



## Minutes – Full Council

### Minutes of the Parish Council Meeting held at the Council Chambers, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB at 7pm on 22 January 2024

1. **To note Councillors present**

Cllrs Gaisford (Chair), Arthur, Boston, Bowers, Byfield, Higgins, Rogers, Trevethan, White and Wyn Jones and Yeo. **009/24/FC**

Also in attendance: Amanda Lash (Clerk), 2 members of the public

2. To **receive** apologies for absence and reasons

Apologies were received and accepted from Cllrs Pentecost, Hunter, Lawrence, Silvey

**Proposed: Cllr Arthur      Seconded: Cllr Higgins      unan      010/24/FC**

3. **Declarations of Interest and Dispensations Granted**

Gaisford (5a) pecuniary interest – Item 16

Cllr Boston, (5a) pecuniary interest – Items 21 and 22 **011/24/FC**

4. **Public Question Time**

None. **012/24/FC**

5. **Minutes of Last Meeting**

It was **resolved** to approve the Minutes held on 8 January 2024

**Proposed: Cllr Bowers      Seconded: Cllr Rogers      unan      013/24/FC**

6. **To Receive Clerks Report**

Clerk attended SLCC meeting last week. Cleansing Agreement meeting – waiting for next steps which include a walk around with Biffa staff. Amended drawings now received from Crossley Hill. Percolation tests undertaken at Cligga last week. Structural Engineer visited Droskyn Toilets last week. Will be distributing this week, together with a draft of the Strategic Plan for Managing Property Portfolio which outlines rationale for the strategy (EO meeting content). Parking Order has now been approved by Cornwall Council. Now out to consultation – ends 29 February 2024. Clerk is due to meet Perranporth Primary “School Parliament” with a view to engaging with parents and children on the skatepark and upcoming consultation on facilities/activities to offer. It is also hoped to work with the schools on art projects to enhance the Parish. Facebook now has 425 likes and 575 followers. Target for March 2024 was 500. Thanks given to Nigel Bowden for work on the Risk Assessment. **014/24/FC**

7. To **note** reports from Cornwall Councillors

Cllr Arthur speaking to Cornwall Council Highways regarding the state of the Goonhavern to Perranporth road which is badly potholed. **015/24/FC**

8. **Correspondence**

(a) Clerks and Councils Direct Magazine

(b) Civility and Respect Newsletter **016/24/FC**

9. **To approve payment schedule for December 2023**

It was **resolved** to approve the payment schedule for December 2023

Signature: .....

Date:.....

**Proposed: Cllr Higgins                      Seconded: Cllr Bowers      unan                      017/24/FC**

**10. To note December 2023 Income and Expenditure Report**  
December's income and expenditure report was **noted**. **018/24/FC**

**11. To note the Clerk's Q3 Report**  
The Clerk's Q3 report was **noted**. **019/24/FC**

*Cllr Yeo declared an interest on Item 12. Chair allowed Cllr Yeo to stay in the room. Clerk to complete dispensation form. Cllr Yeo will abstain from voting.* **020a/24/FC**

**12. To resolve on whether to take on the lease for the Callestick Methodist Church cemetery and agree associated actions.**

It was **resolved** not to take on the lease of the Callestick Methodist Church Cemetery or manage the burials. Clerk to inform Rev Clarke.

**Proposed: Cllr Wyn Jones                      Seconded: Cllr Arthur                      10-0 (1bs)                      020/24/FC**

**13. To resolve on the precept request for 2024/25 from Cornwall Council**

Budget/Precept Report was **noted**. Clerk outlined that due to completion of projects in the next financial year, increased running and staff costs together with effects of previous zero % precepts, that this year it was necessary to increase the precept to ensure its activities are properly funded. Difficult year for all Town and Parish Councils, most in double figures, some as high as 33%. Cllr Arthur requested a recorded vote.

**Cllr Trevethan proposed a precept increase of 5%      Seconded: Cllr Arthur      4-7 (not carried)**

In favour: Cllrs Byfield, Arthur, Trevethan, White

Against: Cllrs Gaisford, Bowers, Wyn Jones, Higgins, Rogers, Yeo, Boston

**Cllr Boston proposed a precept increase of 7.25%.      Seconded: Cllr Bowers      9-2 carried**

In favour: Cllrs Gaisford, Bowers, Wyn Jones, Higgins, Rogers, Yeo, Boston, Byfield, White

Against: Cllrs Arthur, Trevethan

It was **resolved** to precept for £332,555.76 in 2024/25, an increase of 7.25% **021/24/FC**

*Cllr Trevethan left the meeting.*

**14. To resolve to confirm Maverick as the preferred contractor for the skatepark build.**

It was **resolved** to confirm Maverick as the preferred contractor to design and deliver a skatepark at a cost of £272,010k. Maverick's involvement in the skatepark initiative dates back to 2017 following a tendering process that same year (instructed 12/7/2017). Despite substantial setbacks in project execution attributed to planning and legal challenges, unrelated to Maverick, the company has consistently provided unwavering support. Consequently, an implicit contract is recognised, considering the extensive contributions made during the project's design and planning phases. This decision aligns with Financial Regulations 11(d), necessitating an application to exempt Financial Regulations pertaining to contracts 11(b), facilitating the progression of the skatepark project within the next financial year.

**Proposed: Cllr Bowers                      Seconded: Cllr Byfield                      9-0 1(abs)                      022/24/FC**

**15. To note draft Public Spaces and Services Committee minutes 15 January 2024**  
Draft minutes were **noted**. **023/24/FC**

*Cllrs Gaisford left the room. Cllr Bowers – Chair.*

Signature: .....

Date:.....

**16. To resolve on whether to pay Simon Lawrence Builders proposed invoice for £7,078.56 (£1,800 discount)**

It was **resolved** to pay Simon Lawrence Builders £7,078.56. To come out of Cliff Maintenance EMR.

**Proposed: Cllr White**

**Seconded Cllr Higgins**

**7-3 024/24/FC**

*Cllrs Gaisford returned to the room. Cllr Gaisford resumed as Chair.*

**17. To resolve on instructing National Grid to move the telegraph pole to enable Unit 6 extension works at a cost of £5,322.83 plus VAT.**

It was **resolved** to instruct National Grid to move the telegraph pole at a cost of £5,322.83 plus VAT. Clerk to contact Project Manager and Simon Grant Builders to confirm that it does need to be moved before instructing.

**Proposed: Cllr Bowers**

**Seconded: Cllr Higgins**

**7-0 (3abs)  
025/24/FC**

**18. To resolve on invoice from Watering Hole for emptying dog bins (Period September 2022 to December 2023) and beach hut rental 2023 £1,000).**

It was **resolved** to pay Watering Hole invoice at a total cost of £7,955.20). A review of bins was needed. Clerk to get itemised statement per month. Clerk looking into Biffa providing this service.

**Proposed: Cllr White**

**Seconded: Cllr Bowers**

**7-1 (2abs)  
026/24/FC**

**19. To receive any updates from Outside Bodies (CAP, Memorial Hall, Garden Charities)**

Cllr Higgins. 11 January CAP meeting. Expecting large increase in passengers at Newquay Airport. Have asked to be kept up to date. Priorities: environment, housing infrastructure, transport, health and wellbeing, young people. Employment, youth services. Planning – improved transparency. EV charging points discussed. Chair/Vice Chair visiting all parish councils to explain CAPs. Flooding –SWW has instigated a project to establish how much water comes from roofs. St Agnes/Perranporth – Crantock 20mph. Budnic Hill May 2024. CLUP £46k – village hall applications still open. Community Capacity Fund £86k. Cornwall Council overwhelmed with full applications would like to see more *Expressions of Interest*. CAP is consulted on grant applications. Any projects must be completed and paid for by March 2025.

**027/24/FC**

Cllr Bowers - Police Liaison Meeting. Good interaction in village. Antisocial behaviour down. Quiet Summer for ASB. Reviewing wardens March/April.

**028/24/FC**

**20. Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts/sensitive commercial information.**

**Proposed: Cllr Arthur**

**Seconded: Cllr White**

**unan 029/24/FC**

*Cllr Boston left the room.*

*Cllr Yeo left the meeting.*

*Cllr White left the meeting.*

**21. To resolve on the tenders for the pre-site skatepark works from the 3 quotations provided**

It was **resolved** to instruct RJ Trevail Ltd at a cost of £24,621 plus VAT. It was acknowledged that the amount was near to the £25k procurement benchmark (Financial Regulations 11(b) to

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advertise on the Government Tender Website. However, due to considerable delays in the project since 2017, in alignment with Financial Regulations 11(d), it was decided to appoint from the 3 tenders received to ensure the project is delivered this financial year.

**Proposed: Cllr Bowers                      Seconded: Cllr Byfield      6 (1abs)      030/24/FC**

**22. To resolve on the tenders for the drainage works from the 3 quotations provided.**

It was **resolved** to instruct RJ Trevail Ltd at a cost of £8,699 plus VAT

**Proposed: Cllr Bowers                      Seconded: Cllr Byfield      6 (1abs)      031/24/FC**

*Cllr Boston returned to the room*

**23. To resolve on the tender for acoustic fencing from the quotations provided.**

Clerk attempted to get 3 quotations. 2 companies were contacted but only 1 quotation was received. Due to specialist nature of the work, it was **resolved** to instruct Jacksons Fencing at a cost of £20,388.19. Cllr Byfield would like an alternative type of "fence" looked into before instructing. Clerk to contact Mr Blake.

**Proposed: Cllr Bowers                      Seconded: Cllr Rogers      7 (1abs)      032/24/FC**

**24. To discuss the Youth Hotel Lease**

It was **resolved** to instruct the Property Manager to oppose a new lease, and give 12 months' notice as the PPC would like to take over management as a going concern with a similar operating model to its current usage. If in the interim period, they come back with an offer, will consider at that point.

**Proposed: Cllr Byfield                      Seconded: Cllr Bowers      6-2                      032/24/FC**

**25. To discuss the Hanger Lease and Associated documents provided by the Property Manager**

It was **resolved** to instruct the Property Manager to meet with the Hanger tenant, to discuss ending the tenancy agreement.

**26. Date of Next Meeting**

Members noted the date of the next meeting: Monday 26 February 2023

There being no further business the Chairman closed the meeting at 9.15pm

Signature: .....

Date:.....