



Minutes – Full Council

Minutes of the Parish Council Meeting held at the Council Chambers, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB at 7pm on 25 September 2023

1. To note Councillors present

Cllrs Gaisford (Chair), Arthur, Boston, Bowers, Byfield, Higgins, Lawrence, Pentecost, Rogers, Silvey, Trevethan, White and Wyn Jones and Yeo.

Also in attendance: Cllr Harvey, Amanda Lash (Clerk)

2. To receive apologies for absence and reasons

3. Apologies were received from Cllr Reynolds

Proposed: Cllr Byfield Seconded: Cllr Higgins unan 141/23/FC

4. Declarations of Interest and Dispensations Granted

None. **142/23/FC**

5. Public Question Time

8 members of the public attended. No questions or comments.

6. Minutes of Last Meeting

It was **resolved** to approve the Minutes held on 29 August 2023.

Proposed: Cllr Lawrence Seconded: Cllr White 12-0 (2bs) 143/23/FC

7. To Receive Clerks Report

Trees and stumps have been removed from Goonhavern Park ahead of CCTV installation. Staff have been written to advising of salary increases. Quotes for project management for various projects are in progress. A notice and letters have been sent to residents regarding Bolenna Park Toilets Project. Seadog IT have been instructed to create an online street light repair form to go on the website (PS&S Committee). New Facebook business page created for PPC. Clerk attended a CALC meeting regarding antisocial behaviour. Attended meeting with Countryside Officer with Cllr Silvey to discuss issues regarding footpaths. **144/23/FC**

8. To note reports from Cornwall Councillors

None. **145/23/FC**

9. Correspondence

(a) Letters from Mr Burstow regarding the Old Bank Building and Green issues **noted**. Possible external decoration of Old Bank being discussed at next F&O meeting. PS&S will discuss green issues at next meeting. **146/23/FC**

Signature:

Date:.....

10. The Resignation of Cllr Tony Reynolds was **noted**. Clerk explained election/co-option process. Public have until 16 October to request an election (requires 10 requests). After that date, if no request, then PPC can start co-option procedures. Clerk to draft a letter to send to Tony with the PPC's thanks and best wishes.

147/23/FC

11. Streetlights in Rose

Clerk outlined issue with minute 26 June 2023 (insert minute number). This resolution is not being rescinded. However, it is good practice, especially in light of public feedback, to review what has happened and make a clear resolution regarding these lights. Currently, 3 lights have been switched off despite no resolution to do so. A discussion followed and a proposal was put forward ((i) below). 2 amendments were subsequently made (ii) and (iii), proposed and seconded. All 3 resolutions were then voted on in **reverse** order. The results of the vote are minuted below in the same order as they were proposed.

148/23/FC

- (i) It was **resolved** to put timers with LED warm light bulbs on **all** Street Lights in Rose 11pm to 6am.

Proposed: Cllr Gaisford Seconded: Cllr Wyn Jones 8-5 (1abs) carried
149/23/FC

- (ii) It was **resolved** that lights 088, 089 and 90 be kept off and the others to remain on LED warm light bulbs with timers 11pm to 6am.

Proposed: Cllr Athur Seconded: Cllr Lawrence 5-9 not carried
150/23/FC

- (iii) It was **resolved** that lights 088, 089 and 90 be left switched off until the new street light policy and procedures are adopted and review again.

Proposed: Cllr Pentecost Seconded: Cllr Byfield 5-9 not carried
151/23/FC

12. RNLI Infill 2023

It was **resolved** to pay RNLI £11,648 for lifeguard season infills at Perranporth Beach.

Proposed: Cllr Lawrence Seconded: Cllr Byfield unan 152/23/FC

13. Instruction of Boundary Surveyor for Seiners Wall

It was **resolved** to instruct Daryl Hill to establish ownership of the bund/Seiners Wall

Proposed: Cllr Byfield Seconded: Cllr Bowers unan 153/23/FC

14. Request for permit on Perranporth Beach

It was **resolved** to instruct the Clerk to write to Mr Briley to state that PPC does not have a policy to accommodate his request. Will revert in due course after policy considered.

Proposed: Cllr Byfield Seconded: Cllr White 11-2 (1bs) carried
154/23/FC

15. New laptop for the Clerk

It was **resolved** to purchase a new laptop from Piran Tech at a cost of £838.38 plus VAT.

Proposed: Cllr Lawrence Seconded: Cllr Rogers unan 155/23/FC

Signature:

Date:.....

16. Cornwall Council Cleansing Agency Agreement

It was **resolved** that Cllr Boston, Cllr Lawrence and Finance Officer set up a meeting with CC to discuss Cleansing Agency Agreement. Cllr Arthur to get more information.

Proposed: Cllr Lawrence Seconded: Cllr Boston unan 156/23/FC

17. Old Mortuary Building

The current situation with regards to the Old Mortuary Building was **noted**. Cllr Byfield outlined history. Finance Officer feels it appropriate to challenge Land Registry and take it back as PPC have the original deeds. Further discussions to be had at F&O Committee.

157/23/FC

18. Street Wardens

The job description of Street Wardens was **discussed**. Possible idea for future. Will be discussed at staffing as part of budget discussions.

158/23/FC

19. Policy and Procedure

It was **resolved** to adopt the following Policy and Procedures with amendments:

- (a) Social Media Policy
- (b) Filming and Photography Policy and Procedures (Sensitive Beach and Dune Environment) – grammar) (with amendments map 2.2 and 2.3)
- (c) Events Policy and Procedures

Proposed: Cllr Byfield Seconded: Cllr Wyn Jones unan 159/23/FC

20. Finance & Operations Terms of Reference

It was **resolved** to adopt the amended Terms of Reference for Finance & Operations (membership and confidential sessions).

Proposed: Cllr Byfield Seconded: Cllr White 10-4 carried 160/23/FC

21. Draft minutes of the Public Spaces & Services Committee and Finance & Operations were **noted**. **161/23/FC**

22. Reports from outside bodies were **noted**.

Community Area Partnership – Cllr Higgins outlined a summary from the meeting. Partnership has been renamed - Saints Coast CAP. When minutes sent out will be distributed. Clerk has a copy if anyone would like to read. For more information follow this link:

<https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/>

162/23/FC

23. Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Insurance claim.

Proposed: Cllr Yeo Seconded: Cllr White unan 163/23/FC

(a) **Insurance Claim**

Clerk outlined evidence and recommended sending the presented documents to Sedgwick. It was **resolved** to submit the documents requested on Form F to Sedgwick.

Proposed: Cllr White

Seconded: Cllr Boston 13-1

164/23/FC

24. Date of Next Meeting

Members noted the date of the next meeting: Monday 23 October 2023

There being no further business the Chairman closed the meeting at 9pm.

Signature:

Date:.....