



Notice of Meeting – 4 March 2024

Finance & Operations Committee

You are hereby summoned to attend the next meeting of the Finance & Operations Committee, to be held at **7.15pm on Monday 4 March 2024** at the Parish Council Rooms, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB.

Amanda Lash
Parish Clerk
24 January 2024

Agenda

- 1) To **note** Councillors present.
- 2) To **receive** apologies and accept the reasons for any non-attendance.
- 3) To **receive** any declarations of interest on items on the agenda and note any dispensations granted.
- 4) To **receive** and **approve** the minutes of the Committee meeting held on Monday 15 January 2024.
- 5) **Public Participation.** Members of the public are invited to comment on matters within the parish relevant to this committee (15 minutes allowed).
- 6) To **note** items of correspondence from the Clerk and **receive** any updates from the last minutes.
- 7) To **approve** bank reconciliations for January/February 2023.
- 8) To **resolve** on invoice from PiranTech at a cost of £1,820.50 for migrating to Office 365 including licence costs.
- 9) To **resolve** on the purchase of a laptop and monitor for the new Administration Officer (including set up) at a cost of £995.96 plus £10 delivery and VAT.
- 10) To **resolve** on levelling out work for the relocation of container units for Unit 6 works at a cost of £2,990 plus VAT.
- 11) To **resolve** on the Grounds Team constructing the beach ranger hut at a cost of £1,350 plus VAT for materials (rather than renting from Watering Hole).
- 12) To **discuss** amendment to Transfer Plan – Land to the Rear of Unit 4, Perranporth Industrial Estate and **resolve** on a response to solicitors.
- 13) To **review** car parking in Chyanhale Car park and agree on further actions and associated costs.
- 14) To **review** emptying of dog bins on the beach and **resolve** on further actions and associated costs.
- 15) To **resolve** on the following Policy and procedure
 - (a) Grants Policy and updated Grant Application form.
 - (b) General Reserves Policy
- 16) To **resolve** on the following grant applications:
 - (a) The Feel Safe Scheme for £750 (updated information from previous meeting).
 - (b) Perranzabuloe Improvements Committee for £1,000
 - (c) Imagine If – Pain café £5,480
- 17) To **review** documentation from Tunes in the Dunes: Security Operations Plan and Medical Plan.

18) **Public Bodies (Admission to Meetings) Act 1960.** In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:
Contracts/sensitive commercial information

19) To **resolve** on the peppercorn rent for the Car Park (units 2,3,4 Cligga Industrial Estate).

20) To **discuss** Unit 7 correspondence and **resolve** on a response.

21) To **discuss** the Youth Hostel and any updates from the Property Manager.

22) To **discuss** correspondence from the Property Manager regarding Phase III Development Conditions, Watering Hole.

23) To note the date of the next meeting: Monday 15 April 2024