Minutes – Full Council

Minutes of the Parish Council Meeting held at the Council Chambers, Chyanhale, Ponsmere Valley, Perranporth, TR6 0DB at 7pm on 22 April 2024

To note Councillors present:
Cllrs Gaisford (Chair), Arthur, Boston, Bowers, Higgins, Hunter, Lawrence, Rogers, Pentecost, Trevethan and White, Wyn Jones, Yeo. **098/24/FC**

Also in attendance: Amanda Lash (Clerk), Susan Brooks (Assistant Clerk) and Vikki Millar (Administration Officer)

1. **To receive apologies for absence and reasons**
   Apologies were received and accepted from Cllr Silvey.
Proposed: Cllr Rogers **Seconded: Cllr Higgins** **unan** **099/24/FC**

2. **Declarations of Interest and Dispensations Granted**
None. **100/24/FC**

3. **Public Question Time**
None. **101/24/FC**

4. **Minutes of Last Meeting**
It was **resolved** to approve the Minutes held on 25 March 2024.
Proposed: Cllr Hunter **Seconded: Cllr Rogers** **7-0 (6abs)** **102/24/FC**

5. **Correspondence**
The following correspondence was **noted:**
(a) Budnic Hill RADARclass speed assessment results. Queried location of device. Clerk to find out and clarify 33k observations in one week.
(b) Email from Cornwall Council regarding pop up site at Wheal Leisure. **103/24/FC**

6. **To Receive Clerks Report and matters arising from previous minutes**
Office move around now complete to facilitate new member of staff and archivist. Cabinet installed to tidy electrics, and installation of new desks. Thanks to the Grounds Team who put together all the new desks and chairs. The archivist now starting 23 April to digitalise/archive records. New admin officer has now started and induction is underway. BDO Auditors are requesting an intermediate audit. Clerk has asked for review documentation. This will require additional work. Ongoing talks with Cornwall Council and Camborne Town Council regarding CCTV. Hope to have some costs by June and a way forward. EAD solutions have been instructed to undertake percolation tests by Unit 6 after concrete cap over old septic tank collapsed exposing a large pit. Looking at new system compliant with Building Regulations. Clerk continuing to chase Bolenna door issue. **104/24/FC**

7. **To note any reports from Cornwall Councillors**
Cllr Arthur aware of issues with Bolingey sewerage works infrastructure. Issues due to significant rain fall. SW water reviewing. **105/24/FC**

Signature: …….. Date:……..

8. **To receive any reports/updates from Outside Bodies (CAP, Memorial Hall, Garden Charities).**
   (a) Cllr Wyn Jones – Memorial Hall thanked PPC for the grant to replace the chairs.
   (b) Cllr Byfield – Perranporth Garden Trustees. Met with Linda Bowden. Until constitution changes, a PPC representative is welcome to continue attending.
   (c) Cllr Yeo – CAP – established a young people's group. Chair Helena Webb, a youth worker. Team of about 14 people who are co-opted. Looking at primary school age to people age 24. Breaking into various groups. Been in contact with young people in parts of the CAP area. Moving forward. One big issues communications between different organisations. Completing work to establish resources available for young people. Priority of CAP is environment. Does not clash with anything that PACE doing. Setting up panel and primarily will be looking into sewerage discharge and SW water. Not just Bolingey/Perranporth. Other parishes have had issues with surface water put into sewerage system. St Agnes looking into publicising grants for people to harness rainwater. Money available for people to claim. Want to set up environmental group to look at SW Water in more detail. Cllr Yeo to give grant details to Clerk to publicise.
   106/24/FC

9. **To note the resignation of Cllrs Boston and Silvey (Boston noted at last meeting)**
   The resignations were **noted** and **accepted**. Councillors thanked Cllr Silvey for all his work especially on TPOs and footpaths. Clerk to inform Democratic Services. **107/24/FC**

10. **To resolve on St George's Hill phone box consultation.**
It was **resolved** to write to Cornwall Council to object to the removal of the phone box.
Reasons: Close to Bolenna Park, on bus route, only one at end of the village, important for 999 calls, signal not good in the village and close to a busy road. Clerk to action.
Proposed: Cllr Byfield Seconded: Cllr Arthur unan 108/24/FC

11. **To approve payment schedule for March 2024.**
It was **resolved** to approve the payment schedule for March 2024.
Proposed: Cllr Lawrence Seconded: Cllr Bowers unan 109/24/FC

12. **To note March 2024 Income and Expenditure Report**
   March income and expenditure report was **noted**. **110/24/FC**

13. **To note Clerk's Q4**
   Noted. Reserves used to keep in budget. Precept set was sustainable for that financial year. **111/24/FC**

14. **To confirm whether a Conflict of Interest exists with BDO LLP (external auditor)**
   Councillors confirmed that no interest exists. **112/24/FC**

15. **To resolve on the Grants Policy (deferred from March 2024)**
Amendment by Cllr Arthur
To **resolve** that any grants over £1k and not unanimous to be discussed at Full Council
Proposed: Cllr Arthur Seconded: Cllr White 5-8 not carried 113/24/FC

Amendment by Cllr Byfield
To **resolve** that Finance & Operations Committee can approve grants up to £1k if majority approve. Can also approve grants over £1k up to £3k if decision is unanimous. Any grants over £3k to go to Full Council.
Proposed: Cllr Byfield Seconded: Cllr Lawrence 8-5 carried 114/24/FC

Signature: …….. Date:……..

16. **To resolve on the draft 2024-25 Timetable of Meetings**
The 2024-25 Timetable of meetings was agreed. Clerk to put on website (link to Facebook) and noticeboards.
Proposed: Cllr White Seconded: Cllr Lawrence 12-1 115/24/FC

17. **To resolve on the appointment of Cornwall Mining Consultants to undertake a mining investigation at Droskyn Toilets at a cost of £4,000 plus VAT subject to Building Control requiring it.**
It was **resolved** to delegate authority to instruct Cllrs Gaisford and Bowers only if that level of mining investigation is required by Building Control. Clerk to inform Project Manager.
Proposed: Cllr Byfield Seconded: Cllr Arthur unan 116/24/FC

18. **To resolve on TMS to empty parish bins for a further 8 weeks**
It was **resolved** to instruct TMS to continue with 5 days including a Saturday. Clerk to liaise with TMS regarding which day to drop. Exception will be May half-term – 6 days.
Proposed: Cllr Rogers Seconded: Cllr White unan 117/24/FC

19. **To note the draft minutes of 8 April 2024 Public Spaces & Services Committee meeting**
Noted. **118/24/FC**

20. **To note the draft minutes of 8 April 2024 Cligga Committee meeting**
Noted. **119/24/FC**

21. **To note the draft minutes of 15 April 2024 Planning Committee meeting**
Noted. **120/24/FC**

22. **To discuss Strategic Plan for PPC Parish assets including results of the public consultation and results of opening up works at Ponsmere Valley.**
Due to the over run of the Annual Parish Meeting, it was **agreed** to defer until the next appropriate meeting. It was also noted that results of the opening up works are not yet available, and without this information, discussions cannot continue. **Defer to next meeting.**

23. **Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts/sensitive commercial information.**
Assistant Clerk and Admin Officer allowed to stay.

Proposed: Cllr Arthur Seconded: Cllr Yeo unan 121/24/FC

24. **To note the Staffing Minutes 8 April**
Confidential minutes distributed and noted.

Clerk updated situation regarding street cleaning staff. **122/24/FC**

25. **To note draft minutes of 14 April Finance & Operations Committee meeting and agree further recommendations and expenditure.**
Noted. **122/24/FC**

(a) The Hanger - Heads of Terms
Clerk to instruct Property Manager/Simon Powell to seek additional advice regarding notices.

Cllr Rogers left the meeting.

Signature: …….. Date:…….

Proposed: Cllr Byfield Seconded: Cllr Bowers unan 123/24/FC

(b) To resolve on instructions for the Property Manager regarding the Youth Hostel

It was **resolved** to instruct Property Manager in relation to confidential discussions regarding the lease.
Proposed: Cllr Byfield Seconded: Cllr Trevethan unan 124/24/FC

(c) To resolve on a request from the Watering Hole to hold sporting events (potentially on 29 or 30 June, 5 or 6 July or 10 and 14 July) for UEFA Euro 2024
Cllr Byfield led discussion. Watering Hole seek permission to put outdoor screen and televise all of England group games and potentially any knock out games.

It was **resolved** to agree to a showing of the semi-final and final if England participating in those games, subject to commercial terms negotiated with the Property Manager, and a number of other conditions including (and not limited to), event management plans, security provision, risk assessments, limiting numbers by making any events ticketed, and fenced off area to mitigate disturbance on the beach/control. Clerk to inform Watering Hole.
Proposed: Cllr Byfield Seconded: Cllr Lawrence 9-1 (2abs) 125/24/FC

(d) To resolve on chimney stack tender documentation from Ian Harban Consulting Engineers.
Tender documentation was **approved** and it was **resolved** to continue to tendering process. Clerk to inform Ian Harban.
Proposed: Cllr Bowers Seconded: Cllr Wyn Jones unan 126/24/FC

26. To **note** date of next Full Council Meeting which will be the Annual Meeting of the Council, Monday 20 May. **127/24/FC**

There being no further business the Chairman closed the meeting at 9pm

Signature: …….. Date:…….