



## Staffing Committee

# Notice of Meeting

Members are invited to attend the next meeting of the Staffing Committee, to be held at **6pm on Monday 9 October 2023 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB.**

Amanda Lash  
Parish Clerk

## Agenda

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1. To **note** Councillors present.
2. To **receive** apologies and accept the reasons for any non-attendance.
3. To **receive** Declarations of Interest and Approve Dispensations.
4. Public question time (15 minutes allowed for this).
5. To **receive** and **approve** the Minutes of 14 August 2023
6. To **resolve** to **approve** the Local Government Employers Discretions Policy (LGPS).
7. To **resolve** to **agree** to refund employee for an eye test at a cost of £25.00.
8. To **discuss** Christmas Office opening hours and **agree** any further actions.
9. **Public Bodies (Admission to Meetings) Act 1960**  
To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: staffing, contracts
10. To **review** staff contracts and agree any further actions.
11. To **note** objectives for the Clerk (following a meeting with Cllr Pentecost)
12. To **note** staff appraisal and agree any further actions and expenditure.
13. To **discuss** 2024/25 budget (including Grounds Maintenance provision/proposals) and agree any further actions.
14. To **agree** date of the next meeting.