



# Perranzabuloe Parish Council

---

## Annual Report 2023-24

### 1. **Opening Statement on Parish Council business by the Chair, Cllr Peter Gaisford**

The Parish Council has undertaken a number of projects, some of which have reached fruition, and some are in the pipeline. We are pleased to have installed a pump track and refurbished the public toilets beside the Goonhavern car park and play area. CCTV has also been installed to dissuade that tiny minority who try make their unwanted impression.

In Perranporth a new building housing a public toilet and a store is now in place in Bolenna Park (due to open by 1 May 2024). The old toilet building in Wheal Leisure is now a store and used for the temporary storage of broken body boards and plastic nets etc collected by our PACE group (Perranporth Action on Climate Emergency) before going onward to recycling.

The extension of Unit 6 at Cligga Industrial Estate is underway. This is for storage of the Christmas lights. Projects in the pipeline include the refurbishment of the Droskyn Car Park toilets, the skatepark build in the Ponsmere Valley, and works to the hedgerow ahead of speed calming measures on Budnic Hill (due to start September 2024).

During March and April, PPC conducted a public consultation to guide its decision-making regarding PPC's property portfolio and public spaces. This was advertised in the library, the parish offices, noticeboards, local businesses that took part, local schools as well as on social media (shared to relevant groups) and the website. The results are expected to be published in time for the Annual Parish Meeting. Results will also be disseminated through the website and social media platforms. Discussions involving assessments of options, surveys, and professional advice regarding the Old Bank, 8 Boscawen Road building, the Parish Offices, and the Library are ongoing. The aim is to devise a financially viable and thoroughly considered plan to be implemented in the near future. PPC extends its gratitude to all those who participated in the survey for their valuable input.

The Parish Council currently has 15 employees who are in the main in part time employment working alongside our one full time employee Amanda Lash – Parish Clerk. Amanda joined the Parish offices in September 2023 and has been working diligently to ensure the Parish Council meets with all the policy requirements expected of a modern-day Parish Council. This figure includes 2 new part time appointees who started this month in order to spread the workload in the Office and in the Library.

In this document you will find reports from the Finance & Operations, Planning, Staffing, Public Spaces & Services Committees and Cligga Sub-Committee. There is also an excerpt of the Perranporth Library Report, however, the full report can be found separately on the website. The Parish of Perranzabuloe is one of the largest in Cornwall in area. It is not solely centred upon Perranporth and Goonhavern. PPC is dependent upon those within the community wanting to play their part in making where we live better for all. If at any time there are those who are young at heart who would like to participate in the PPC decision making process please step forward and give the role of Parish Councillor some

consideration. It currently has two vacancies, which will be advertised on the website and social media pages in due course.

## 2. **Committee Reports and Responsibilities**

Perranzabuloe Parish Council (PPC) has 5 committees that discuss projects, assets and services: Finance & Operations, Staffing, Public Spaces and Services, Planning and Cligga. These committees recommend actions to Full Council.

### **Finance and Operations Committee**

Chair, Cllr Byfield

The committee is tasked with a number of important areas of PPC's operations, including financial management, compliance, policies and procedures and budgeting. In the past year, timely reviews have taken place by the committee to ensure the parish operates best practice across all our policies including Financial Regulations, Code of Conduct, General Reserves Policy, Management of Property Portfolio and Disposal of Council Land Policy, Risk Assessment and Risk Management Policies, Internal Control Policy (and new procedures), Local Government Employers Discretions Policy, and the Investment Strategy.

In a challenging year when inflation has impacted operational costs across all areas of the council's responsibilities, the committee has worked very hard with officers to keep costs down and to remain prudent with expenditure. However, in a political and government landscape where more and more services are being devolved to parishes, PPC has had to make strategic decisions to increase its costs to support critical local services such as our library, our street cleaning, provision of toilets and open spaces for local people, and maintenance of our car parks. As a result, after two years of freezes in the precept, a small increase of 7.25% was deemed necessary for the coming financial year. The committee recognises this will be disappointing to some within our community, but will continue to hold the council to account on its expenditure plans and to seek other revenue streams to minimise future increases.

To that end, the committee has worked closely with the new Property Managing Agent (Charterwood, appointed in 2022) to oversee the council's commercial property portfolio, securing additional revenue from a number of rent reviews, licenced events (such as Tunes In The Dunes festival) and improving the quality and value of all our leases. This process will continue in the coming year, as well as an ongoing review of our car parking management and our other property assets.

Members of the community are always welcome to attend our monthly committee meetings, where questions or concerns may be raised in person.

### **Grants Awarded to Community Groups 23/24**

It has also been delighted to receive applications from many worthy community causes, projects and organisations who have been awarded grants this year. This is an area of particular interest to councillors, who always welcome the opportunity to support and seed valuable community projects.

If you have a non-profit organisation that supports the community in Perranzabuloe and would like to apply for a grant, please email [clerk@perranzabuloe-pc.gov.uk](mailto:clerk@perranzabuloe-pc.gov.uk). A Grant Application Form and Procedures can be found on the website. [www.perranzabuloe-pc.gov.uk](http://www.perranzabuloe-pc.gov.uk).

Goonhavern Brownies	£233
Perranporth Players	£200
Perranporth Improvements Committee	£1000
Perranporth illuminations	£5000
Perranporth Good Companions	£250
Imagine If Partnerships, Pain Cafe	£500
The Feel Safe Scheme	£250

### **Delegated Functions – Finance & Operations**

- To manage PPC’s property regarding refurbishment, repairs, compliance with regulations, related insurance and legal matters and other issues with regard to any buildings and car parks owned or leased by PPC, not including any structures which another Committee has delegated powers to manage.
- To spend, within PPC budgets and in accordance to PPC guidance, on the above.
- To ensure that PPC and its Committees make decisions, take actions and carry out projects with full regard to the protection of its property and further, will make suggestions so that the functioning of PPC will improve its property holding.
- To oversee the strategic devolution of services and assets including the library as directed and resolved by PPC, including power to negotiate terms with partner organisations, and to spend – within budgets – on such items as necessary for transfer of services.
- To establish working groups from its membership for specific time-limited tasks as required.
- To respond on behalf of PPC to consultative processes on matters within the committee’s remit.
- To oversee PPC’s finances, receive regular financial management reports and make appropriate recommendations to Full Council.
- To participate in budget discussions as part of Full Council budget setting process for the purposes of forecasting and recommending budgets for each financial year.
- To receive reports from property and devolution related groups as appropriate.
- To consider new PPC policies before ratification by Full Council.
- To consider such matters as may be delegated by PPC from time to time.

### **Financial Strategy**

To decide on value of reserves annually, to decide on investment strategy, to plan funding of PPC projects, to recommend precept following annual budgeting process, to review risk assessment and strategy annually and recommend changes to insurance cover.

### **Staffing Committee**

Chair, Cllr Steve Arthur

This financial year has seen the addition of five new members of staff to the Parish Council team, necessitating a robust human resources effort to ensure diligent recruitment practices. This recruitment initiative was prompted by the escalating workload of the Parish Council, including its Library services, and the budget underscores the commitment to maintaining a fully functional and purpose-driven council. Susan Brooks has been promoted to Assistant Clerk to assist the Clerk in the delivery of projects and has taken on line management responsibilities for our newly formed Grounds Team.

Furthermore, this year witnessed the evolution of our team in response to a comprehensive risk assessment, particularly focusing on the management of assets and public spaces. This work is ongoing. Looking ahead of 2024/25, PPC plans to expand the Library hours to

include Wednesday and Friday afternoons. This expansion aims to accommodate various community groups, such as book clubs, home education groups and Pain Café attendees, providing them with access to the library space and extending browsing opportunities.

It is currently recruiting for three beach wardens for the Summer season to start w/c 24 June (for induction). This has been advertised on the website and social media. If you know of anyone interested, please contact the Clerk.

### **New staff (from left to right)**

Amanda Lash, Parish Clerk

David Bidmead – Grounds Manager

Josh Bidmead – General Maintenance Assistant

Chrissie Hutchings – Library Assistant

Victoria Millar – Administration Officer



The Parish Clerk has been busy ensuring that policy and procedure support this new team, and has implemented various HR policy and procedure, together with a new Staff Handbook.

### **Delegated Functions**

- To consider such matters as may be delegated by PPC from time to time.
- The overall performance of the staff, delegating the day-to-day line management to the Parish Clerk.
- To receive reports from the Parish Clerk in respect of attendance, short and long term sickness, return to work interviews, annual leave, maternity leave, paternity leave, adoption leave, compassionate leave and flexible leave requirements.
- To review and implement all employment policies in consultation with members of staff.
- To maintain the staffing levels necessary to efficiently discharge the work required by PPC and to review the workloads periodically and to make changes provided that they comply with existing agreed policies of PPC.
- To oversee the recruitment process of all staff and where required, assist, when required, the Parish Clerk in the recruitment of new staff.
- To undertake the recruitment of the Parish Clerk with any associated expenditure and making the appointment.
- To review job descriptions, person specifications, staff establishment (including promotion, re-grading, redundancies and fixed term contracts) and to approve contracts of employment.
- To maintain confidentiality over all staffing matters as required under the General Data Protection Regulations 2018 and the Code of Conduct.
- To deal with all matters relating to Councillor/staff conduct.

- Staff Appraisals
  - a. To ensure that annual appraisals for all staff are carried out, agree and monitor any associated actions and outcomes.
  - b. The annual appraisal of the Parish Clerk will be undertaken by the Chair of the Committee plus one other Member.
  - c. To oversee staff and member development including identify training opportunities and ensure that all training needs are met.
- To consider and implement any changes which are required to comply with legislation and Terms and Conditions of Service as laid down by the National Joint Council (Green Book) and recommended by the National Association of Local Councils and Society of Local Council Clerks.
- To receive and consider any complaints made under PPC's Grievance and Disciplinary Procedure.
- To investigate and, where appropriate, appoint a panel to hear complaints made under the PPC's Grievance and Disciplinary Procedure and full delegated responsibility to take whatever action necessary. If felt necessary, it has the delegated approval (including financial) to seek outside professional assistance in order to conclude a disciplinary or grievance matter.
- To prepare and submit to the Full Council budget proposals in respect of salaries and training for all staff not later than 30 November each year.
- Authorisation of expenditure provided that the payment is made from a budget that is within the limits previously approved by PPC.
- All aspects of Health and Safety that fall within the remit of the Committee.
- Making recommendations to PPC on all matters not within existing policy.

## **Public Spaces and Services**

*Chair – Cllr Sam Boston*

The Public Spaces & Services Committee have had a busy 12 months maintaining the Parish's many footpaths and open spaces. On the beach we have carried out annual surveys of the cliffs, coastal paths and mine workings to ensure they are safe for members of the public, as well as working closely with the RNLI, local surf schools and our Beach Wardens to maintain beach safety during the summer months. We have also replaced the old and dangerous gabions on the ramp to the beach with a new sea wall to keep the access to the beach safe.



In our parks at Goonhavern and Bolenna, alongside maintaining the park areas and play equipment, the toilet at Goonhavern park has been updated and a brand-new toilet block has been built in Bolenna park.



CCTV has also been installed at Goonhavern park for the safety of park users. The Parish Council's Ground Maintenance Team have been busy with the upkeep and replacement of benches and bins throughout the parish and have carried out regular repairs where necessary. Following the Council's environmental policy, the Ground Maintenance Team are using a fully electric vehicle for their duties. Going forward, the Committee will be involved in

the installation of the new skate park at Ponsmere Valley and will be looking into providing additional facilities alongside that.



In addition to our open spaces, our Grounds Team have been busy making improvements to the Wheal Leisure Store which was looking rather tatty. This store will be used by the Biffa team as their store and “cribb” room, whilst keeping Perranporth village clean and refuse free.



Falling under the remit of the Public Spaces & Services Committee, the PACE (Perranzabuloe Action on Climate Emergency) group have also had a busy year. They have carried out a wildlife survey in Bolenna park, created a community orchard as part of their tree planting programme, built a garden for nature and installed a community vegetable patch at Ponsmere Valley. On the beach they have worked closely with local organisations to reduce plastic pollution on our beach and have installed two recycling bins at the entrance to the beach for beach litter and bodyboards. Looking forward PACE have some great ideas planned for improving the natural environment in the parish and helping us all tackle the climate and nature crisis.



Its annual mining inspection of historic Cligga Head has resulted in a number of mitigation measures to ensure that those that walk in this area, are aware of the potential hazards with mining features. Cligga Head is a SSSI site (Site of Special, Scientific and Geological Interest). In response, it has increased and updated signage and has undertaken repairs to fences. PPC wishes to thank the Duchy of Cornwall for its support, both financial and non-financial to help preserve this historic mining landscape.

### **Skatepark**

It is delighted to report that pre-site works will start on 1 June, with the skatepark build starting 1 September. Maverick are the preferred contractor, who have worked on this project for the last 5 years.





### Delegated Functions

- To monitor and manage the maintenance of the parish, including beaches and dunes, parks and greens, Cligga Headland, leisure and recreation areas, allotments and others within the ownership or jurisdiction of PPC.
- To spend, within PPC budgets and accordance to PPC guidance on above activities.
- To bring forward future projects for public spaces management and any other such issues within the Committee's remit.
- To approve requests for events in open spaces owned by the PPC.
- To consider such matters as may be delegated by PPC from time to time.
- To manage PPC's small structures regarding refurbishment, repairs, compliance with regulations and other issues with regard to any smaller items owned or leased by PPC such as benches, bus shelters, noticeboards and others, not including any structures which another Committee has delegated powers to manage.
- To monitor and manage the maintenance of the parish, including street cleaning and bin emptying, footpaths, cycleways and weed treatment, street lighting and others within the ownership or jurisdiction of PPC.
- To spend, within PPC budgets and accordance to PPC guidance.
- To establish working groups from its membership for specific time-limited tasks as required.
- To respond on behalf of the PPC to consultative processes on matters within the committee's remit.
- To participate in budget discussions as part of Full Council budget setting process for the purposes of forecasting and recommending budgets for each financial year.
- To liaise with other committees where relevant on specific issues.
- To bring forward future projects for management and any other such issues within the Committee's remit.

### Specific Functions

**Goonhavern Park, Play Area and Pump Track** – To ensure that the park is a place for safe enjoyment of the environment and conserve natural habitat, encourage wildlife and increase biodiversity.

**Goonhavern Toilets** - To ensure that the toilet facilities are well managed and safe.

**Bolenna Park and Play Area** – To ensure that the park is a place for safe enjoyment of the environment and conserve natural habitat, encourage wildlife and increase biodiversity. Provide public WC facility.

**Cligga Head** – To ensure that this historic mining area is preserved and safe for the public.

**Perranporth Beach**- Whilst the RNLI have a duty of care over the beach, it ensures that the beach and cliffs are well maintained and safe for the public to enjoy.

### 3. Planning

*Cllr Frances White*

The Planning Committee is appointed by and is solely responsible to PPC. The Committee's duties are defined and agreed by the Full Council who may vote at any time to modify these. Planning applications are circulated to Planning Committee members as they are received and at least three days before the Parish Council Planning Committee meeting, by the Assistant Clerk. The applications may be viewed on the Planning Portal at Cornwall Council. It should be noted that PPC is a consultee and does not make planning decisions. This financial year, it has consulted on 117 applications.

#### **Delegated Functions**

- To make representations to the Local Planning Authority on applications for planning permission which have been notified to PPC.
- To make representations in respect of appeals against the refusal of planning permission.
- To identify and make representations to the relevant authorities in respect of enforcement action or any matters considered to be breaches of planning regulations.
- To monitor, review and, where necessary, make recommendations to PPC for amendments to the planning consultation procedure.
- To deal with any other planning related matter that a meeting of the Full Council considers appropriate to be referred to the Planning Committee.
- Tree Preservation Order (TPO) planning applications will be reported in the normal way on the planning list and comments will be subject to the recommendations of the Cornwall Council Forestry Officer.
- Applications that are to be submitted to the Cornwall Council Strategic Planning Committee to be discussed and ratified at Full Council. Other significant applications at the discretion of the Planning Committee Chair

#### **The Neighbourhood Development Plan**

Following the end of the formal (Regulation 16) consultation undertaken by Cornwall Council (12 December 2023), the submitted Perranzabuloe NDP, associated documentation, and responses made during the consultation are currently being reviewed by an Independent External Examiner. The consultation responses themselves can be viewed by using the reference **PA23/00026/ND** <https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>

#### 4. Cligga

*Cllr Peter Gaisford*

The Cligga Sub-Committee was recently set up in December 2023. This was in response to an aspiration to develop the Industrial Estate and overcome issues affecting its tenants, including sewerage, the unauthorised dumping of vehicles, boats and general fly tipping. PPC is currently investigating long-term sewerage solutions and will be addressing the pot holes, subject to budget.

A phased approach to tidying up the area is in progress, with the removal of unauthorised boats and unoccupied vehicles.

A number of unauthorised encampments have also been identified and it is seeking to find a resolution to what is a very sensitive situation. It also aspires to promote and preserve the historic Cligga Head, which is a Site of Special Scientific and Geological Interest.

##### **Delegated Functions**

- Researching historic information.
- Legal ramifications of any recommendations, seeking advice from the Property Manager (leases), Cornwall Council and any other relevant person or organisation.
- Recommendations for a comprehensive plan encompassing the utilisation and enhancement of Cligga, encompassing elements such as any change of use, green areas, road enhancements and security measures.

#### 5. The Library

It has had yet another exciting year in the library. Our wonderful customer base has continued to grow, and we've seen more people than ever join in with our regular activities. It has supported lots of community events and promotions in both the Perranzabuloe Parish, and the wider Cornwall community. It is still providing support to customers with printing, photocopying and scanning, and as with other libraries, it is often called upon to give extra assistance for those less 'digitally aware', offering help where needed with online applications etc.

Highlights of the year have included:

- The **Summer Reading Challenge** in 2023 saw our greatest ever number of joiners (115), and finishers (75).
- In partnership with Cornwall Libraries, we hosted two exciting all-day events, which classes from both **Perranporth and Goonhavern primary schools** were able to attend – 'History of Cornwall' in September and 'Nadelik' in December.
- It had 22 attending our first ever event for our local Home Educated Children aged 3 to 13, '**Dive into Marine Conservation**' in November.
- In February **PPC appointed Chrissie Hutchings**, a 4<sup>th</sup> member of staff initially on 11 hours a week.
- Agreement from PPC to **extend opening hours** from 4 to 5 days a week
- **Goonhavern Guides and Rainbows** visited the library 'after hours' in March '24 to earn their 'A Night at the Library', and 'Book Lover' badges.
- In March '24 it saw our **highest ever number of customers in a month: 1781** – that averages out at 28 people an hour during opening hours!

- Interactions with our **social media promotions throughout '23 –'24 have risen by 67%** e.g. promoting hundreds of books, Sandy Toes activities and other events.

## -Statistics-

### Perranporth Library Statistics Year on Year

	Apr '23 - Mar '24	%	Apr '22 - Mar '23
Footfall	18288	↑6.3	17202
Stock borrowed	22243	↑7.3	20732
New Joiners	200	↓13	232
Attendance @ Sandy Toes	946	↑39.5	678
Attendance @ Book Groups	119	↑60	74
Attendance @ JigSaw swap	211	↑29	164
Social media interactions (Facebook & Instagram)	7500	↑67	4500
Number of special events	13		7
and those who attended	847		486
Active library card users - monthly	633	↑40.6	450

**NEW '23 –'24** 35% of Perranporth Library users access E-Services & Apps

ranking us 6<sup>th</sup> out of 28 libraries in the County

## 6. FINANCIALS

### Summary

Accounting statement figures:

Income £737820. Expenditure £733530

### Year end balances

<b>Total funds</b>	<b>31 March 2023</b>	<b>31 March 2024</b>
Lloyds Instant Account/Current Ac	£98452.40	£13828.72
Unity Account	£104547.97	£75088.07
Treasurers Account	£967945.65	£521378.12
Unity Trust Instant Access Savings	£10616.85	£111780.72
Nationwide Account	£87561.09	£191084.79
Hampshire Trust Account	£86065.34	£87190.63
Redwood Bank	£85000	£185000
Lloyds 95-day account	-	£101036.33
Lloyds 32-day account	-	£100700.47
	<b>£1440190</b>	<b>£1387807.85</b>

<b>EMR - projects</b>	<b>1 April 2023</b>	<b>31 March 2024</b>
Tamblyn Way	200000	20000
Skatepark	303000	302655
Bolenna Toilets	115000	26107 (budget increased to £150k)
Bolenna Pump Track	100000	100000
Droskyn Toilets	197000	194850
Unit 6	145000	144417 (budget increase 24/25)
Wheal Leisure	20000	20000
Inner Green	20000	0 (now Electric Vehicle)
Office refurbishment	20000	20000
Cliff Maintenance	32500	14753
Chimney	5000	5000
IT	6,500	6,500
Incineration	10,500	10,500
Boscawen Road	50,000	46,350
	<b>£1,224,500</b>	<b>£1091133</b>

## 2. Income

<b>Income</b>	<b>Budget</b>	<b>Actual</b>
Precept	£306,223	£306223
Property & Music Events	£201,909	£201154
Car Park income		£94989
CIL		£25938 (Bolenna toilets)
Solar panel		£5399
Interest		£40576
Services (LMP, Cleaning)		£44465
VAT reclaimed		£66491.88

## 3. Expenditure

<b>Office &amp; Administration</b>	<b>Budget</b>	<b>Actual</b>
Salaries (inc PAYE/NI/Pension)	107050	111123
Staff Mileage	250	331
Staff other expenses	150	2060
Payroll fees	200	78
Training staff	500	330
Training councillors	500	314
Bank Charges	250	251
Audit fees	3000	2165
Professional fees	4595	4111
Subscriptions & memberships	4000	3363
Insurance	10000	17283
Stationery & printing	2000	2696
Postage	100	24
Telephone/Broadband	2600	2237
Office equipment	7300	3761
IT & maintenance	5400	4635
Electricity	3000	1243
Water	2000	1065
Cleaning	100	64
Maintenance office	4700	2487
Meetings	100	0

Meeting refreshments	100	31	
Grants paid	15500	7434	
Rates	2500	2121	
Website	1000	754	
Signage	300	0	
Legal fees	518	610	
Maintenance general	50	0	
Cleaning materials	64	0	
	<b>196513</b>	<b>170027</b>	<b>89.4%</b>
<b>Car Parks</b>	<b>Budget</b>	<b>Actual</b>	
Bank charges	3000	2207	
Signage	500	179	
Parking enforcement fees	3000	3421	
Maintenance car parking	9000	9828	
EV charger costs		2274	
	<b>15500</b>	<b>17910</b>	<b>115.5%</b>
<b>Neighbourhood Plan</b>	<b>Budget</b>	<b>Actual</b>	
Professional fees	8200	6615	<b>80.7%</b>
<b>Library</b>	<b>Budget</b>	<b>Actual</b>	
Staff salaries (inc PAYE/NI/Pension	39317	45285	
Staff mileage	100	39	
Insurance	500	0	
Stationary & printing	500	658	
Office equipment	700	767	
Advertising/publicity	200	80	
Rates	2000	1912	
Signage	100	0	
Maintenance general	500	215	
Cleaning materials	100	0	
Events	1100	681	
	<b>44717</b>	<b>49708</b>	<b>110.2%</b>
<b>Services</b>	<b>Budget</b>	<b>Actual</b>	
Salaries	31450	42398	
Electricity	10000	22900	
Signage	500	0	
Street cleaning	15000	13262	
Street cleaning vehicle running	15000	39063	
Maintenance street lighting	16000	19232	
Maintenance foot paths	10000	11683	
Maintenance general	2000	1192	
Benches	4000	2126	
Cliff maintenance	600	0	
Uniform	100	64	
Events	1000	0	
	<b>138550</b>	<b>151922</b>	<b>109.7%</b>
<b>Toilets – Droskyn</b>	<b>Budget</b>	<b>Actual</b>	

Electricity	500	108	
Water	1000	68	
Cleaning	500	0	
Maintenance general	197000	2150 (EMR)	
	<b>199785</b>	<b>2326</b>	<b>1.2%</b>
<b>Toilets – Goonhavern</b>	<b>Budget</b>	<b>Actual</b>	
Electricity	1382	1504	
Water	1000	500	
Cleaning	2000	1104	
Maintenance general	9000	8028	
	<b>12500</b>	<b>11135</b>	<b>83.2%</b>
<b>Beach</b>	<b>Budget</b>	<b>Actual</b>	
Staff salaries (inc PAYE/NI/Pension)	17247	17615	
Staff other expenses		59	
Signage	3000	487	
Foreshores & fundus	350	275	
Maintenance general	1000	1116	
Incineration	11000 (EMR)	10277	
Lifeguard cover	12000	11648	
Cliff maintenance	48000 (EMR)	26694	
Uniform	500	77	
	<b>93097</b>	<b>53304</b>	<b>58.5%</b>
<b>Goonhavern Park</b>	<b>Budget</b>	<b>Actual</b>	
Signage	200	243	
Maintenance – trees	3000	2200	
Maintenance – general	5000	3817	
Grass cutting	2500	3460	
Play area	2500	1214	
	<b>13400</b>	<b>10934</b>	<b>81.6%</b>
<b>Public Spaces</b>	<b>Budget</b>	<b>Actual</b>	
Notice boards		629	
CCTV	16000	13162	
	<b>16500</b>	<b>13162</b>	<b>79.8%</b>
<b>Public Spaces</b>	<b>Budget</b>	<b>Actual</b>	
Security	11000	8774	
Signage	500	311	
Maintenance – trees	0	300	
Maintenance – trees Bolenna	1500	0	
Maintenance – trees Ponsmere	700	0	
Maintenance – general	40000	38354	
Maintenance – Inner Green	25000 (EMR)	192	
Grass cutting	18171	18171	

Play area Bolenna	218000 (EMR)	144599	
Skate Park	304000 (EMR)	4841	
Events	1400	1415	
	<b>617471</b>	<b>216656</b>	<b>35%</b>

## 7. Strategic Objectives 2023-2025

**These will be reviewed in the new Council year, and changes could be made following the public consultation in March/April 2024. New Objectives and Key Results will be set after the elections in May 2025.**

1. Take action to improve local transport, highways and parking provision in the parish
  - Continue to work with Cornwall Council to review on-street parking restrictions and traffic management in Perranporth
  - Improve quality and signage of local cycle routes and footpaths
  - Review options for replacing Tamblyn Way
2. Adopt a strong focus towards key community and social resources
  - Commit to continued services provided by Perranporth Library
  - Identify and provide a space for youth and community groups within the parish
  - Support the work of local voluntary organisations such as Perranporth Community Hub and the community Fridge
3. Promote the parish's unique cultural, industrial and natural heritage
  - Engage with Time & Tide project and Exeter University to showcase and protect Perranporth's industrial mining heritage
  - Participate in initiatives to preserve and enhance Reen Sands SSSI, Cligga Head, Penhale Dunes and Perranporth Dunes
  - Support St Piran's Trust with preservation of, and access to the Lost Churches and Perran Round as local cultural monuments
4. Improve the local retail/commercial environment in the parish
  - Establish sustainability criteria for future council tenants and licensees
  - Improve bin provision throughout the parish
  - Ensure street lights are maintained in accordance with council policy
5. Provide new community-owned recreation facilities in the parish and maintain existing spaces
  - Build a skate park at Ponsmere Valley and develop area for family recreational use
  - Install a wheeled skate facility at Bolenna Park
  - Install an outdoor gym facility and other apparatus in the parish
  - Ensure open spaces are well maintained for recreational use
  - Maintain public toilets and develop where necessary including: Droskyn, Goonhavern and Bolenna and the skatepark in Phase 2.
  - Regenerate Droskyn with integrated plan of appropriate features
  - Upgrade Inner Green area as needed
  - Provide new community-owned recreation facilities in the parish and maintain existing spaces.
6. Take additional initiatives to reduce crime and antisocial behaviour in the parish and improve public safety
  - Maintain and expand as needed the coverage of the CCTV provision including Goonhavern Park



- Review the Public Space Protection Order to prohibit alcohol consumption in public spaces around the parish
7. Initiate greater levels of communication and engagement with the public
    - Hold Full Council meetings at various locations in the parish from time to time
    - Publish a regular parish council news update
    - To create a communication and engagement strategy aimed at augmenting transparency. This strategy will establish guidelines for interacting with the public, including through platforms such as social media and the website, whilst also outlining relevant policies and procedures for the use of such platforms.
  8. Take initiatives to improve the parish council's standards of governance, competence and transparency
    - Continue to support the community-led Neighbourhood Development Plan
    - Retain the General Power of Competence
    - Sign the SLCC Civility and Respect Pledge and uphold the principles expected
  9. Continue to maximise the potential and expand the commercial offer of the council's commercial property portfolio.
  10. Promote environmental sustainability and work towards achieving carbon neutrality
    - Continue to support the work of PACE
    - Continue the Council's planting programme
  11. Consider all planning applications, for the benefit of parishioners, in line with planning legislation and all policies.

#### 8. **Upcoming Projects**

Please note that the following projects are scheduled to start in the Summer this year.

- Droskyn toilet refurbishment – August/September 2024
- Memorial wall at the shelter at Droskyn – September/October 2024
- Skatepark – pre-site works June, skatepark build September 2024
- Unit 6 extension – underway, due to be completed by July 2024
- Chimney stack repair, Ponsmere Valley – July 2024
- Budnic Hill, clearance of vegetation ahead of Cornwall Council's "red tarmac" works/reducing speed measures.

## 9. Attendance Records for Councillors

\* All figures for this councillor are calculated from the date they joined the committee

### ATTENDANCE REGISTER

April 2023 - March 2024

	Full Council		Finance & Ops		Planning		Staffing		Public Spaces & Services		Cligga	
No of meetings	13		8		16		9		10		4	
Councillor	Attended		Attended		Attended		Attended		Attended		Attended	
S Arthur	13	100%	8	100%	15	94%	9	100%			1	25%
S Boston	12	92%				-			10	100%	4	100%
A Bowers	13	100%	6	75%	14	88%	7	78%	9	90%	4	100%
B Byfield	9	69%	8	100%					3	30%	1	25%
P Gaisford	13	100%	8	100%			8	89%	10	100%	4	100%
L Higgins	13	100%	6	75%	15	94%			9	90%		
N Hunter*	3	60%	2	100%	4	80%					1	25%
D Lawrence	9	69%			12	75%			7	70%	1	25%
J Pentecost	8	62%					7	78%	7	70%		
W Rogers	13	100%							9	90%	4	100%
D Silvey	6	46%							2	20%		
J Trevethan	9	69%			14	88%			4	40%		
F White	13	100%	7	88%	16	100%	8	89%				
G Wyn Jones	10	77%	4	50%								
K Yeo	9	69%	8	100%	9	56%						

## 8. Councillors Details (as at 1 April 2024)

<p><b>Peter Gaisford</b> Chairman Tel: 01872 573697 Address: 1 White Surf, Eureka Vale, Perranporth, TR6 0DS Email: <a href="mailto:peter.gaisford@perranzabuloe-pc.gov.uk">peter.gaisford@perranzabuloe-pc.gov.uk</a></p> <p>Peter is a Councillor for the Perranporth Ward. He is Chairman of the Council. He is co-ordinator of the Perranporth Emergency Plan.</p>	<p><b>Alan Bowers</b> Vice Chairman Tel: 07813 973033 Address: c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB Email: <a href="mailto:alan.bowers@perranzabuloe-pc.gov.uk">alan.bowers@perranzabuloe-pc.gov.uk</a></p> <p>Alan is a Councillor for Perranporth Ward. He is Vice Chairman of the Council. Alan is a co-ordinator of the Perranporth Emergency Plan and represents the Parish Council on the Police Liaison Group</p>
<p><b>Ben Byfield</b> Tel: c/o 01872 572727 Address: c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB Email: <a href="mailto:ben.byfield@perranzabuloe-pc.gov.uk">ben.byfield@perranzabuloe-pc.gov.uk</a></p> <p>Ben is a Councillor for the Perranporth Ward and a member of the Public Spaces &amp; Services Committee</p>	<p><b>Steven Arthur</b> Tel: 01872 540345 Address: c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB Email: <a href="mailto:steven.arthur@perranzabuloe-pc.gov.uk">steven.arthur@perranzabuloe-pc.gov.uk</a></p> <p>Steve is a Councillor for the Goonhavern Ward and a member of the Planning, Finance &amp; Operations</p>

<p>and member of the Finance &amp; Operations Committee which he chairs. Ben represents the Council at meetings of the Perranporth Gardens Charities.</p>	<p>committees and is also the chair of the Staffing committee.</p>
<p><b>William Rogers</b>  <b>Tel:</b> 01872 573124  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:william.rogers@perranzabuloe-pc.gov.uk">william.rogers@perranzabuloe-pc.gov.uk</a></p> <p>Will is a Councillor for the Perranporth Ward and a member of the Public Spaces and Services committee. Councillor Rogers is an active member of the Neighbourhood Development Plan.</p>	<p><b>Frances White</b>  <b>Tel:</b> c/o 01872 572727  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:frances.white@perranzabuloe-pc.gov.uk">frances.white@perranzabuloe-pc.gov.uk</a></p> <p>Frances is a Councillor for the Perranporth Ward. She is a member of the Staffing and Finance &amp; Operations committees as well as the Planning Committee which she chairs. Frances represents the Parish Council at meetings of St Piran's Trust.</p>
<p><b>Gareth D Wyn Jones</b>  <b>Tel:</b> 07817 989291  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:gareth.jones@perranzabuloe-pc.gov.uk">gareth.jones@perranzabuloe-pc.gov.uk</a></p> <p>Gareth is a Goonhavern Ward member living in Rose. He joined the council in 2021 and is a member of the Finance and Operations committee and is also the council's representative on the Memorial Hall Committee.</p>	<p><b>Linda Higgins</b>  <b>Tel:</b> 01872 572341  <b>Address:</b> 11 St Michael's Road, Perranporth TR6 0HG  <b>Email:</b> <a href="mailto:linda.higgins@perranzabuloe-pc.gov.uk">linda.higgins@perranzabuloe-pc.gov.uk</a></p> <p>Linda is a Councillor for the Perranporth Ward. Linda is a member of the Planning committee, Finance and Operations committee and the Public Spaces and Services Committee. She also attends Community Network Planning meetings.</p>
<p><b>Samantha Boston (resignation received)</b>  <b>Tel:</b> 07897 505543  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:sam.boston@perranzabuloe-pc.gov.uk">sam.boston@perranzabuloe-pc.gov.uk</a></p> <p>Sam is a Councillor for the Perranporth Ward. She is a member of the Public Spaces and Services Committee which she chairs.</p>	<p><b>Norman Hunter</b>  <b>Tel:</b> 01872 572727  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:norman.hunter@perranzabuloe-pc.gov.uk">norman.hunter@perranzabuloe-pc.gov.uk</a></p> <p>Norman is a Councillor for Perranporth Ward. He is a member of Finance, Planning, and Finance &amp; Operations. He is vice-chair of Cligga.</p>
<p><b>Joe Trevethan</b>  <b>Tel:</b> 07785 590213  <b>Address:</b> Gladeric House, Rose Hill, Goonhavern, TRX 9JT  <b>Email:</b> <a href="mailto:joe.trevethan@perranzabuloe-pc.gov.uk">joe.trevethan@perranzabuloe-pc.gov.uk</a></p> <p>Joe is a Councillor for the Goonhavern Ward. Joe is a member of the Planning Committee and a member of the Public Spaces &amp; Services Committee</p>	<p><b>Ken Yeo</b>  <b>Tel:</b> 01872 573344  <b>Address:</b> The Paddock, Perranwell Road, Goonhavern, TR4 9JL  <b>Email:</b> <a href="mailto:ken.yeo@perranzabuloe-pc.gov.uk">ken.yeo@perranzabuloe-pc.gov.uk</a></p> <p>Ken is a councillor for the Goonhavern ward and sits on the Planning and Finance and Operations Committee. He is a very experienced councillor and previously served on Carrick District Council</p>
<p><b>Doreen Lawrence</b>  <b>Tel:</b> 01872 573368  <b>Address:</b> 2 Liskey, Perranporth, TR6 0BB  <b>Email:</b> <a href="mailto:doreen.lawrence@perranzabuloe-pc.gov.uk">doreen.lawrence@perranzabuloe-pc.gov.uk</a></p> <p>Doreen is a Councillor for the Perranporth Ward. She is a member of the Planning Committee and is vice-chair of the Public Spaces and Services Committee.</p>	<p><b>Damion Silvey (resignation received)</b>  <b>Tel:</b> 07530 537389  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:damion.silvey@perranzabuloe-pc.gov.uk">damion.silvey@perranzabuloe-pc.gov.uk</a></p> <p>Damion is a Councillor for the Perranporth Ward and is a member of the Public Spaces and Services</p>

<p>Doreen represents the Parish Council on the Police Liaison Group, Surf Club and at meetings of the Perranporth Tennis Club.</p>	<p>Committee. Damion is the Parish Council Tree Warden.</p>
<p><b>Jo Pentecost</b>  <b>Tel:</b> 07846 967564  <b>Address:</b> c/o Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB  <b>Email:</b> <a href="mailto:jo.pentecost@perranzabuloe-pc.gov.uk">jo.pentecost@perranzabuloe-pc.gov.uk</a></p> <p>Jo is a councillor for the Perranporth Ward. She is a member of the Public Spaces and Services Committee and is vice-chair of the Staffing committee. She is also the Climate Change Advocate for the council.</p>	