



# Minutes – Public Spaces & Services Committee

**Minutes of the meeting held at 7pm on Monday 15 January 2024  
at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB**

**In attendance:** Amanda Lash (Parish Clerk)

**1. To note Councillors present**

Cllrs Boston (Chair), Bowers, Byfield, Gaisford, Higgins, Lawrence, Rogers, Pentecost 001/24/PS

**2. To receive apologies and accept reasons for absence.**

Apologies have been received from Cllr Silvey, Trevethan, Hunter. The reasons were accepted.

**Proposed: Cllr Higgins      Seconded: Cllr Rogers      unan      002/23/PS**

**3. Declarations of interest and dispensations granted**

No declarations of interest were made and no dispensations had been granted. 003/24/PS

**4. Minutes of the Last Meeting**

Members approved the minutes of the last Public Spaces & Services Committee meeting 11 December 2023 (with amendment Cllr Byfield apologies) as a true and accurate record.

**Proposed: Cllr Lawrence      Seconded: Cllr Higgins      6-0 (2abs)      004/24/PS**

**5. Public Participation**

None. 005/24/PS

**6. Clerk's Report**

Structural engineer for Droskyn toilets tomorrow (16<sup>th</sup>). Will provide amended drawings for tender/further discussion. Bolenna toilets progressing well. Due to finish March. Acoustic fencing quotation meeting taken place and wind load calculations done. Meeting with Cornwall Council regarding Cleansing Agreement took place Friday 12<sup>th</sup>. Biffa sending questions for us to answer to understand our requirements/quirks. Walk around will be arranged shortly with Biffa staff. Electric vehicle having ply lined this week and tow bar fitted. Art work – waiting a date. Hoping end of month for delivery. No report from Grounds Manager due to holiday, but appointment of Team going well. Clerk to check with builders regarding bee boxes and wagtail bird boxes. 006/24/PS

**7. To discuss correspondence and resolve on a response to resident regarding floodwater at Oceans, Cliff Road.**

Councillors have attended site. Car park is not directly opposite. Hump in the road. Flats been up 20 plus years. This is the only incident reported. Car park resurfaced 6+ years and no issues. Clerk to respond asking for video evidence in order to understand what is required. Not our liability. Will consider investigating.

**Proposed: Cllr Boston      Seconded: Cllr Pentecost      unan      007/24/PS**

**8. To receive and update and recommendation from Cllr Trevethan regarding tools for Grounds Maintenance Team.**

Clerk received update. Cllr Trevethan has met with Grounds Maintenance Manager and tools well maintained and in good condition. Cllr Trevethan thought price very reasonable. Clerk to check employers liability first, to ascertain whether PPC is able to purchase second hand tools. Subject to this, **resolved** to purchase at a cost of £1,200.

**Proposed: Cllr Bowers      Seconded: Cllr Higgins      7-0 (1abs)      008/24/PS**

**9. To discuss and resolve on lighting in Goonhavern Park by pump track**

It was **resolved** to wait and see if anyone requests a light. No action for now.

**Proposed: Cllr Lawrence      Seconded: Cllr Rogers      7-0 (1abs)      009/24/PS**

**10. To discuss grass re-seeding at Droskyn Car Park and Inner Green**

It was **resolved** to add this to the Grounds Maintenance Team schedule Droskyn Car Park now. Grounds Manager to evaluate whether slabs are needed at entrances. Clerk to get Cornwall Aeration quote for aeration, fertilizer and seed for Inner Green. Cllr Byfield to give Clerk details.

**Proposed: Cllr Bowers      Seconded: Cllr Lawrence      unan      010/24/PS**

**11. To resolve on the following event applications:**

(a) Purple Gecko Events, Gecko Gathering Summer Sunset Half 2024 (29 June 2024) subject to updated insurance

(b) Purple Gecko Events, Man Up and Down 2024 (21 September 2024) subject to updated insurance. **[after meeting was noted that Bands in Sands also 21 September. Alternative date sought]**

It was **resolved** to **approve** both events.

**Proposed: Cllr Higgins      Seconded: Cllr Bowers      unan      011/24/PS**

**12. Any new updates on Public Spaces**

**Bolenna Toilets** – Clerk updated on progress. Discussed bench heights 400mm and 800mm. Will be fitted into wall. Clerk to confirm fixtures and fittings. Looking into automatic opening and locking. Anti ligature or anti vandal fixtures and fittings discussed. Based on initial risk assessment, anti-vandal. Get Lyn Bowden to look at spec. 20 working days to deliver from Wallgate. Clerk outlined position of power socket locations -none needed in main toilet. Will be misused. Lighting will be recess spotlights 4 -6. Clerk to investigate a water fountain for the outside of the building **012/24/PS**

**13. To resolve on opening and closing times and maintenance of Bolenna Toilets together with associated costs and actions**

It was **resolved** to set opening times of: Summer (April – September) 7.30am to 8.30pm, and Winter (October to March) 8.30am- 5.30pm). Cleaning to be discussed at next meeting following staff discussions. Grounds Team to check toilets daily and report any issues (refill liquid soap).

**Proposed: Cllr Byfield      Seconded: Cllr Higgins      unan      013/24/PS**

**14. To resolve on streetlight between Tywarnhyle Road and Droskyn Way.**

It was **resolved** to repair this light (23CD) and instruct AC electrical at a cost of £1k. Shade at back. Timer. LED warm light. However, Clerk noted that lighting repair budget due to be over budget.

**Proposed: Cllr Boston      Seconded: Cllr Bowers      unan      014/24/PS**

**15. To resolve on repairing the bus shelter roof at a cost of £600 by Healey's Cider Farm.**

It was **resolved** that Clerk write to Healey's to see if they would sponsor this work.

**Proposed: Cllr Byfield      Seconded: Cllr Higgins      unan      015/24/PS**

**16. To discuss surf licences for 24/25 and agree further actions**

Need to be reviewed by 1 April. Allocate 70 total. Discussed if want to do annually or every 3 years. Decided to keep with annual. Allocations as last year. Assistant Clerk to contact CC to see if there will be an increase in licence fee. Then arrange meeting in February half-term w/b 12<sup>th</sup>. Cllrs Boston, Lawrence and Byfield to attend. Suggested time 9.30am. Cllr Gaisford raised additional clause regarding dispensation. What constitutes community? Could not be during school holidays. Could not coincide with another surf school having a dispensation at the same time. Need to give 21 days' notice. Decision delegated to the office. Schools and community and charity groups. Clerk to draft a clause before meeting. Sole discretion of the Council. Assistant Clerk to attend meeting.

**Proposed: Cllr Gaisford                      Seconded: Cllr Lawrence                      unan                      016/24/PS**

**17. To resolve on request from Stoked Surf School to extend capacity for 31 March 2024 (26 surfers) and 12 April 2024 (22 surfers)**

It was **resolved** to contact Stoked and inform that as it is Easter Sunday and last Friday of the holidays, not a school group, and because of tide times we cannot accommodate this.

**Proposed: Cllr Bowers                      Seconded: Cllr Byfield                      7-0 (1abs)                      017/24/PS**

**18. To discuss the fence by the YHA and resolve on further actions and associated costs**

It was **resolved** to replace the fence at a cost of £3,000. Clerk to contact contractors to find best fence for area. Clerk to contact South West Water.

**Proposed: Cllr Lawrence                      Seconded: Cllr Pentecost                      7-0 (1abs)                      018/24/PS**

**19. To note** the date of the next meeting: Monday 12 February 2024.

There being no further business, the Chair closed the meeting at 8.21pm