



Perranzabuloe Parish Council

Grants Policy

The Parish Council welcomes grant applications. Its aim is to ensure that public funds are used to benefit the residents of the community of the parish of Perranzabuloe. Each year the Council will budget for the award of grants. The Finance & Operations Committee considers grant applications for recommendation to Full Council. Applications will be considered between April and December.

Who can apply?

- Groups within the Parish Council's area..
- Not-for-profit or charitable organisations such as voluntary groups, community organisations, societies, clubs (including new start-ups), sports clubs, youth clubs and playgroups to purchase equipment.
- Schools for special events ie for activities not on the normal curriculum

The Council will also consider grants where it feels that to do so will benefit some or all of its residents or some or all of the area eg large events.

Who cannot apply?

- Private organisations operating as a business
- Groups which have already incurred expenditure for their project.
- Organisations intending to support or oppose any particular political party or to discriminate on the grounds of race, religion, age, sexual orientation, marital status or disability.

It is unlikely that an individual would be awarded a grant by this Council.

What would a grant be given for?

- Capital projects – non-recurring expenditure such as a purchase of equipment, works to buildings, improvements to premises.
- Revenue grant – towards general running costs for a specific reason.
- A community event

How will the application be assessed?

- All applications must be completed on the Grants Application Form.
- Applicants may apply only once in any financial year.
- Applications for grants will be open between April and December and will be considered at alternate committee meetings.
- With regard to the amount that can be asked for: consideration will be given to the overall cost of the project and also to other sources of funding including a contribution of some of the applicant's own funds.
- If the request is for £1000 or more, the applicant will be required to present their application to the Committee and answer any relevant questions.
- The Chairman and the Parish Clerk / Responsible Finance Officer will check that all the supporting documentation has met the Council's criteria. The application form only will be circulated to all members of the Finance & Operations Committee. If any member requires access to the background information accompanying the application, they may request this from the Clerk and this will be provided subject to any confidentiality considerations.
- Applications must be received 10 working days before the Finance & Operations Committee meeting to allow checks to be carried out to ensure the application is complete and to give time to obtain any further information that may be necessary.
- The Council has the discretion to reduce the amount given from that being asked on the grant application form.
- The Committee will take into account any previous grant made to an organisation or group when considering a new application.
- A Monitoring Form is required to be completed by all successful grant's applicants.

Recipients of grants from the Parish Council may be required to attend a meeting of the Parish Council to inform members how the grant has been expended.

Recognition of the grant from Perranzabuloe Parish Council must be made in any publicity.