/ specification for the building, roof, internal fit out, weatherproof doors and materials for tender purposes. Quotes to go to Full Council. Clerk to find out costs for indemnity policy to cover if shelter removed.

Proposed: Cllr Byfield **Seconded:** Cllr Higgins **unan** **120/23/PS**

6. RNLI Incident Statistics

Noted.

121/23/PS

7. Repairs to Street Lights that have been reported not working

Discussed list of reported lights that are not working. It was **noted** that there were no details regarding requests for them to fixed – just those reported not working. Clerk noted that there was also another list from AC Electrical which lists further

issues such as water ingress and broken brackets. An online form which could be added to the website was discussed. Details of what this form could contain was discussed. It was suggested the form should include name, address, location, number of light. Is there a risk? How does this affect you? 1 form per household. If 3 people would like a light fixed, then a risk assessment to be carried out before light replaced. Clerk to contact Cornwall Council for their risk assessment. Clerk to also get quote from Seadog for an online form. **122/23/PS**

It was **resolved** that the Street Light Working Group will discuss further the contents of this online form. When form approved and on the website, form to be advertised on social media and a poster on noticeboards.

Proposed: Cllr Boston **Seconded: Cllr Byfield** **unan** **123/23/PS**

8. **Memorial Hall request for re-installation of street light 044CD**

Cllr Wyn-Jones gave background to the removal of the light in 2012 and the issues reported. Memorial Hall would like PPC to sanction them to replace (and maintain) with LED 30watt timer light, at the Memorial Hall's own cost. Electric and standing charge would be at cost to PPC.

It was **resolved** to decline this request. Suggested that if the Memorial Hall would like to put in a grant application for low level solar lighting. Light 123CD to be investigated. Cllr Wyn-Jones to inform Memorial Hall as the PPC representative.

Proposed: Cllr Byfield **Seconded: Cllr Lawrence** **8-2** **124/23/PS**

9. **Clearance of Gold Footpath 23**

Quotation from TMS Ltd was discussed. Noted that the ongoing maintenance of this footpath will be added to the LMP at no extra cost.

It was **resolved** to instruct TMS Ltd to clear Footpath 23. Clerk to instruct.

Proposed: Cllr Lawrence **Seconded: Cllr Pentecost** **unan** **125/23/PS**

10. **Update from the Droskyn Working Group**

Included in 5 above and 13(c) below.

11. **Update on Bolenna Park Project**

No bats, birds, or barn owls. Simon Grant has indicated a start date of 1 November. Clerk to instruct TMS to clear vegetation end of October. Cllr Boston will send letter to residents next week. Clerk to prepare letter. Social media and website to be updated by the Clerk as to the date when work will start. **126/23/PS**

Cllr Boston has been unable to find out who owns the road at Lower Hillcrest despite best efforts. Clerk to get details and cost for indemnity cover. Cllr Byfield suggested a notice go up to inform residents of the work. Cllr Byfield will get a photograph of a standard notice that utilities companies use in such circumstances. Clerk to create notice for Cllr Boston to put up 28 days ahead of the work starting. **127/23/PS**

12. **Budget for PACE Events**

Cllr Pentecost outlined proposals for two events – The Food Film Night “Hungry for Change” on 30 September and a PACE thank you evening for volunteers. The last “thank you event” created lots of connections, so lots more volunteers to invite this year.

It was **resolved** that PACE can spend up to £600 for these two events. **128/23/PS**

13. **To receive new updates**

- (a) **Skatepark** – Cllr Byfield reported that the deadline for determination of planning conditions was Monday. Drainage and landscape have been signed off. Only outstanding issue now is to confirm the hard standing access where the gate is at the exit of the car park. This is a compacted roadway that leads to the construction site. It was noted that there might be tarmac under already. Timing was discussed. Groundworks and site preparation could happen first. Clearly do not want to cause disruption to the rugby and football clubs or bock access route. Intention to start at the top and work down towards pitches. Could start in April so not to affect playing season. Discussion needs to

happen with Maverick. Maverick will want to come on site when cleared and prepped. Updated costs will be discussed with Maverick. **129/23/PS**

- (b) **Cligga** – It was resolved at F&O to create a Sub-committee to look at the issues at Cligga. Issues include potholes, Hanger and tidying up the site. Could designate a green area (roundabout) in middle between units 7 and 8 and unit 6. Property Manager visiting w/b 11 September. **130/23/PC**

(c) **Perranporth Green Spaces (Bolenna & Droskyn)**

Droskyn – Councillors had a walk around before the meeting. Looking at creating space for seating/tiered seating. Looking at starting with a small area and rolling out. Ideas coming forward; however, it was noted that the office do not have capacity for any more projects currently. **131/23/PC**

Bolenna – Discussed boundary/fence dispute. Committee voted not to contribute in the past. History of dispute outlined by Cllr Boston. Quote received for £2,250. Owners are asking for contribution of £1554 for fence panels.

It was **resolved** to offer (without prejudice) £500 as a gesture of goodwill with no admission of liability or obligation to the council to maintain the fence. Clerk to draft letter.

Proposed: Cllr Boston

Seconded: Cllr Lawrence

UNAN

132/23/PS

14. **To note any correspondence from the Clerk**

None.

133/23/PS

15. To note the date of the next meeting: Monday 9 October 2023

There being no further business, the Chair closed the meeting at 9.25pm