Minutes – Finance & Operations Committee

Minutes of the meeting held at 7pm on Monday 5 October 2026 at the Parish Offices, Chyanhale, Perranporth TR6 0DB

Present: Cllrs Gaisford (Chair), Arthur, Bowers, Byfield, Cook, Hunter, Miners, Yeo

In attendance: Amanda Coleman (Clerk), 4 members of the public (including Tommy Job, Kate Walsh, Natalie Fletcher, Stacey Wheeler (Rugby Club)).

1. **To note Councillors present**
Noted. **164/26/F&O**

2. **To receive apologies and accept the reasons for any non-attendance**
None. **165/26/F&O**

3. **Declarations of Interest and Dispensations Granted**
Cllr Arthur – Items 10a and 10b – Non-pecuniary 4b. Will leave the room. **166/26/F&O**

4. **Minutes of the Last Meeting**
It was **resolved** that the minutes of the last meeting 7 September 2026 were a true and accurate record.
Proposed: Cllr Cook **Seconded: Cllr Miners** **5-0(3abs)** **167/26/F&O**

5. **Public Participation**
Kate, Perranporth Surf School. Discussion had about recent incident on the beach. Cllr Bowers asked whether any other surf schools have permits. Clerk confirmed they don't. Cllr Byfield mindful that the police strongly suggest that it must be reducing traffic movement around beach. Not just this incident but have concerns whenever vehicles move on the beach. What are the fundamentals of what you need to operate and is there a solution that reduces risk. Natalie Fletcher introduced herself and to answer questions. Tommy here to answer any questions on three items on the agenda. **168/26/F&O**

6. **To ratify the appointment of Natalie Fletcher as Compliance Manager to review and ensure that the Festival Licence is fit for purpose at a cost of £2,400 and to oversee compliance monitoring at Tunes in the Dunes 2027. Associated costs to be met by Tunes in the Dunes (on site costs to follow).**

Chair suspended Standing Orders to allow Natalie to speak
Natalie outlined her approach and initial thoughts on the Festival Licence.
Chair reinstated Standing Orders

It was **resolved** to **ratify** the appointment of Natalie Fletcher as Compliance Manager to review and ensure that the Festival Licence is fit for purpose at a cost of £2,400 subject to Heads of Terms being agreed. Tunes in the Dunes Ltd to pay for these costs. Natalie to provide a break down of costs for on site attendance.

Signed: ..... Dated: 2/11/2026

Proposed: Cllr Byfield **Seconded: Cllr Cook** **5-4 carried**
Casting vote – Cllr Gaisford **169/26/F&O**

7. **To receive the Clerk's report**
Cornwall Council Planning have concluded their investigation into the alleged breach of planning at the skatepark with the café. The Clerk asked for clarity as to whether planning permission would be required for the café. Cornwall Council said that whilst technically it would require a change of use application, they have deemed it not expedient to pursue further and so not requesting an application from the tenant or ourselves. They did however add that Cornwall Council reserves the right to review its position should anything change on site. The Hanger has been demolished. This concludes almost 3 years of work to clear that area. The Clerk has contacted the Duchy with regards to the Gear Sands lease to go ahead on the terms agreed at the last meeting. Waiting for a draft lease. Pullen Davies have replied and is still awaiting a response from Cornwall Council regarding the fire station lease. The Clerk continues to chase the Rugby Club for an answer with regards to rentalising the legal fees. The Secretary did reply today with a query regarding formalising car parking fees, which the Clerk is dealing with. **170/26/F&O**

8. **To approve Bank Reconciliations for September**
Discussed.
It was **resolved** to approve the Bank Reconciliations for September.
Proposed: Cllr Bowers **Seconded: Cllr Miners** **unan** **171/26/F&O**

9. **To note Cornwall Council's enforcement report, August 2026**
Noted. Clerk reminded all councillors that the main areas of Droskyn Car Park will be closed from 31 October 2026. **172/26/F&O**

Cllr Arthur left the room 7.25pm
Clerk suspended Standing Orders to allow Stacey Wheeler to speak
10. **To resolve on the following grant applications:**
(a) **Perranporth Rugby Club – £3,000 for continuing works to the new Clubhouse including flooring, walls and fire door**
Noted that Rugby Club is seeking funding from St Agnes Parish Council.
It was **resolved** to approve the grant up to £3,000, subject to the Rugby Club lease being agreed and the first instalment being paid. Amount to be confirmed once funding from St Agnes known.
Proposed: Cllr Bowers **Seconded: Cllr Miners** **unan 173/26/F&O**
Chair reinstated Standing Orders

(b) **Perranporth Rugby Club (Renewable Grant) – £6312.69 for an air source heat pump**
It was **resolved** to approve the grant of £6312.69, subject to the Rugby Club lease being agreed and the first instalment being paid.

Proposed: Cllr Bowers **Seconded: Cllr Miners** **unan 174/26/F&O**

Cllr Arthur returned to the meeting 7.32pm

(c) **Perranporth Life Magazine - £1343 for printing costs**
Discussed. As this is not a charity or community organisation, the application does not meet the PPC Grant Criteria. An amendment was therefore proposed.
It was **resolved** to enter into a collaborative arrangement with Perranporth Life Magazine, under which the Parish Council would contribute £1,343 in return for one page in each edition for Parish Council news.

Signed: ..... Dated: 2/11/2026

Proposed: Cllr Byfield **Seconded: Cllr Arthur** **unan** **175/26/F&O**

11. **To discuss further design from Cornwall Planning Group and resolve on any further actions and associated costs**

It was **resolved** to approve the design, including provision for a sports facility, and to authorise the Clerk to liaise with Cornwall Planning Group regarding submitting a planning application and a public consultation.

Proposed: Cllr Bowers **Seconded: Cllr Byfield** **7-1 carried** **176/26/F&O**

12. **To discuss email from Cllr Rob Cook regarding the old football field at Cligga and resolve on any further actions and associated costs**

Cllr Cook spoke to this item.

It was **resolved** to designate as an area managed for wildlife rather than being developed.

Proposed: Cllr Cook **177/26/F&O**

It was **resolved** to leave the football field as is for the time being. PACE permitted to remove invasive species.

Proposed: Cllr Norman **Seconded: Cllr Arthur** **7-1 carried** **178/26/F&O**

13. **To discuss correspondence from Tommy Job regarding the Viewing Platform and resolve on any further actions**

It was **resolved** to instruct the Clerk to apply for SSSI consent once a specification of works has been received. Cornish Landscaping Services appointed as preferred contractor to work with.

Proposed: Cllr Bowers **Seconded: Cllr Hunter** **unan** **179/26/F&O**

14. **To discuss email between the Tennis Club and the Clerk regarding objection to the increase in rent and resolve on any further actions**

It was **resolved** to proceed with the proposed rent increase. Clerk to contact Property Manager.

Proposed: Cllr Hunter **Seconded: Cllr Miners** **unan** **180/26/F&O**

Chair suspended Standing Orders to allow Kate to speak

15. **To consider an application from Perranporth Surf School for a yellow permit and resolve on further actions (deferred from last meeting)**

It was **resolved** to refuse a yellow permit, however, it was **agreed** to continue discussions with the Surf School to discuss alternatives.

Proposed: Cllr Bowers **Seconded: Cllr Arthur** **7-0(1abs)** **181/26/F&O**

Chair reinstated Standing Orders

16. **To review** and **recommend to Council the Chyanhale Booking Form and Terms and Conditions (include reviewing charges for budget purposes)**

Clerk highlighted changes.

It was **resolved to recommend to Council** the Chyanhale Booking Form and Terms and Conditions. Charges to stay the same.

Proposed: Cllr Hunter **Seconded: Cllr Cook** **unan** **182/26/F&O**

17. **To resolve on Invoice No 3120368, Stephens Scown, Watering Hole advice (blue line compound) in the sum of £851, plus disbursements (£3.77) plus VAT**

It was **resolved** to pay Invoice No 3120368, Stephens Scown, Watering Hole advice (blue line compound) in the sum of £851, plus disbursements (£3.77) plus VAT

Proposed: Cllr Miners **Seconded: Cllr Yeo** **unan** **183/26/F&O**

Signed: ..... 3 Dated: 2/11/2026

18. **To Public Bodies (Admission to Meetings) Act 1960. In view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Legal/sensitive information**

Natalie Fletcher allowed to stay in the room.

Proposed: Cllr Byfield **Seconded: Cllr Hunter** **unan 184/26/F&O**

Chair suspended Standing Orders to allow Natalie Fletcher to take part in discussion

19. **To discuss the second draft of the Festival Licence and resolve on any further actions and associated costs**

It was **resolved** to retain the fees previously agreed and for the Clerk to work with Natalie and Stephens Scown on the second draft should Tunes in the Dunes agree to the fees. Clerk to inform Property Manager of Council's position.

Proposed: Cllr Cook **Seconded: Cllr Miners** **unan 185/26/F&O**

Chair reinstated Standing Orders

20. **To consider further advice from Stephens Scown regarding the beach access road storage (blue) area and resolve on any further actions and associated costs**

It was **resolved** to inform Stephens Scown to suggest Cligga as an alternative storage location, to be charged in line with current charges.

Proposed: Cllr Miners **Seconded: Cllr Cook** **6-0(2abs)** **186/26/F&O**

21. **To review the draft contract with Sanderson Weatherall and resolve on further actions**

It was **resolved** to approve the draft contract with Sanderson Weatherall. Clerk to send to Sanderson Weatherall for comment.

Proposed: Cllr Hunter **Seconded: Cllr Arthur** **6-0(2abs)** **187/26/F&O**

22. **To note the date of the next meeting: Monday 2 November 2026** **188/26/F&O**

There being no further business the Chair closed the meeting at 9.16pm

Signed: ..... 4 Dated: 2/11/2026