



# Minutes – Public Spaces & Services Committee

**Minutes of the meeting held at 7pm on Monday 11 December 2023  
at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB**

**In attendance:** Amanda Lash (Parish Clerk)

1. **To note** Councillors present  
Cllrs Boston (Chair), Bowers, Gaisford, Higgins, Lawrence, Rogers, Trevethan, 175/23/PS
2. **To receive** apologies and accept reasons for absence.  
Apologies had been received from Cllr Silvey, Pentecost and Byfield. The reasons were accepted.  
**Proposed: Cllr Rogers** **Seconded: Cllr Higgins** **unan** 176/23/PS
3. **Declarations of interest and dispensations granted**  
No declarations of interest were made and no dispensations had been granted. 177/23/PS
4. **Minutes of the Last Meeting**  
Members approved the minutes of the last Public Spaces & Services Committee meeting 13 November 2023 as a true and accurate record. Amendment to 13 – add Bolenna subject heading.  
**Proposed: Cllr Rogers** **Seconded: Cllr Higgins** **unan** 178/23/PS
5. **Public Participation**  
Cllr Arthur suggested leaving gaps in render/stonework instead of bird boxes. 179/23/PS
6. **Clerk's Report**  
Daryl Hill arranging a structural engineer for Droskyn toilets. Will provide amended drawings for tender after assessment. Goonhavern and Bolenna seats and chains have been done. Memorial bench for Flat Rocks coming tomorrow. Will be fitted in due course. Bolenna toilets progressing. 180/23/PS
7. **To receive a written report from the Maintenance and Grounds Manager.**  
**Noted.** 181/23/PS
8. **To receive** any new updates on public spaces.  
£91k s106 for skatepark. Clerk received 3 quotes pre site works, drainage. Awaiting quotes for acoustic fencing. Requires a structural engineer to calculate wind speeds so fence fit for purpose. 182/23/PS.
9. **To discuss mapping and resolve on recommendation to Council regarding Cleansing Agreement 2024/25.**  
Cllr Lawrence proposed that the Street Cleaning Contract transfers to Cornwall Council (Biffa) and keep Street Cleaner on current contract to cover Parish Bins. Any review of hours to be discussed with member of staff and Staffing Committee.  
**Proposed: Cllr Lawrence** **Seconded: Cllr Rogers** **unan** 183/23/PS

**10. To discuss tools and trailer for Grounds Maintenance Team.**

Cllr Boston would prefer the list to go to F&O. Questions raised about tools previously bought in April 2020. Finance Officer to check tool list again against accounts system. As unsure of condition or whether tools have been maintained/serviced, Cllr Trevethan to arrange with Maintenance and Grounds Manager to view tools.

(a) Finance and Clerk to renegotiate cost of each tool/condition. Cllr Trevethan to look over tools. Following advice.

**Proposed: Cllr Lawrence**                      **Seconded: Cllr Gaisford**                      **unan**                      **184/23/PS**

(b) It was **resolved** to purchase the trailer 2.4mtr Franco at a cost of £1,200.

**Proposed: Cllr Higgins**                      **Seconded: Cllr Gaisford**                      **unan**                      **185/23/PS**

**11. To resolve on a request for a memorial bench on the Triangle.**

A recent bench was taken out of the Triangle. It was **resolved** not to allow another bench at the Triangle but to put a plaque on an existing bench. Assistant Clerk to contact applicant.

**Proposed: Cllr Boston**                      **Seconded: Cllr Higgins**                      **unan**                      **186/23/PS**

**12. To note Cligga mine workings**

**Noted.** Walkover survey will be completed. Cllr Rogers updated the Committee. A meeting with Natural Generation, EAD Solutions and Clerk taking place tomorrow morning to discuss options. SSSI area nearby. Looking at areas for percolation test (by car park and uphill by Unit 6). Cannot connect direct into the sewerage works. Nearest connection is Gwythian Way. All other properties have septic tanks and are all working fine. Will get a cost of a sealed septic tank but expensive to empty each month. **187/23/PS**

**13. To discuss on the Maintenance and Grounds Manager electric vehicle**

It was **resolved** to recommend to Council purchasing this vehicle £32,760 in this financial year.

**Proposed: Cllr Bowers**                      **Seconded: Cllr Lawrence**                      **unan**                      **187/23/PS**

**14. To resolve on the purchase of an EV charger and installation**

It was **resolved** to purchase a 22kw charger and instruct Peter Loveland to install at a cost of £2485.

**Proposed: Cllr Lawrence**                      **Seconded: Cllr Bowers**                      **unan**                      **188/23/P&S**

**15. To resolve to appoint AC electrical to carry out repairs to lights 123/124CD**

Only one quotation received in time for the meeting. It was **resolved** to fix lights 124CD (with shade at back), no shade on car park light 123CD at a cost of £1,480. Bus catches light so turned into the car park.

**Proposed: Cllr Lawrence**                      **Seconded: Cllr Higgins**                      **unan**                      **189/23/PS**

**16. Item removed from agenda. Triathlon not going ahead on that date.**

**17. £1,000 Budget to spend from PACE on apple trees and wildflowers (together with item 18). Numbers reflect.**

It was **resolved** to spend up to £1,000 from the PACE budget on Cornish apple trees (from table tennis court towards the bank) and wildflowers for Bolenna Park subject to the trees being suitably protected (tree guards), together with 2 bee bricks and 2 bird boxes.

**Proposed: Cllr Bowers**                      **Seconded: Cllr Higgins**                      **6-1**                      **190/23/PS**

**18. Street Light 006CD**

It was **resolved** to replace the light and get quotations. Need to investigate pole and get a quotation if required. Warm light LED and timer. Shade (back).

**Proposed: Cllr Bowers**                      **Seconded: Cllr Trevethan**                      **6 (1bs)**                      **191/23/PS**

**19. To note the date of the next meeting: Monday 15 January 2024.**

There being no further business, the Chair closed the meeting at 8.25pm