



Minutes – Full Council

Minutes of the Parish Council Meeting held at the Council Chambers, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB at 7pm on 23 October 2023

1. To note Councillors present

Cllrs Gaisford (Chair), Arthur, Boston, Bowers, Byfield, Higgins, Lawrence, Pentecost, Rogers, Trevethan, White and Wyn Jones and Yeo.

Also in attendance: Cllr Harvey, Amanda Lash (Clerk)

2. To receive apologies for absence and reasons

Apologies were received and accepted from Cllr Silvey

Proposed: Cllr Trevethan Seconded: Cllr Higgins unan 165/23/FC

3. Declarations of Interest and Dispensations Granted

None. 166/23/FC

4. Public Question Time

9 members of the public attended. Resident distributed a map to Councillors. Marked street lights and outlined issues. Waking up at 6am including weekends. Decisions have affected people's lives. Requested a compromise. Invitation to visit the area. Lights appear very bright. Chair read out advice regarding difference between LED and sodium. Sodium light is monochromatic whereas the LED fittings give the human eye a colour image which is then interpreted as being far brighter. **167/23/FC**

5. Minutes of Last Meeting

It was **resolved** to approve the Minutes held on 25 September 2023.

Proposed: Cllr Arthur Seconded: Cllr Rogers unan 168/23/FC

6. To Receive Clerks Report

Matters arising from the minutes. First collection by Relyon of car parking money went well. No issues. Identification that light 090CD is on private land and legal ramifications of that. Meeting on site at Goonhavern Park with National Grid and Duchy Alarms. Issue with electric. Now resolved and CCTV now live. Attended CCTV Teams Meeting regarding future provision. Clerk contacted Newquay regarding capacity for costs to join their cohort. Mining search at Bolenna Park Toilets raised need for further investigation. Drilling happening by 15 November. This is required for Building Regs. Attended a site meeting with Maverick regarding the skatepark. Waiting on revised costs. NDP submitted to CC. Comments invited from today until 11 December 2023. On Facebook. **169/23/FC**

7. To note reports from Cornwall Councillors

Signature:

Date:.....

None.

170/23/FC

8. **Correspondence**

- (a) Letters of complaint from residents re Healey's Farm effluent in Callestick **noted.**
171/23/FC
- (b) Letters from Cubert PC to PPC and Cllr Mould re cleansing agreements **noted.**
172/23/FC
- (c) Notice of Polling Districts and Polling Places Review. **Noted.** 173/23/FC
- (d) Email from Tamar Toll Action Group. **Noted.** Clerk to share on FB page.
174/23/FC
- (e) Notice regarding important changes in Fire Safety Legislation. **Noted.**
175/23/FC

*Chair amended order of agenda. Item 11 now Item 9 and minutes reflect new numbering. This was in light of public interest in item 11 (To **resolve** on requests from 2 residents to amend timing and install shades to lights 088, 089 and 090 in Rose to "off at 9pm and on at 7.30am" and agree any further actions and associated costs).*

9. **Requests from residents to amend timing and install shades (lights 088,089, 90)**

It was **resolved** to put shades on lights 88 and 89 and keep timers to 11pm off and 6am on.

Proposed: Cllr Pentecost Seconded: Cllr Higgins 10-3(carried) 176/23/FC

10. **Perranporth Garden Charities forming a limited company noted.** Thanks given to Cllr Byfield.
177/23/FC

11. **Permission for Tywarnhayle Inn to close Ty Square Car Park**

It was **resolved** that Tywanhayle Inn can close the car park between 5pm and 8pm on Saturday 25 November. Clerk to inform.

Proposed: Cllr Boston Seconded: Cllr Bowers unan 178/23/FC

12. **Street Light Policy**

It was **resolved** to adopt the Street Light Policy and to publish the on-line form.

Proposed: Cllr Boston Seconded: Cllr Higgins 10-0(3abs) 179/23/FC

13. **Co-Option of Councillor for Perranporth Ward**

It was **resolved** to set deadline for 16 November and with co-option 27 November.

Proposed: Cllr Wyn Jones Seconded: Cllr Boston unan 180/23/FC

14. **Q2 Income and Expenditure Report**

Q2 Income and Expenditure Report was **noted.**

181/23/FC

15. **September payment schedule**

It was **noted** and **resolved** to **approve** the September payment schedule.

Proposed: Cllr Bowers Seconded: Cllr Higgins unan 182/23/FC

16. **Finance & Operations Minutes**

Signature:

Date:.....

The minutes of the F&O meeting were **noted**.

183/23/FC

(a) Watering Hole Front Balcony Extension

It was **resolved** to agree in principal to support the application (as Landlords) subject to negotiations with the Property Manager to agree other matters pending in the lease. Clerk to inform Watering Hole and instruct Property Manager to meet with Watering Hole. Still subject to planning process.

Proposed: Cllr Bowers Seconded: Cllr Higgins 8 -2(3abs) 184/23/FC

(b) It was **resolved** to instruct Daryl Hill to Project Manage Unit 6 Cligga Industrial Estate at a cost of £5,825 plus VAT. Clerk to instruct. Ensure contract with Daryl

Proposed: Cllr Bowers Seconded: Cllr Pentecost unan 185/23/FC

17. Public Spaces & Services Minutes

PS&S minutes were **noted**.

186/23/FC

(a) It was **resolved** to instruct Daryl Hill to project manage the Droskyn Toilets build at a cost of £9,300 including fees. Clerk to instruct.

Proposed: Cllr Arthur Seconded: Cllr Rogers unan 187/23/FC

18. Staffing Committee Minutes

Noted. Cllr Boston commended Staffing Committee on work to contracts.

188/23/FC

19. Adopt Standing Orders 2023

It was **resolved** to adopt Standing Orders (amendment to public participation time from 10 minutes to 15 minutes.

Proposed: Cllr Arthur Seconded: Cllr Byfield unan 189/23/FC

20. Transfer of Lane at rear of Unit 4, Perranporth Industrial Estate.

It was **resolved** to transfer the land (as per the map) from CC to PPC.

Proposed: Cllr Lawrence Seconded: Cllr Higgins unan 190/23/FC

21. Adoption of Policy and Procedure

It was **resolved** to adopt en-block:

(a) Anti-bullying and Harassment Policy, Communications and Media Policy, Local Government Employers Discretion Policy (LGPS)

Proposed: Cllr Higgins Seconded: Cllr Arthur unan 191/23/FC

22. To note reports from Outside Bodies

(a) Cllr Wyn Jones - Memorial Hall had an open day on Saturday. Unfortunately, not well supported.

(b) Remembrance Sunday 10.45am. Poppies on lampposts x 40 to be put up.

192/23/FC

23. Cladding for Wheal Leisure Maintenance Store

It was **resolved** to instruct Handyman to purchase composite cladding (in anthracite grey) at a cost of £900 (including VAT) and to carry out improvements.

**Proposed: Cllr Arthur Seconded: Cllr Bowers 11-2(carried)
193/23/FC**

Signature:

Date:.....

24. Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Insurance claim, Staffing.

Proposed: Cllr Arthur

Seconded: Cllr White

unan 194/23/FC

- (a) Update regarding insurance claim reported by Clerk. Requests for information have been made by the insurance company and awaiting this information.
- (b) Following recommendation from Staffing Committee, it was **resolved** to employ a General Maintenance Manager at agreed costs outlined in the meeting. Clerk to draw up recruitment information for approval at Staffing Committee and agree closing dates/interview dates.

Proposed: Cllr Bowers

Seconded: Cllr Pentecost

10-1(2abs)

195/23/FC

- (c) Following recommendation from Staffing Committee, it was **resolved** to employ a General Maintenance Assistant at agreed costs outlined in the meeting. Clerk to draw up recruitment information for approval at Staffing Committee and agree closing dates/interview dates.

Proposed: Cllr Arthur

Seconded: Cllr Pentecost

10-1(2abs)

196/23/FC

25. Date of Next Meeting

Members noted the date of the next meeting: Monday 27 November 2023

There being no further business the Chairman closed the meeting at 9pm.

Signature:

Date:.....