



Finance & Operations Committee

You are hereby summoned to attend the next meeting of the Finance & Operations Committee, to be held at **7.00pm on Monday 15 April 2024** at the Parish Council Rooms, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB.

Amanda Lash
Parish Clerk
10 April 2024

Agenda

- 1) To **note** Councillors present.
- 2) To **receive** apologies and accept the reasons for any non-attendance.
- 3) To **receive** any declarations of interest on items on the agenda and note any dispensations granted.
- 4) To **receive** and **approve** the minutes of the Committee meeting held on Monday 4 March 2024.
- 5) **Public Participation.** Members of the public are invited to comment on matters within the parish relevant to this committee (15 minutes allowed).
- 6) To **note** items of correspondence from the Clerk and **receive** any updates from the last minutes.
- 7) To **approve** bank reconciliations for February/March 2024.
- 8) To **note** NALC Legal Topic Note - legal requirements for procurement exercises. Increase from over £25k to over £30k for the Contracts Finder/Tender website.
- 9) To **resolve** on quotation from Pirantech for IT equipment (cabinet, APC, cabling and installation) for the office at a cost of £1027.15 plus VAT.
- 10) To **resolve** on quotation from Peter Loveland for trunking, cabling for photocopier and plug sockets for the office at a cost of £1,235 plus VAT.
- 11) To **resolve** on quotation from Allium for asbestos works at the office at a cost of £675 plus VAT.
- 12) To **resolve** on replacement of CCTV camera 003 Pirans Road at a cost of £1,955.84.
- 13) To **resolve** on proposed Tunes in the Dunes dates for 2025 – 14/15 June 2025.
- 14) To **resolve** on installation of proposed solar panels on the Watering Hole.
- 15) To **resolve** on potential dates for sporting events at the Watering Hole with use of a big screen: 29 or 30 June, 5 or 6 July, 9 or 10 July and 14 July.
- 16) To **discuss** correspondence from Mr Edgecombe regarding permits at Droskyn and **resolve** on a response.
- 17) To **resolve** on a grant application from Perranporth War Memorial Hall for £2000 to purchase chairs for the hall.
- 18) To **note** Grant Monitoring Form from Pantomime in Perranporth.
- 19) **Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts/sensitive commercial information**
- 20) To **discuss** File Notes with the Property Manager (on 14 and 18 March), and **receive** any updates.
- 21) To **discuss** the draft Festival Licence and advice from Stephens Scown and **resolve** on any amendments and associated costs.

- 22) To **discuss** the Terminal Schedule of Dilapidations for the Youth Hostel and **resolve** on further actions and associated costs.
- 23) To **discuss** proposed dates of the 2024-25 F&O Meetings from May onwards.