



# Notice of Meeting

To: The Chairman and all members of the Parish Council. You are hereby summoned attend the next meeting of the Parish Council, to be held at **7pm on Monday 22 January 2024** the Parish Council Chamber, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB. Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Amanda Lash, CilCA  
Parish Clerk  
17 January 2024

## Agenda

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1. To **note** Councillors present.
2. To **receive** apologies for absence with reasons.
3. To **receive** any declarations of interest and approve dispensations.
4. **Public question time** (15 minutes allowed for this)
5. To **receive** and **approve** the minutes of the previous meeting: 8 January 2024 (attached)
6. To **receive** Clerk's report. Clerk attended SLCC meeting last week. Cleansing Agreement meeting – waiting on next steps which include a walk around with Biffa staff. Amended drawings now received from Crossley Hill. Percolation tests undertaken at Cligga last week. Structural Engineer visited Droskyn Toilets last week. Will be distributing this week, together with a draft of the Strategic Plan for Managing Property Portfolio which outlines rationale for the strategy (EO meeting content). Parking Order has now been approved by Cornwall Council. Now out to consultation – ends 29 February 2024. Clerk is due to meet Perranporth Primary “School Parliament” with a view to engaging with parents and children on the skatepark and upcoming consultation on facilities/activities to offer. It is also hoped to work with the schools on art projects to enhance the Parish. Facebook now has 374 likes and 525 followers. Target for March 2024 was 500. Thanks given to Nigel Bowden for work on the Risk Assessment.
7. To **note** any reports from Cornwall Councillors
8. **Correspondence**
  - (a) Clerks and Councils Direct Magazine
  - (b) Civility and Respect newsletter
9. To **approve** payment schedule for December 2023.
10. To **note** December 2023 Income and Expenditure report.
11. To **note** the Clerk's Q3 report.
12. To **resolve** on whether to take on a lease and the management of burials for Callestick Methodist Church (including verbal report from the Clerk) and **agree** associated actions.
13. To **resolve** on the 2024/25 Budget and precept request to Cornwall Council.
14. To **resolve** to instruct Maverick as the preferred contractor for the build of the Skatepark at Ponsmere Valley at a cost of £272,010.00.
15. To **note** the Public Spaces & Services draft minutes 15 January 2024.
16. To **resolve** on whether to pay Simon Lawrence Builders proposed invoice for £7,078.56 (£1,800 discount).
17. To **resolve** on instructing National Grid to move the telegraph pole to enable Unit 6 extension works at a cost of £5,322.83 plus VAT.

18. To **resolve** on invoice from Watering Hole for emptying dog bins (period December 2022 to December 2023) (£6,955.20) and beach hut rental 2023 (£1.000)
19. To **receive** any reports/updates from Outside Bodies (CAP, Memorial Hall, Garden Charities)
20. **Public Bodies (Admission to Meetings) Act 1960.**  
To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: **Contracts/Sensitive Commercial Information**
21. To **resolve** on the tenders for the Pre-site skatepark works from the 3 quotations provided.
22. To **resolve** on the tenders for the drainage works from the 3 quotations provided.
23. To **resolve** on the tender for acoustic fencing from the quotations provided.
24. To **discuss** the Youth Hostel lease and associated documents provided by the Property Manager and **resolve** on further actions.
25. To **discuss** the Hanger Lease and associated documents provided by the Property Manager and resolve on further actions.
26. To **note** date of next Full Council Meeting: Monday 26 February 2024  
Items to be discussed:  
  
To continue discussion on the Strategic Plan for Managing PPC's Property Portfolio including updates on feasibility studies of 8 Boscawen Road, Chyanhale and the Youth Hostel.  
  
To agree Communication/Consultation Strategy to support Strategic Plan.