



Minutes – Cligga Committee

Minutes of the meeting held at 8.20pm on Monday 12 February 2024 at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB

In attendance: Amanda Lash (Clerk)
Cllr Boston, Cllr Bowers, Cllr Gaisford, Hunter, Rogers

MINUTES

1. **To note councillors present** 019/24/C
Noted.
2. **To receive apologies and accept the reasons for any non-attendance.**
Apologies had been received from Cllrs Byfield, Arthur
Proposed: Cllr Bowers Seconded: Cllr Boston unan 020/24/C
3. **Declarations of interest and dispensations granted** 021/24/C
There were no declarations of interest or dispensations.
4. **To approve the minutes of the last meeting: 14 January 2024 (attached)**
The meetings were approved as a true and accurate record of the meeting.
Proposed: Cllr Bowers Seconded: Cllr Boston 4-0 (1abs) 022/24/C
5. **Public Participation (15 minutes allowed)** 023/24/C
None
6. **To discuss the legal advice provided and establish a schedule to coordinate the recommended actions and their timelines (together with nominated responsible persons)**

Discussed letter drafted by Cllr Hunter. Need to be sure that this notice will not affect any future notices. Background information given to Cllr Hunter as new member of the Sub-Committee. File note from conversation with Stephens Scown distributed and discussed. Need to ensure that recommendations completed before engaging. Discussed benefits of instructing Stephens Scown rather than issuing the notice drafted by Cllr Hunter. Any queries will be directed to solicitors rather than the office who will not have capacity to deal with these sensitive issues in an office environment. Property Manager correspondence discussed regarding the Hanger. Agreed that this is the first issue that needs to be addressed.

The following actions and timetable were **agreed**:

- (a) **Immediately** – Clerk to furnish Cllr Norman with Hangar lease.

- (b) **Immediately** - Clerk to contact KAPAR and Cornwall Council regarding removal of vehicles/boats.
- (c) **Immediately** - Clerk to forward Cllr Hunter's draft notice to Stephens Scown to get advice as to whether this could be issued first as a less abrasive approach.
- (d) **By the end of February** - Grounds staff to take photos of boats and cars (ensure that any registration number plate is recorded), details of vehicle. The Committee already have aerial photographs which can be referred to.
- (e) **Start of March** - Clerk to contact Property Manager again regarding the cars outside of the leased area. Discussed Property Manager's recommendation regarding the lease. **024/24/C**

7. To resolve to Recommend to Council the approval of engaging Stephens Scown at a cost of £3,000

It was **resolved to recommend to Council** to instruct Stephens Scown as and when needed to serve notices on any unauthorised persons, owners of vehicles and boats and to assist in the removal/auction of any vehicles/boats.

Proposed: Cllr Bowers Seconded: Cllr Hunter unan 025/24/C

8. To resolve on the wording for signage for unauthorised vehicles/camping and associated costs

It was **resolved** to instruct Contract Signs to produce a 1200mm x 1200mm sign for the entrance of Cligga at a cost of £155.52 plus VAT. Grounds staff to install. Grounds staff or Councillor to collect sign. Grounds Manager to erect same signage - 6 x A3 laminated signs throughout the site on ply boards, mounted on posts. Grounds Staff to take photos of signage in place ensuring a date stamp.

Proposed: Cllr Bowers Seconded: Cllr Boston unan 026/24/C

9. To note the date of the next meeting: Monday 11 March 2024 027/24/C

There being no further business, the Chairman closed the meeting at 8.40pm